

Tuesday, August 11th's Meeting:

Fiscal Officer Michele Nowakowski

- **Recap**
- In our Regular Session July Meeting, motions & resolutions were passed for the following:
 - Motion for Date of Next Record Commission Meeting
 - Motion for Fire Requesting to List Trailer on GOVDEALS.
 - Motion for Police Requesting to Title 2018 Equinox from Tow Lot
 - Motion to Promote Deputy Chief to New Police Chief
 - Motion to Promote Patrolman to Captain
 - Motion to Promote Patrolman to Sergeant
 - Resolution to Approve New Cyber Security Policy
 - Resolutions for Zoning & Blight
 - Resolution for Permanent Transfer of Funds
 - Resolution for Supplemental Appropriation
 - Resolution for 2027 Revenue Budget
- The resolution request for the Tax-Exempt Certificate Use and Sales Tax Policy was tabled.
- Following our meeting, a reception was held to congratulate Eric, Tom and Andrew on their promotions.
- 2027 Revenue Budget was Submitted to Lucas County Auditor's Office before July 20th Deadline
- Permanently Transferred Funds from General to Police Fund
- Created Supplemental Appropriation Budget for Police for the Vehicle Repair
- Submitted Zoning and Blight Resolutions were Signed
- Status Change Forms were Filed
- Payroll Changes have been Updated
- Levy Resolutions & Approved Meeting Minutes Submitted to Board of Elections.

Permanent Improvement Fund #4301

- A Resolution is needed to increase the 2026 Revenue Budget in our Permanent Improvement Fund to reflect the revenue received this year from the sale of township assets. \$11,885 was received for Police and \$7,067 was received for Roads. This was from the sale of the old firearms and backhoe.

Webinar: Fiduciary Duty and Risk Tolerance in Public Investing

- I attended this webinar hosted by OTA on investing and risk management.

Shoreland Park Beautification Project

- Our township has been awarded a capital improvement grant for state fiscal years 2027 and 2028 in the amount of \$100,000 to be used for the clean-up of the water front for viewing, installation of a walking path along the perimeter of Shoreland Park and installation of bench seating along the water. No local match is needed for this grant.
- The Program Manager of this grant states that this is a reimburseable grant. However, a one-time advance may be issued. A request to the Auditor of State must be made before establishing a new fund for this grant if an advance is to be requested. A resolution is needed for the request.

- **Police Levy**

- The Board of Elections sent us the approved ballot language for the levy to be placed on the November 3rd General Election ballot. This must be returned asap with an approval and signature.

- **Official Certificate of Estimated Resources**

- We received the Official Certificate of Estimated Resources from the County Auditor's Office for 2027's budget. We will be required to send our appropriation budget in December which is to show that 2027 expenses will not exceed the estimated resources.

- **Resolutions/Motions**

- Motion: Status Change Form: Bailee -Fire Certification
- Motion: Status Change Form: Daniel Wells
- Motion To Accept Grant, Name Project Sponsor, Accept Bid and Proceed with the Completion of the Project Information Package
- Motion To Approve the Secretary of State Ballot Language
- Resolution: 2026 Revenue Budget Increase in Fund 4301

- **Withholdings.**

- All withholdings have been paid before the deadlines and monthly reports have been submitted.

- **Public Record Requests**

- I have received and responded to one public record request.

- **Budget Reports**

- Our appropriations do not exceed our estimated amount of resources available.
- Fund Summary Reports have been placed on our website under "Financial Updates".
- July Clover Credit Card Payment Statements have been verified.

- June Medico (Ambulance Transport Billing) Statements have been verified.
- July Bank Reconciliation has been posted.
- Budget Reports have been sent to Dept. Heads & Administrator.
- Management Reports will be printed for Trustees' review.

- **Legacy Planning**

- Wondering how a donation or gift in your will might make a difference in our Township? Please contact our Fiscal Office at 419-410-8304 for more information.

- **Township Administrator/Zoning – Leo Britton**

- Ticket open for Neon Goldfish
 - Website ADA compliance will revisit and budget for 2027
- Working with Host Papa on plan to migrate email to meet our cybersecurity policy will have presentation in September
- Working with John Borrel on letter for residents who have property adjacent to 6031 Bridgeview
- Taken multiple questions on zoning for property up for sale in township including empty lot on Rounding River
- Tracking yearly and monthly budget reports
- Continue to monitor blight & cleanup of Blight notices issued.
- Blight cleanup still open:
 - 6039 Windamar yard cleanup – **Was done will continue too monitor.**
- Need Blight cleanup resolutions for the following addresses:
 - 2909 Northshore 1308 (H) grass and overgrown weeds on fences.
 - 5949 Vistamar 1308 (H) Grass
 - 5541 Pageland 1308 (H) Grass and overgrown weeds on fences.
 - 5317 Pageland 1308 (H) Grass
 - 5517 Fortune 1308 (H) Grass
 - 5229 Patriot 1308 (H) Grass and weeds on fence
 - 6143 Randon 1308 (D) Garbage cans left at street for over 3 weeks
 - 6114 Windamar 1308 (D) (separation of 2 resolutions to pursue in court if needed)
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 - 6202 Suder Ave 1308 (D) (Apartments) Garbage all over the ground.
 - 2940 Northsore 1308 (D) Garbage no longer getting picked up
 - 2960 Capri 1320 (C) Bus parked in driveway for 1 month.
 - 6142 Holliday 1320 (C) Camper in Driveway
 - 5950 Water Pointe Court 1308 (H) Weeds on fences and around yard
- Pending cleanups from last meeting:

- 5321 Pageland 1308 (H) grass and overgrown weeds on fences partially done waiting completion
 - 6114 Windamar 1308 (D) & (H) outsourced to Cosgrove
 - 5417 Patriot 1308 (H) & (D)
 - 5235 Patriot 1308 (H) grass and overgrown weeds on fences
 - 5848 Vistamar 1320 (C) – closed boat is moved
- Met With Interim Chief Hart about his payroll while gone.
 - Fixed Web-site error message for broken plug-in.
 - A lot of complaints about motor home on Shoreland he has been sent violation and also the police have talked to him.

Police Eric Hart

- Continual efforts to properly dispose of forfeited and surplus property have now exceeded the \$500,000.00 mark since it inception in 2016.
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- Old Cruiser # 89 has been listed for auction on Govdeals and is available through August 14, 2026 for bids.
- Commercial vehicle enforcement has been given an added focus for the month of July on Shoreland Ave. and has resulted in numerous citations and warnings. Semi drivers are being educated in the proper truck routes for the area.
- Shoreland School will commence with classes on August 24, 2026. An increased focus on the school zone areas will be in effect for August.
- New contract negotiations for body camera and dash camera systems for renewals in 2027 are underway.

Fire Mike Bailey

- Chief Bailey attended all scheduled Fire and EMS TAC, Medical HUB, and Lucas County Fire Chief meetings.
- The Fire Department thanked 8yr old Emric from the Creekside neighborhood for his reporting of smoke coming from a structure that resulted in crews saving that structure from fire spread.
- WTFD submitted to Fire Dispatch our renewed incident action plan for fires that may occur with a need for additional water sources.
- The Fire Department wishes our residents to think about, and review fire safety as needed as we have seen a recent uptick in fire related calls in the township.

- The Fire Department will again be sponsoring a number of children at Shoreland Elementary through the efforts of the Shoreland Firefighters Association for back-to-school shopping for supplies!
- The Fire Department is submitting a change of status for Bailee Markowiak from Paramedic to Paramedic/FF2 after her successful completion of the course and certification test.
- The Fire Department is submitting for new hire Kyle Posey, Probationary EMT and Paige Stringfellow, Probationary EMT who both will pursue their Fire certifications as well.
- The Fire Department would like to submit for Termination for Nathan Simms.

Roads & Parks Ryan Breininger

- Oups locates for 811
- Shelter house rentals/cleaning
- County Siren test
- Township Meeting setup and cleaning
- Blight Clean ups
- Vehicle cleaning for Govdeals
- Tow lot assistance
- Salt truck Bed repairs
- Back hoe Rust treatment and prevention
- 92 Exhaust Repairs
- Product research for Vehical dianostics
- Boarded up 2947 northshore
- Blessing siding repair started after new gutter installed by vendor
- Lawn equipment Maintenance