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FISCAL OFFICER: Michele Nowakowski 419.410.8304

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REGULAR MEETING September 8, 2026

Mr. Barto called the meeting to order at 6:02 p.m.

Mr. Schuster seconded

Roll Call: Mr. Mayfield, present; Mr. Barto, present; Mr. Schuster, present.

Pledge of Allegiance

Also present:

Fiscal Officer – Michele Nowakowski

Township Administrator – Leo Britton

Department Heads Present:

Fire – Chief Bailey

Police – Chief Hart

Roads and Parks Superintendent – Ryan Breininger

Announcements from Trustees and Department Heads:

Mr. Schuster – Trustee

- Mr. Schuster welcomes the students that are present at the meeting tonight from local schools.
- Mr. Schuster delivers opening prayer.
- Mr. Schuster invites everyone to his community party at his home on September 19, 2026.

Ryan Breinger – Superintendent Roads/Park Department

Branch pickup from the last storm is scheduled for Friday, September 11, 2026.

Fiscal Business

MOTION: Approve supplemental appropriations, blanket certificates, purchase orders and checks numbered 51698 through 51735 and electronic payments numbered 1184 through 1331, totaling \$131,861.98; \$53,541.92 for accounting and \$78,320.06 for payroll.

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes.

Mr. Barto states last month we approved moving forward with the repaving of East Harbor.

We failed to appoint a CEO for the Project. According to the county we need to have a CEO and a CFO. Michele Nowakowski was appointed CFO but she cannot be both CEO and CFO.

RESOLUTION #58:26: Appoint Jerry Mayfield as the CEO of the East Harbor Repaving Project.

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes.

Discuss Police appropriations budget possible need to increase.

Mrs. Nowakowski explains. In December we create the appropriation budgets for the expense budget for the following year. She made it really tight for police. What she is trying to do is stretch it out. They do not have a lot of money in their account/fund so she is trying to make it last as much possible. She states she made it tight, maybe too tight.

They had Chief Kaiser retire this year in June and before he left, he used all of his vacation time and his leave time including carry over from last year. In that time frame when he was gone that presented a need for overtime in his absence. That created some of the cost. Then they had the outfitting of the Ford Explorer in February. They transferred that money from General to put in the Police Fund but that was put into the Revenue and she didn't create an Appropriation Budget Supplemental at that time because it was too early in the year. She was waiting until more of the end of the year to see if they could do without doing that and just move some of the money around to make it work or wait and see if other things needed Appropriated as well since she made it so tight. She reduced payroll for them this year by over \$15,000.00 from what last year's payroll was. The outfitting for the car was \$12,000.00.

She feels there will be a need for a Supplemental this year. It may need done at the November meeting. She wants to wait closer to that time because fuel cost and vendors prices have gone up. Mrs. Nowakowski just wanted Trustees to be aware of it now. Mr. Barto states that's why they are pushing forward with a Levy for the police department. They are hanging on by a thread. Their budget is tight. If we can pass the Levy for them it will help.

Trustee Business

MOTION: Approve Minutes from Regular Meeting of August 11, 2026.

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes.

Discuss Parking around Shoreland School on Foch & Homeland

Chief Hart has received several complaints from residents in that area regarding parking issues during school pickup and drop off hours. Chief Hart has met with Toledo Police as well due to that some of that area is in the city where the complaints are coming from. Toledo Police can write parking tickets and are enforcing the no parking in areas in the neighborhood but it is drawing people to come over to Township streets to park. Chief Hart states with watching the front of the school and construction area on Alexis and Suder it's hard to watch all areas with limited officers at the time of the day.

The police do not write parking tickets just warnings. Officers are trying to just talk to the people when they see them parked in no parking areas and give them warnings. They are hoping as school year goes on, they will not park in those areas that are not allowed.

Parents are trying to get out of what is asked of them which is going through the school pick up loop. They think by parking in the neighborhoods that that is quicker for them to pick up their kids. Chief Hart states that the school has a good system in place for drop off and pick up for the kids by going through the pickup loop. Hopefully as the school year goes on, they can get parents to follow proper procedures.

Zoning

**Discussion regarding 2563 Red Fox resident possibly running a business out of her home. Neighbors complaining. Property is zoned R1.
Revisit to see if owner of home responds to letter that Mr. Brittson sent out.**

RESOLUTON #59:26: For blight at the property located at 2565 Coveview Violation 1320(C) Boat in Driveway.

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

RESOLUTION #60:26: For blight at the property located at 2855 Shoreland Violation 1320(C) for Motor Home with covered Trailer attached.

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mr. Mayfield, yes.

Police

Discuss phone number on Web-site for non-emergency

Change listing on website to police office phone number instead of police cell phone number.

Fire

Discuss Fire expanding coverage for two people to be scheduled on Saturday & Sunday to 8:00 am to 8:00 pm.

Trustees agree that each department head should be able to schedule for their departments as they see need as long as there is money in the budget to allow for this.

Motion: Pay invoice in the amount of \$4,952.96 for ESO systems for electronic health record, personnel management, and fire incident software needs for Fire Department.

Mr. Barto moved, Mr. Schuster seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

Motion: Approve purchase for Fire Department for three (3) sets of gear, pants, and helmets in the amount of \$15,345.00 from Phoenix Safety Outfitters.

Mr. Barto moved, Mr. Schuster, seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

Motion: Approve to pay invoice for Fire Department to Firecatt Precision Testing for hose & ladder testing in the amount of \$2,640.00

Mr. Barto moved, Mr. Schuster seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

Motion: Effective August 17, 2026 update Chad Klavinger's pay for Roads and Parks at a rate of \$20.00 an hour including blight cleanup and \$25.00 an hour for leaf pickup. Snow removal pay will stay the same.

Mr. Barto moved; Mr. Schuster seconded.

Mr. Schuster, yes; Mr. Barto, yes; Mr. Mayfield yes.

Motion: Hire Kyle Posey as a Probationary EMT and Firefighter to the Washington Township Fire Department at a rate of \$15.00 an hour effective August 11, 2026.

Mr. Schuster moved; Mr. Barto seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

Motion: Rescind original motion from August 11, 2026 regarding Kyle Posey.

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

DELEGATIONS/PUBLIC COMMENT

Mandy Miller

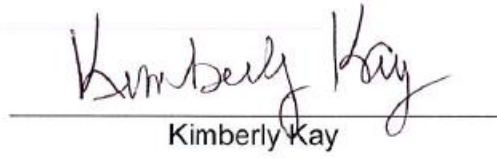
Neighbor concerns

MOTION: With no additional business or comments, Mr. Barto moved to adjourn the meeting at 7:07 p.m.

Mr. Mayfield moved; Mr. Schuster seconded.

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes.

APPROVED:


Don Barto
Mark Schuster
Jerry Mayfield
Kimberly Kay