



March 10, 2026

Fiscal Officer Michele Nowakowski:

Recap

In our Regular Session February Meeting, motions & resolutions were passed for the following:

- Expenditure of \$12,000 to Outfit Vehicle
- Permanent Transfer of \$12,000 from General Fund
- Miscellaneous Reimbursements
- Invoice Payments
- Additional Cost of Bullet Proof Vests
- New Employee - Fire Dept.
- Recinded 2025 Motion for Uniform Policy
- Resolution and Revision for Uniform Policy

Discussions were held on the BWC Substance Use Preventative Program, insurance renewals and need for levies. Millage numbers were asked to be obtained along with the amount it would cost each homeowner (per \$100,000 home).

The \$12,000 transfer has been made. Invoices and reimbursements were paid. Money has been encumbered for the additional cost of the bullet proof vests. The New Hire was placed into payroll.

Millage Amounts

The following millage numbers were obtained for the requested revenue:

Millage	Revenue	Annual Cost Per Homeowner (Based on \$100,000 home)
2.01	\$125,000	\$ 70
4.01	\$250,000	\$140
6.02	\$375,000	\$211

A mill comes from a Latin derivative that means thousandth. 1 mill is the equivalent of 1/1000. When applied to taxes, a mill of tax is \$1 per \$1,000 of taxable (assessed) value.

The assessed value is 35% of the appraised value. On a \$100,000 home the calculations are as follows:

$\$100,000 \times 35\% = \$35,000$ Assessed Value

$\$35,000$ divided by 1,000 = \$35 (Per Mill)

$\$35 \times \text{millage} = \text{Annual Cost}$

A discussion is expected in our March Board Meeting on the proceedings moving forward. The first step is to prepare and approve "Resolution

Necessary To Levy A Tax In Excess Of The Ten Mill Limitation".

IRIS TCC Code

IRS is switching to a new system (IRIS) for processing 1099's. A new transmitter code is needed for this new system. The application request for the new transmitter code has been submitted and is now in process. This will allow us to submit 1099's to IRS on their IRIS system.

Closeout of American Rescue Plan Act (ARPA) Grant

The State and Local Fiscal Recovery Funds (SLFRF) are in the process of being closed. This was from the grant money received for the help needed during COVID. All money received has been expended. Recipients had to obligate funds by Dec. 31st, 2024 and expend them by Dec. 31st, 2026.

The \$349,056 we received, went towards the following:

- Radios for Fire & Police \$94,388
- Sidewalk Replacement \$17,771
- Police Vehicle-(Previously Owned) \$28,081
- Platform Development for Accepting Credit Card Payments \$1,600
- Lump Sum Bonus for All Non-Elected Employees Working During COVID \$36,685
- Roads Resurfacing Projects \$170,531

State Funding

State funding is available for specific capital expenditures, and application deadline is **March 12th** for allocation consideration.

Resolutions/Motions

- Motion: To Approve Backhoe Expenditure
- Resolution: To Approve Supplemental Appropriation Budget for Road's Fund: 2021 -for Backhoe.
- Resolution Declaring Necessity To Levy a Tax
- Application for State Funding
- Clarity on Uniform Policy Section 618.4 (F)

Withholdings.

All withholdings have been paid before the deadlines and monthly reports have been submitted.

Ohio Township Association Conference

I attended the Winter Conference in Columbus and have attended several workshops and completed the required Public Records training.

Public Record Requests

I have received and responded to three public record requests.

Budget Reports

Our appropriations do not exceed our estimated amount of resources available.

- Fund Summary Reports have been placed on our website under “Financial Updates”.
- February Clover Credit Card Payment Statements have been verified.
- January Medicount (Ambulance Transport Billing) Statements have been verified.
- February Bank Reconciliation has been posted.
- Budget Reports have been sent to Dept. Heads & Administrator.
- Management Reports will be printed for Trustees’ review.

Legacy Planning

Wondering how a donation or gift in your will might make a difference in our Township? Please contact our Fiscal Office at 419-410-8304 for more information.

Township Administrator/zoning Leo Britton:

- Attended Pace program Lucas County Port Authority
- Created Mailbox & Key Card new fire employee
- Working with Ames Locks on software update for Fobs.
- Tracking yearly and monthly budget reports
- Replaced Hard Drive at shelter house DVR
- Setup loaner pc for police department for training class
- Continue to monitor blight & cleanup of Blight notices issued.
- Blight cleanup still open from 2025:
 - 6039 Windamar yard cleanup
 - 2953 Capri yard cleanup against fence
 - 2528 Point Pleasant Way Weeds growing up back fence
 - 5240 President garbage laying around yard
 - 6108 Windamar weeds growing through fence
- Working with owner of 5753 Blessing for cleanup of piles of pallets and fire wood.
- Need Blight cleanup resolutions for the following addresses:
 - 5330 Belpre Drive 1308 (D) Accumulation of Junk
 - 5324 Belpre Drive 1308 (D) Accumulation of Junk
 - 6230 Capshore 1325 Parking, Storage, Repair of vehicle
 - 6028 Suder Ave 1801 (C) Parking in front yard (Yard full of Ruts)

Fire Chief Michael Bailey:

- Chief Bailey attended all scheduled Fire and EMS TAC, Medical HUB, and all Lucas County Fire Chief meetings.
- Met with State Fire Marshall's office investigator in reference to Majestic Care's new fire panel which will need additional work to come up to code.
- Maintenance of new Airboat complete with a belt tensioning and lubrication.
- Inspection of our EMS supply room and medication storage and use reviewed by Medical Director Dr. Stephen Zohn. Received an excellent review with an all clear to continue practice.
- Reviewed new county wide Mayday policy that will be voted on by the Lucas County Fire Chiefs to enter into policy of all departments.
- Diagnosed the Med72 overhead door repair needs.
- Reviewed Medicount Management's annual billing report for the Fire Department highlighting 226 transports in 2025 for a total of \$91,360 in revenue.

Police Chief Chris Kaiser:

- Deputy Chief Hart and Ptlm. Whitmore attended a two-day professional training course (16 Hours) at Owens College for Excel in law enforcement. Other officers are working on their mandatory 24 hours for their continuing professional training (CPT).
- The police department sold four cars at auction for unclaimed motor vehicles. Total sales \$ 7,952.00. Govdeals.com
- The newest police car is scheduled to be outfitted by DR. Ebel. The earliest they could get us in the shop is June 11th, 2026.
- Would ask the Board of Trustee's to take a hard look at Raintree Village Mobile Home Park. As part of community policing, it is my job to report blight and hazards that effect the community. There are many abandoned trailers, fire damaged, and littered lots throughout.
- Would like an executive session to discuss pending litigation against the police department.

Roads & Parks Ryan Breininger:

- Oups locates for 811
- Shelter house rentals/cleaning
- Backhoe for replacement Searching Found replacement Vote on this meeting
- County Siren tests
- Received 72 tons of salt and put away
- OTA Meeting with trustee Don Barto
- Refilled Hand towel dispensers and filled soap dispensers
- Cleaned/ Burnished floors at shelter house and township Hall
- Blessing Organization of supplies
- Hvac Quoting for 2469 Shoreland

- Cleaned and detailed 3 vehicles Auction
- Water main Breaks with county
- County Yearly meeting with Jerry Mayfield