

06/06/25 for Tuesday, June 10<sup>th</sup> meeting:

### **Recap**

In our last meeting, a full-time police officer was hired and a resignation was accepted in our Fire Department. Resolutions were passed for blight, and a motion was passed for the payment to Motorola for Fire's radio purchases. A discussion was held on our Credit Card Policy 626 and a motion was made to suspend the use of the time clock another 30 days in our Payroll Records Policy 609. Also, the Board stated not to pay Gerken the final payment until Fuller Creekside Glens Project is completed to satisfaction.

It was also motioned and approved to set up automatic payments for routine monthly bills such as cable, utilities, trash pick-up etc.

Resolutions and motions were acted upon and appropriate resolutions were submitted to the County Auditor's Office.

New hire paperwork has been received and entered into payroll.

Motorola was paid for the radios purchase.

Auto pay has been set up for: Buckeye Cable, Republic Services, Toledo Edison (Bldg & Streetlights), City of Toledo Dept. of Public Utilities, Verizon & Columbia Gas.

Recommendations have been given for the revision on both 609 & 626 policies. Limits on accounts have been given to the Board in order to approve revisions on the Credit Card Policy.

### **Webinar Attended**

I attended OTA's Fiscal Officer webinar: "Understanding the Ohio Revised Code for Fiscal Officers".

### **Check Positive Pay**

An alert was received from Huntington Bank to inform us of a check that has been compromised after mailing (inside the post office). Fraud was detected and payment was denied. A police report has been filed. No money was lost.

### **Opioid Settlement**

Official communication from the Directing Administrator of the National Opioid Settlements was received on May 30<sup>th</sup>, notifying us that a check has been issued in the amount of \$1,797.46 to our Subdivision.

A new fund will need to be created for this settlement.

### **Legacy Planning**

Wondering how a donation or gift in your will might make a difference in our Township? Please contact our Fiscal Office for more information.

### **Resolutions/Motions**

- Resolution: Credit Card Policy #626 Revision
- Resolution: Payroll Records Policy #609 Revision
- Resolution: Creation of Opioid Settlement Fund
- Resolution: Revenue Budget in Opioid Fund
- Resolution: Appropriation Budget in Opioid Fund
- Payroll Status Change (Effective May 12<sup>Th</sup>)

### **Withholdings.**

All withholdings have been paid before the deadlines and monthly reports have been submitted.

### **Budget Reports**

May Clover On-Line Payment Statements Verified  
April Medicount Statements Verified  
May Bank Reconciliations have been posted.  
Monthly Budget Reports have been sent to Dept. Heads.  
Fund Summary Reports have been placed on our website under Financial Updates.  
Management Reports have been printed for trustees' review.



## **Chief Chris Kaiser – Police Department**

**Report for June 10, 2025**

1. Deposited \$3,323.10 from unclaimed funds from various drug cases, forfeitures, and abandoned property. This was approved through the courts and the fiscal officer has receipt.
2. The police department seized \$3,855.00 from a drug investigation and the courts awarded this money to the police department's Law Enforcement Trust Fund. (LETF).
3. Deputy Chief Hart and I attended the graduation ceremony of Ptlm. Daniel Wells from the police academy. Wells has since been sworn in and issued equipment. He currently is in field training with other officers.
4. Requesting the Board to approve the purchase of new firearms from Keistler's Law Enforcement Supply. All handguns and holsters will not exceed \$14,000.00. All paid for by credit balance from Vance's and exchange of old duty weapons from Keistler's. This should be a zero-dollar cost to the tax payers.
5. Request the Board's approval to donate confiscated, forfeited, unclaimed clothing from various cases to the Washington Local Schools (Clothing Closet) at Whitmer High School and or Shoreland Elementary School.
6. Request approval to donate 1 new violin that went unclaimed from an unclaimed motor vehicle to the Whitmer High School Orchestra.
7. Requesting the Board's approval to move forward with the purchase of up to 10 bulletproof vests. Total cost would be no more than \$4,000.00 after grant reimbursement and could be paid for out of the Drug Fund (LETF) or left over credit from the sale of forfeited/confiscated guns from Vance's Law Enforcement Supply.



**Chief Mike Bailey – Fire Department**  
**Report for June 10, 2025**

1. Chief Bailey attended all scheduled Fire and EMS TAC, Medical HUB, and Lucas County Fire Chief meetings.
2. Donations are coming in for the 2025 “Thunder Over the River” but there is still time to help support the Fireworks by donating by mail, online via Venmo, or in person.
3. The Fire Department took delivery of the Airboat and are making adjustments to customize it further. Initial training exercises went extremely well. The unit will be placed in service when enough personnel have been sufficiently trained and oriented to the vessel.
4. The Fire Department would like to ask for parking restrictions to facilitate a safe Fire & EMS route during roundabout construction that allows passage to the Shoreland Heights neighborhood. The chosen route would be:  
Shoreland Ave to Raintree Ln, Raintree Ln to Rounding River Ln, Rounding River Ln to Point Pleasant Way, Point Pleasant Way to Coveview Dr and Coveview Dr to Summit St.  
These restrictions would be that of “No Parking” during all hours and would start at initial closure of the Summit St and Shoreland Ave intersection and run until its completion.



**Roads & Parks Department – Ryan Breininger**  
**Report for June 10, 2025**

1. OUPS locating for 811
2. County siren alarm assistance
3. Backflow testing certifications at Blessing Building
4. Cleaning vehicles for police auctions
5. Shelter house rentals/cleaning
6. Police vehicle damage assistance
7. 87 tons of new stone at Shoreland Park parking lot
8. 61 tons of screenings for 4 baseball diamonds
9. Website updating for Shoreland Park Shelter House
10. Cleaning and organizing Blessing Building
11. Blight cutting on Northshore
12. Tire repairs on lawn equipment
13. Fullers Creekside repair with county contractor

**Other Items:**

- Discuss sewer cleaning with Cleantech, up to \$7,000.00
- Discuss Stormwater Fund for ditch cleanup of overgrowth, up to \$5,000.00
- Discuss removal of 3 more trees at Villamar Park
- Discuss sidewalks and tree issues
- Apply sale of UTV \$2,280.00 towards purchase of new utility vehicle



**Leo Brittson – Township Administrator/Zoning**  
**Report for June 10, 2025**

1. Met with OTARMA for yearly walk through
2. Had meeting with manager at Raintree Village
3. Reviewed April financials.
4. Sedgwick renewal will need resolution to renew after review - \$3,800.00
5. Renewed Chamber of Commerce membership - \$600.00 (part of insurance renewal)
6. Working with Chief Kaiser on a parked car (police notice served)
7. Blight Resolutions:
  - 2947 Northshore 1308 (H)
  - 5541 Pageland 1308 (H)
  - 6031 Bridgeview 1308 (H)
  - 5848 Vistamar 1308 (H)
  - 5542 Brophy 1308 (H)
  - 5232 Fortune 1308 (f), (J), (R)
  - 2930 Jasik 1308
  - 6021 Holliday 1308 (H)
  - 5311 Hammond 1308 (H)