



TRUSTEES: Don Barto, Sr. 517.581.6871
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FISCAL OFFICER: Michele Nowakowski 419.410.8304

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REGULAR MEETING August 11, 2026

Mr. Barto called the meeting to order at 6:02 p.m.

Roll Call: Mr. Mayfield, present; Mr. Barto, present; Mr. Schuster, present.

Pledge of Allegiance

Also present:

Fiscal Officer – Michele Nowakowski

Township Administrator – Leo Britton

Department Heads Present:

Fire – Chief Bailey

Police – Chief Hart

Roads and Parks Superintendent – Ryan Breininger

Announcements from Trustees and Department Heads:

Mr. Schuster - Trustee

- Mr. Schuster delivers opening prayer.

Mr. Mayfield – Trustee

- Went down to Board of Elections and turned in the verified verbiage of the proposed levy. It has been approved.
- Went down to Auditors office and turned in application for tax exempt form for purchase Bridgeview Property purchase.

Fiscal Business

MOTION: Approve supplemental appropriations, blanket certificates, purchase orders and checks numbered 51670 through 51697 and electronic payments numbered 1036 through 1183, totaling \$122,896.20; \$33,458.51 for accounting and \$89,437.69 for payroll.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes.

RESOLUTION #43:26: AUTHORIZING THE ROADS DEPARTMENT TO INVOICE THE POLICE DEPARTMENT THE SUM OF SEVENTY-FIVE DOLLARS (\$75.00) PER VEHICLE FOR THE PREPARTATION OF IMPOUNDED CARS FOR PUBLIC AUCTION, AND ESTABLISHING A RETROACTIVE INTERDEPARTMENTAL COST-RECOVERY PROCEDURE. RETROACTIVE BACK TO OCTOBER 1, 2025.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes.

Trustee Business

MOTION: Approve Minutes from Regular Meeting of July 14, 2026.

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes.

RESOLUTION #44:26: FOR POLICY CHANGE TO OUR DEFINITION OF FULL-TIME VS PART-TIME. AMENDING TOWNSHIP PERSONNEL POLICY SECTION 100.4 (DEFINITION OF EMPLOYEES) TO REDEFINE THE STANDARD FULL-TIME WORKWEEK FROM THIRTY-SIX (36) HOURS TO FORTY (40) HOURS TO ALIGN WITH THE OHIO REVISED CODE DECLARING WITH AN EFFECTIVE DATE OF AUGUST 11, 2026.

Mr. Schuster asked how this will affect Kim, Elected Officials Assistant? Mr. Barto states there was a motion put into place in 2000 for her so she is grandfathered with that motion at 32 hours. If someone is not getting their full hours in that they are supposed to one week as long as overall they are getting hours to balance out that is acceptable. They do not have to use personal, sick or vacation time to get their total hours in for a week as long as they have an overall average to get the hours in, they are required to work.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

Mr. Barto states the Township was awarded a Grant for Park beautification from the State of Ohio for \$100,000.00. No match money involved with it.

MOTION: Accept grant for the Shoreland Park Beautification Project.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes.

Mr. Barto and Ryan are going to get together to go over options if anyone else wants to meet with them. Suggestions so far are to put in a walking path around Shoreland Park or restrooms outside.

Discuss employee reviews.

Trustees had discussion, after discussion no employee reviews will be given on a regular basis. All three trustees agree if something has to be addressed to an employee it will be addressed as situation happens. Does not agree that yearly reviews need to be done. Chief Hart and Chief Bailey agree. Policy will have to be rewritten in manual.

Change Policy 626.3 use of personal credit cards for Township purchases.

Trustees had discussion decided to leave policy the same. No changes will be made to policy. No personal credit cards to be used for Township purchases. Exceptions can be approved but will not make changes to the policy.

Zoning

RESOLUTION #45:26: For blight at the property located at 2909 Northshore for Violation 1308(H) grass and overgrown weeds on fence.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

5949 Vistamar was on agenda for Violation 1308(H) grass. Resident cut prior to meeting.

RESOLUTION #46:26: For blight at the property located at 5541 Pageland for Violation 1308(H) grass and overgrown weeds on fence.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

RESOLUTON #47:26: For blight at the property located at 5317 Pageland 1308(H) grass.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

RESOLUTION #48:26: For blight at the property located at 2930 Jasik 1320(H) grass.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

RESOLUTION #49:26: For blight at the property located at 5517 Fortune 1308(H) grass.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

RESOLUTION #50:26: For blight at the property located at 5229 Patriot for Violation 1308(H) grass and overgrown weeds on fence.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

RESOLUTION #51:26: For blight at the property located at 5950 Water Pointe Court for Violation 1308(H) overgrown weeds on fence.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

RESOLUTION #52:26: For blight at the property located at 6143 Randon 1308(D) Garbage cans left at street for over 3 weeks.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

RESOLUTION #53:26: For blight at the property located at 6202 Suder Ave. 1308(D) Garbage all over the ground.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

RESOLUTON #54:26: For blight at the property located at 2960 Capri 1320(C) Bus parked in driveway for 1 month.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

RESOLUTON #55:26: For blight at the property located at 6142 Holliday 1320(C) Camper in Driveway.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

Certified notices

Cost to send out certified notices is up to \$10.98 a piece now. Mr. Britton spoke to the prosecutor John Borell and he said it would be ok to have police officer hand deliver and sign something stating that this has been delivered.

Motion: to change policy on how we deliver blight notification from certified mailing to hand delivered by police officer.

Mr. Schuster moved; Mr. Barto seconded.

Roll call Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Discuss the need for new zoning resolutions for solar products in the Township Are they allowed to be covered, roof mounted, pole mounted or both.

Mr. Britton to check with other townships to see what their policies state. We need to have something in writing that states information about solar products.

Chief Hart to check with his connections on this topic and report back.

Email Migration to new platform to help with cybersecurity policies.

Discussed options for security for new email platform to meet cybersecurity policies. They are pushing to have dual authentication. They want it on our email server. Mr. Britton explains what is necessary to meet new cybersecurity policies and will get more information on topic and revisit.

Discuss logging of all repairs for vehicles, generator, and equipment. Needs done before next risk management audit (Usually December).

All department heads confirmed maintenance logs are being kept and updated regularly.

Mr. Breininger states the county came to him and asked if there were any roads that need to be done in the Township. Mr. Breininger states the first ones that came to mind to him was East Harbor. He states it's still in the beginning fazes for the grant but if it goes through it will be for 2028. This is a small grant for smaller townships under 5000 residents. Last year it didn't get used because no one bothered to apply for it. Paperwork needs to be turned in by September 2, 2026 deadline is September 11, 2026 needs to be submitted to be considered. Offering 80%. Need to make a Resolution authorizing a CEO to enter into an agreement that's necessary and appropriate for obtaining this financial assistance. Mr. Mayfield states they chose East Harbor because when they put in the new school they cut up the street pretty bad. It has all kind of patches. Mr. Britton states he feels there is a lot worse streets then East Harbor. Mr. Mayfield feels this is an area that can be done quick. Mr. Mayfield feels Shoreland Heights is the worst in the Township. He feels this is money that is 80% free and East Harbor is a good road that fits in the category to be fixed. They have already engineered East Harbor.

RESOLUTION #56:26: Authorizing Michele Nowakowski to prepare and submit an application to participate in the Ohio Public Works Commission State Capitol Improvement and/or Local Transportation Improvement Program(s) and to execute contracts as required.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Barto, yes; Mr. Mayfield, yes; Mr. Schuster, yes.

Motion: Approve Monroe Asphalt to resurface roadway in the amount of \$52,047.00 as per contract presented for President.

Received three quotes.

Mr. Schuster moved; Mr. Barto seconded.

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes.

Police

Discuss probation period for employees that have taken leave or deployed.

Chief Hart states he had a new officer come on and then was deployed right away within his probation period. He is back now and technically probation period should be over but he was gone for most of the probation period and proper training was not completed. Question is should he be taken off probation or should he continue to be on probation until his training is completed since he was gone and didn't finish proper training for the whole 12 months' probation period.

Chief Hart states it is not a penalty because he was deployed and we appreciate and are grateful for his service but would still like to have him finish his training and probation period. Trustees agree and will have him finish his probation and training before taken off probation. He will still maintain all his vacation time, sick time or personal time. Proper training period for the 12 months is essential.

Fire

Motion: to promote Bailee Markowiak from Paramedic to Paramedic/FF2 effective August 11, 2026. Change withholdings from OPERS to Social Security

Mr. Barto moved, Mr. Mayfield, seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

Motion: to hire Kyle Posey as Probationary EMT to the Washington Township Fire Department at a rate of \$15.00 an hour effective August 11, 2026.

Mr. Barto moved, Mr. Mayfield seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

Motion: to hire Paige Stringfellow as Probationary FF/EMT to the Washington Township Fire Department at a rate of \$15.00 an hour effective August 11, 2026.

Mr. Barto moved, Mr. Mayfield, seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

Motion: to terminate Nathan Simms from the Washington Township Fire Department effective August 11, 2026.

Mr. Barto moved, Mr. Mayfield seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

RESOLUTION #57:26 2026 Revenue Budget Increase 4301 Permanent improvement Fund in the amount of \$18,952.00.

Mr. Barto moved; Mr. Mayfield seconded.

Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes. Jerry don mark

DELEGATIONS/PUBLIC COMMENT

Mandy Miller

- Neighbor concerns.

Chad Klavinger

- Interested in helping with blight cleanup as employee of the roads/park department when needed instead of having them outsource the job.

Janet McPherson

- Would like information from trustees and police department on new Flock Cameras that are being installed in Washington Township.
- Inquires if there would be any chance that Washington Township would be allowing Data Centers in the Township.
- Would like to let people know about a Senior Resource Fair at Friendship Park September 10, 2026 from 10:00 a.m. to 2:00 p.m.

Karen Mayfield

- States her thoughts and her opinion on the topic that the trustees had regarding employee evaluations/reviews yearly. She feels it is a good thing to do.

Mrs. Kinglsey

- Would like to thank the Trustees and Department Heads for everything they do for the community and residents.

MOTION: With no additional business or comments, Mr. Barto moved to adjourn the meeting at 8:25 p.m.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes.

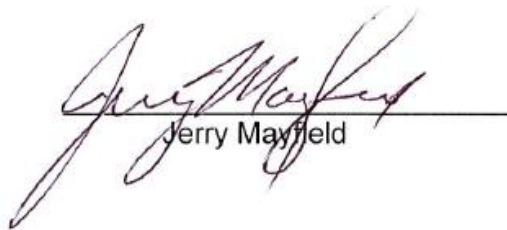
APPROVED:



Don Barto



Mark Schuster



Jerry Mayfield



Kimberly Kay