

05/08/25 for Tuesday, May 13th's meeting:

Recap

In our last meeting, resolutions were passed for the revenue & appropriations to pay the final payments for Fuller Creekside Glens Road Project, for the assessments of the streetlights, and for blight. Resignations were accepted on three employees and a new police officer was hired. An approval was given for the renewal of our health insurance contract with UHC. A discussion was held on the Credit Card Policy 626 and a motion was made to suspend the use of the time clock in our Payroll Records Policy 609.

Resolutions and motions were acted upon and appropriate resolutions were submitted to the County Auditor's Office. An Amended Certificate of Estimated Resources was requested.

New hire paperwork has been received and entered into payroll.

Recommendations have been given for the revision on both 609 & 626 policies.

Opioid Settlements

In April 2023, the Board passed an approval to participate in various Opioid Settlements. Just recently, I received an email notifying me of a Walgreens settlement that we have been earmarked to receive a partial settlement on. Any monies received have strict guidelines. It must be spent on the remediation of opioid use. This would include education given to the public. The amount we are expected to receive for this settlement totals \$1,797.46

Legacy Planning

Wondering how a donation or gift in your will might make a difference in our Township? Please contact our Fiscal Office for more information.

Auditor of State's Release of The General Standard

The Auditor of State released The General Standard for April 2025 addressing late fees. In the last six years their office has issued 118 findings for recovery because of late fees. They are penalizing officials by having them reimburse taxpayers.

From what I've seen, many variables may exist for having late fees. Most from mail issues. Some invoices are received late or not received at all.

Some payments are lost in the mail or delayed in getting to the vendor.

Some vendors give less than a month turn-around time.

Rarely, are invoices given by Department Heads in an untimely manner.

Since I took office, I have paid invoices on a weekly basis, updated our address with vendors, and encouraged vendors to send invoices electronically to our payments email we set up specifically for this purpose.

Rest assured, we do our due diligence in protecting tax-payer's dollars.

However, I am asking for Board approval to initiate auto withdrawals for routine monthly payments (such as cable, utilities, and trash pick-up services), to avoid a possibility of a late fee and since some vendors give less than a month turn-around time.

Resolutions/Motions

- Resolution: Credit Card Policy #626 Revision
- Resolution: Payroll Records Policy #609 Revision
- Motion: To approve the Motorola payment of \$37,377.18 for Fire Department's radios. \$37,250.18 of this payment is to be paid from the money received from the MARCS Grant.
- Motion: To approve the Gerken payment of \$32,469.04 for the final payment of the Fuller Creekside Glens Road Project.

- Motion: To approve the automatic payments of routine monthly bills such as cable, utilities and trash pick-up.

Withholdings.

All withholdings have been paid before the deadlines and monthly reports have been submitted.

Auditor of State sent the UAN software update to access and complete the IRS 941 quarterly report. The software update has been completed and the IRS report has been sent before the deadline.

Budget Reports

April Clover On-Line Payment Statements Verified

March Medicount Statements Verified

April Bank Reconciliations have been posted.

Monthly Budget Reports have been sent to Dept. Heads.

Fund Summary Reports have been placed on our website under Financial Updates.

Management Reports will be printed for trustees' review.



Chief Chris Kaiser – Police Department
Report for May 12, 2025

1. Have had request from a resident to have the radar/speed sign placed on Shoreland road. We will have sign up and running this week.
2. Requesting the Board approve the hiring of Daniel Wells as a full-time patrol officer with a start date to be determined by fiscal officer and Board members.
3. Requesting the Board to have money transferred to increase the vehicle repair budget (2190-210-323-9090). As of today's date, the police department has spent approximately seventy percent 70% of this year's repair budget. We may fall short if repairs continue at the rate we are going.
4. Ptlm. Adam Van Allen was sworn in 4-24-2025, He was issued equipment and is presently in field officer training with seasoned officers.
5. The police department is still working with FLOCK and awaiting Washington Locals Schools decision on how and which direction they want to go with the camera systems.
6. We are looking to replace the department's body armor. Most have exceeded the company's 5-year recommendation for replacement. We are looking to replace at least 10 vests. Each vest costs approximately \$1,200.00. With the state grant we would only pay \$300.00 - or a 75/25 split. This was not a budgeted item.
7. With the addition of Ptlm. Van Allen and potentially hiring of Ptlm. Wells, we will cut our overtime cost down substantially.



Chief Mike Bailey – Fire Department
Report for May 13, 2025

1. Chief Bailey attended all scheduled Fire and EMS TAC, Medical HUB, and Lucas County Fire Chief meetings.
2. Dustin Moon and Michael Tolles passed their exams to become Firefighter I certified in the State of Ohio.
3. I would like the Trustees to accept the resignation of Mark Schuster II. Mark is extremely busy operating in the family business and does not have the extra time to dedicate to the Fire Department currently.
4. Donations are coming in for the 2025 “Thunder Over the River” but there is still time to help support the Fireworks by donating by mail, online via Venmo, or in person.
5. Fire Department crews attended the Toledo Airshow offering EMS services with Medic72.
6. Alex Hartzell and Drew Lasley have completed their probationary periods and are badged as EMT and FF/EMT respectively.
7. The Airboat is entering the final stages of production and a delivery date will be coming soon.



Roads & Parks Department – Ryan Breininger
Report for May 12, 2025

1. OUPS locates for 811
2. County siren alarm assistance
3. Final salt truck cleaning for the season end
4. Roads: pothole filling/leveling
5. Blessing Road repair from water main issue
6. Backflow testing certifications at fire station
7. New timecard system testing
8. Meeting vendors for road repairs; awaiting quotes
9. Removed 3 trees at parks as safety concerns due to missing bark
10. Cleaning vehicles for police auctions
11. Working on 3 sink holes in township's all in grassy areas
12. New trailer Jack for woodchipper
13. Blessing heater issue: repaired runaway heater
14. Police heater hose replacements on 90/91 vehicles
15. Gerken Repairs on Fullers Creekside - Watching
16. Battery replacement in Vehicle 90
17. Repaired park bench from tree issue
18. Repaired high water usage urinals
19. UTV- Prepping for sale on GovDeals
20. Internet assistance when down
21. Cost-saving for shelter house research
22. Meet with Shoreland School
23. Shelter house rentals

Other Items:

- Discuss Purchase of 6 picnic tables for Shoreland Park to put where bleachers were removed
- Stormwater Fund for ditch cleaning
- Discuss road repairs on Holiday and Jasik



Leo Brittson – Township Administrator/Zoning
Report for May 13, 2025

1. Follow up with baseball to make sure no issues.
2. Reviewed April financials.
3. Received insurance certificates from baseball & softball leagues.
4. Still getting calls from Art Roberts: issue with neighbors having items against fence causing noise issue. Served notice for trash in driveway
5. Fixed internet and printing issues.
6. Setup new PC for Kim, replacing old laptop with mother board issue.
7. Referred call about backed up sewer to Ryan.
8. Posted Zoning Commission Agenda.
9. Monitoring Park issue seems to have been fixed.
10. Blight Resolutions:
 - 2947 Northshore 1308 (H)
 - 5760 Suder Ave. 1308 (H)
 - 5850 Rounding River 1308 (H)
 - 6114 Windamar
 - 5240 President
 - 2565 Coveview 1308 (H)
 - 6039 Windamar 1308 (H) - Cut 5/8/2025
 - 2930 Jasik 1308 (H)