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REGULAR MEETING June 10, 2025

Mr. Mayfield called the meeting to order at 6:00 p.m.

Pledge of Allegiance

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Also Present:

Township Administrator – Leo Britton

Department Heads Present:

Fire – Chief Bailey

Police – Chief Kaiser and Deputy Chief Hart

Roads and Parks Superintendent – Ryan Breininger

Announcements from Trustees and Department Heads:

Mr. Schuster – Trustee

- Mr. Schuster invited John Henry to deliver the opening prayer and it was asked that everyone please remember Shelly in your prayers.
- Mr. Schuster would like to invite everyone to the “Man Cave” on Summit Street. It is open every Sunday and Wednesday evening. Please come out and listen to free, live music and hang out with the community and enjoy.

Mr. Barto – Trustee

- Mr. Barto and Mr. Britton have been working on getting wires installed at the park for the new camera system. It should be up and running in the next couple weeks.

Chief Kaiser – Police

- Chief Kaiser would like to announce that they hired a new full-time officer, Daniel Wells, and he is in training right now. They were informed yesterday that he is being deployed and will be out of the country for nine months. Chief Kaiser told Patrolman Wells that he has their support, they understand that when the military calls you have to go, and told him that his job is safe while he is gone.

Mr. Britton – Township Administrator

- Mr. Britton reminded everyone that next Thursday, June 19, 2025 is a holiday and Administration Offices will be closed.

NEW BUSINESS

TRUSTEES

MOTION: Approve Minutes from May 13, 2025 Regular Meeting.

Mr. Mayfield moved; Mr. Barto seconded.

Roll call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Approve the final payment to Gerken for \$32,469.04 for Fullers Creekside Glens Roads Project.

Mr. Mayfield stated they have come in and done some of the concrete work. They still have some things to finish up. Mr. Mayfield has no interest in paying them until all work is completed. Mr. Barto agreed with Mr. Mayfield.

MOTION: Approve payment of Sedgwick invoice, (Ohio Bureau of Workers' Compensation) for \$3,800.00.

Mr. Mayfield moved; Mr. Barto, seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

RESOLUTION #17:25: Approve the Resolution for the removal of a junk car at 2662 Coveview.

Mr. Mayfield stated the car has not moved in six years and plates expired six years ago. The owners are refusing to move it. Mr. Brittson added that they are storing their personal property in the car and using it like a shed. Chief Kaiser said he went over there and it is really bad.

Mr. Mayfield moved; Mr. Schuster seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Discuss revisions to Credit Card Policy 626

Mr. Mayfield would like to table until next meeting until Mrs. Nowakowski is back. Mr. Barto agreed.

Discuss revisions to Payroll Records Policy 609

Mr. Mayfield would like to table this as well until next meeting when Mrs. Nowakowski is back.

Discuss Uniform Policy as needed

Mr. Mayfield stated that there is a uniform policy mostly regarding what employees can wear. What it doesn't say is what the Township will furnish for the employees.

Mr. Mayfield would like everyone to think about it and they will discuss and come up with an answer at next meeting. Mr. Barto thinks maybe giving the employees a dollar amount per year to use might be an idea they can consider. Mr. Schuster feels that each department will be different based on what they need. Chief Kaiser likes the way it is now: that the officers just order what they need as needed. Mr. Schuster and Mr. Barto are fine with that. Mr. Mayfield will write up a policy for police footwear that they can purchase as needed. He will talk to the other department heads to make sure they are also covered and will have something written up for next meeting.

MOTION: Suspension of using time clock for another 30 days. To be finalized at the next meeting.

Mr. Schuster moved; Mr. Mayfield seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, no.

Blight Resolutions:

RESOLUTION #18:25: Declaring the property at 2947 Northshore a blight nuisance under 1308 (H).

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

RESOLUTION #19:25: Declaring the property at 5541 Pageland a blight nuisance under 1308 (H).

Mr. Mayfield moved; Mr. Schuster seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

RESOLUTION #20:25: Declaring the property at 6031 Bridgeview a blight nuisance under 1308 (H).

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

RESOLUTION #21:25: Declaring the property at 5542 Brophy a blight nuisance under 1308 (H).

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

RESOLUTION #22:25: Declaring the property at 5232 Fortune a nuisance under 1308 (F, J & R)

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

RESOLUTION #23:25: Declaring the property at 6021 Holiday a blight nuisance under 1308 (H).

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

RESOLUTION #24:25: Declaring the property at 5311 Hammond a blight nuisance under 1308 (H).

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

FINANCE

MOTION: Approve supplemental appropriations, blanket certificates, purchase orders and checks numbered 51177 to 51210 and electronic payments 579 through 693, totaling \$144,920.10; \$94,170.96 for accounting, \$50,749.14 for payroll.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

RESOLUTION # 25:25: Create an Opioid Settlement Fund #2903

Mr. Mayfield moved Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

RESOLUTION #26:25: Create a Revenue Budget in #2903 Opioid Settlement Special Revenue Fund in the amount of \$1,797.46

Mr. Mayfield moved; Mr. Barto seconded.

Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

RESOLUTION #27:25: Create an Appropriation Budget in #2903 Opioid Settlement Special Revenue Fund in the amount of \$1,797.46

Mr. Mayfield moved; Mr. Barto seconded.

Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

FIRE

Discussion regarding parking restrictions during construction of the roundabout.

MOTION: To put up “No Parking” signs and to restrict parking within 60 feet of any of the corners where there are emergency fire routes.

Mr. Mayfield moved; Mr. Barto seconded

Roll Call: Mr. Schuster yes; Mr. Mayfield, yes; Mr. Barto, yes.

Chief Bailey would like to add one thing regarding the above. He stated that he knows this is a point in contention for people when they have to cut through the neighborhoods on a semi regular basis to go on calls to the nursing home – for which their call volume is between 30 to 40% to that single address. They will be using that route a lot during the roundabout construction period. The Ohio Revised Code is very particular about how they address calls. There is a “Code 3” response, which is lights and sirens; there is a “Code 2” response, which is neither of those. There is no such thing as “Code 2 ½.”

Chief said he knows it sounds great in theory to drive with just the lights on, with no audible tone, and it would keep it quiet through the neighborhood. He added that he can’t say it doesn’t happen sometimes because they are sympathetic to those people who are sleeping. He apologized but, for 45 days, residents might hear the sirens going through the neighborhood. They will try – as always – to be as respectful as they can.

MOTION: Status change for Alex Hartzell and Drew Lasley from probationary to badged members, effective May 12, 2025, with a pay increase to \$17.00/hour.

Mr. Mayfield moved; Mr. Barto, seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

POLICE

Discuss purchase of 10 bulletproof vests.

Last month’s discussion stated that the bullet proof vests have a five-year life span. Chief Kaiser explained that the vest is actually three parts: the ballistic panels, the carrier, and the extra carrier. The cost of each vest with the carrier is roughly \$1,500.00. If they spend that, the state will reimburse them \$1,200.00. It will end up being about \$300.00 to \$400.00 per vest. State of Ohio picks up about 75% of the cost. Mr. Mayfield spoke to Mrs. Nowakowski earlier today and, while this purchase was not budgeted, the police do have the money to purchase them.

Mr. Schuster asked what they do with the old ones? Chief Kaiser said they offer them to the fire department first. They have donated them to another agency down south in the past because some departments aren’t able to purchase vests. They have also recycled them. When they donate them, they have the receiving agency sign a waiver acknowledging that there’s no warranty and the Township is not liable or responsible if anything would happen.

MOTION: To allow Police Department to purchase 10 bullet proof vest systems, not to exceed \$15,000.00.

Mr. Mayfield, moved; Mr. Barto, seconded.

Roll call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Discuss purchase of new firearms.

Deputy Chief Hart shared that they started looking at purchasing new fire arms before they even moved into this building, so it’s been in the process for several years, and their guns are now 15 years old. Over the years, they were able to raise the money to make this purchase.

The current credit on file is over \$10,000.00. With the trade-in from the existing firearms and other firearms they have on hand, it's just shy of another \$10,000.00. In total, they have \$19,561.00 available.

The total purchase of the new firearms and holsters would be \$13,600.00. The credit and trade-ins would allow them to purchase the new weapons and holsters and still have \$2,000.00 left over. Chief Kaiser stated this means no cost to the tax payers.

MOTION: Purchase of new firearms, not to exceed \$14,000, using credit from Vance's and Keistler's (this will be zero-dollar cost to tax payers).

Mr. Mayfield moved; Mr. Barto seconded.

Roll: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Baro, yes.

MOTION: Approve the donation of confiscated, unclaimed clothing and violin to Washington Local Schools.

Mr. Mayfield moved; Mr. Barto, seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

ROADS

Shoreland Heights/Curbs - Jasik neighborhood curb and road repair.

Mr. Mayfield feels they need to start looking into getting these repairs done, and believes it will take between \$50,000.00 to \$100,000.00 to make repairs in that neighborhood. He stated there is enough money in the Roads Fund to do it. Mr. Schuster stated \$50,000.00 to \$100,000.00 is a pretty big spread. Mr. Mayfield replied they're just not sure what it will cost; that's why they will get quotes.

Mr. Barto asked Mr. Breininger if he got estimates on the concrete repair part yet. Mr. Breininger replied he tried and none of the companies returned his calls. Mr. Mayfield said they are looking to do curb repairs in front of driveways, whatever concrete needs to be replaced, and black top issues. There is no action to be taken now to approve funds; they are just getting prices for cost for the repairs.

Mr. Mayfield explained it's a new year and the Township is looking to spend some of the stormwater money. He would like to discuss putting some of that money aside to do some sewer cleaning and there is a sewer line that is plugged.

MOTION: To hire Cleantech to do the work for stormwater piping and catch basin cleaning, not to exceed \$7,000.00.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Mr. Mayfield stated that they would like to spend \$5,000.00 of the stormwater funds for ditch cleanup for the overgrowth. Lucas County will probably have to come do the work for us; they have the equipment to do what needs to be done. Ryan will work with the County and decide what area to cleanup first.

MOTION: Stormwater Fund for ditch cleanup of overgrowth, not to exceed \$5,000.00.

Mr. Mayfield, moved; Mr. Barto, seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto.

Mr. Brittson asked if it's possible to do along the Summit Street Bridge so you can see down the river; it's such a good view. Mr. Mayfield replied that would be part of the cleanup.

Discuss sidewalks and tree issues.

Mr. Mayfield stated that sidewalks and tree issues have been discussed before and the Township receives tree and sidewalk calls all the time. Recently, a resident paid their own money to have healthy trees removed in the public right-of-way. The law is clear that the Township is not responsible for the sidewalks. The law is cloudy regarding if the sidewalk is damaged from a tree root on the Township's right-of-way. That is not as clear. Mr. Mayfield's opinion is the Township didn't plant the tree; most likely, the developer or the previous or current home owner did.

Toledo recently passed an ordinance about their sidewalk repairs. They tried to slip in an amendment that the city would be responsible for tree damage and it did not get passed. The city has passed the cost on to the residents - even if it's tree damage.

Mr. Mayfield said his wife walks the neighborhoods and, in just in two neighborhoods, there are over 100 bad sidewalk areas; most of it is leveling. Mr. Mayfield stated if there are 100 bad areas in two neighborhoods, there are probably about 300 to 400 total in the Township. There is nothing to be decided today, but it is an issue that needs further discussion and needs to be addressed.

In Mr. Breininger's report, he mentioned he would like to have three (3) willow trees removed on Villamar Road. The cost is \$3,600.00 to remove trees, stumps, and cleanup. Mr. Mayfield feels it is overpriced, but the trees definitely need to be removed.

MOTION: Contract with Tree Monkey to remove three (3) trees on Villamar, for \$3,600.00 - remove trees, stumps, and grindings.

Mr. Schuster moved; Mr. Mayfield seconded

Roll Call: Mr. Schuster yes; Mr. Mayfield, yes; Mr. Barto, yes.

DELEGATIONS/PUBLIC COMMENT**Mr. Futey**

He is concerned with the people who are renting the Shoreland Park Shelter House and their guests not driving safely through the neighborhood when leaving their event. The people are speeding out of the park and running stop signs. He is concerned about safety for the residents and children who live and play in the area. Mr. Mayfield asked for the police to patrol the area close to the time when a party or event is over and guests are leaving.

MOTION: With no additional business or comments, Mr. Mayfield moved to adjourn the meeting at 7:08 p.m.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto yes.


Approved:



Jerry Mayfield



Don Barto, Sr.



Mark Schuster



Kimberly Kay