



TRUSTEES: Jerry Mayfield 419.729.1167
Don Barto, Sr. 517.581.6871
Mark Schuster 419.466.9884

FISCAL OFFICER: Michele Nowakowski 419.410.8304

2469 Shoreland Avenue, Toledo, OH 43611, 419.726.6621, Fax 419.727.9833 <http://www.washington-twp.com>

ORGANIZATIONAL MEETING JANUARY 14, 2025

Kim Kay, Elected Officials Assistant, called the meeting to order at 6:00 p.m.
Roll Call: Mr. Mayfield present, Mr. Barto present, Mr. Schuster present.

Pledge of Allegiance

Also Present:

Fiscal Officer – Michele Nowakowski

Township Administrator – Leo Britton

Department Heads Present:

Fire - Chief Bailey

Police - Chief Kaiser and Deputy Chief Hart

Road and Park Manager - Ryan Breininger

Nomination for Chairperson

MOTION: Mr. Schuster nominates Mr. Mayfield as Chairperson and Mr. Barto seconded the nomination. Mr. Mayfield accepts and is announced Chair of the Washington Township Board of Trustees for 2025.

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes

Meeting turned over to 2025 Chairperson Mr. Mayfield.

Nomination for Vice-Chairperson

MOTION: Mr. Schuster nominates Mr. Barto as Vice-Chairperson and Mr. Mayfield seconded the nomination. Mr. Barto accepts and is announced Vice-Chairperson of the Washington Township Board of Trustees for 2025.

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes.

Set Office Closed Dates and Holidays 2025:

MOTION: Set 2025 office closed dates and holidays as listed in Lexipol:

Mr. Mayfield moved;

New Year's Day – Monday, January 1, 2025

Martin Luther King Day, Monday, January 20, 2025

Presidents Day – Monday, February 17, 2025

Memorial Day – Monday, May 26, 2025

Juneteenth – Wednesday, June 19, 2025

Independence Day – Friday, July 4, 2025

Labor Day – Monday, September 1, 2025

Columbus Day – Monday, October 13, 2025
Veterans Day – Tuesday, November 11, 2025
Thanksgiving Day – Thursday, November 27, 2025
Christmas Eve Day – Wednesday, December 24, 2025
Christmas Day – Thursday, December 25, 2025

Mr. Barto seconded.

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes.

Set Administrative Office Hours:

MOTION: Set Administrative Office Hours: Monday thru Friday, from 9:00 a.m. to 2:00 p.m.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes.

Set Trustee Meeting Dates and Times for 2025

MOTION: To set Trustees' Meeting date and time to the 2nd Tuesday of the month at 6:00 p.m.

Mr. Mayfield moved; Mr. Mayfield seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes

RESOLUTION #01:25: APPROVE THE CREATION OF PURCHASE ORDERS & BLANKET CERTIFICATES FOR 2025 SET AT OR BELOW \$50,000.00 WHICH ARE NECESSARY TO PAY TOWNSHIP EXPENSES.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Mayfield, yes; Mr. Barto yes; Mr. Schuster, yes.

Approve the Split of Shoreland Building Expenses for 2025:

MOTION: Approve the Split of Shoreland Building Expenses for 2025 Fire 60%, Police 20%, General 15%, Roads 2.5% and Parks 2.5%.

Mr. Mayfield moved; Mr. Barto seconded.

Discussion: Chief Bailey would like to know what expenses are being split.

Mrs. Nowakowski replies that it is the expenses for Shoreland Building. Mrs. Kay states Buckeye Cable, Toledo Edison, City of Toledo Public Utilities, and Republic.

Chief Bailey would like to discuss the split. He doesn't feel fire department uses more water, electricity, internet, etc. than police to justify the difference of them paying 60% versus police and general paying 20% and 15% of invoices. Fire is only here Monday – Friday, 8 hours a day; police are here 24 hours a day. Chief Bailey understands if they were talking about taxes and square footage - if they were occupying more space - he would be fine with that. But he doesn't feel fire uses the bathroom or heat/air more. He would like the split percents to change to 35, 35, 25, 5 percent.

Mr. Mayfield feels if they went by square footage, the fire department has about 70% of it. He states the fire does heat the annex building. Chief Bailey replied that they do not.

Mr. Mayfield asks Mr. Barto and Mr. Schuster if they have any thoughts on changing the split of utilities? Mr. Barto asked if they have to do it right now? He would like to do the

research on it. He doesn't feel the park should pay for anything in the Shoreland Building because Laura no longer works out of this building.

No roll call to complete Motion. Mr. Mayfield states this will be tabled until next meeting so trustees can do research.

Approve the split of interest received evenly between funds according to the balance of the fund.

MOTION: Continue to split the interest that comes in evenly between funds according to the balance of the fund, same as 2024.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mr. Mayfield, yes.

Establish fund for payment of Elected Officials Assistant and Township Administrator:

MOTION: Establish that the Elected Officials Assistant and Township Administrator will be paid out of the General Fund, effective/retroactive to January 6, 2025. Mr. Britton's whole salary will come out of General Fund.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes.

Establish Trustees and Fiscal Officer's payment schedule and from which fund:

MOTION: Establish that the Trustees' and Fiscal Officer's be paid, 26 pays per year and be taken from the General Fund according to policy.

Mr. Mayfield moved; Mr. Barto seconded

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes, Mr. Schuster, yes.

RESOLUTION #02:25: Permit the internet auction on GovDeals for the sale of unneeded, obsolete, or unfit personal property of Washington Township, Lucas County, Ohio for the 2025 calendar year.

Mr. Mayfield moved; Mr. Barto seconded

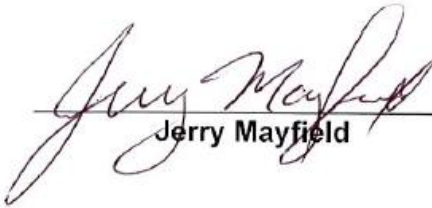
Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

Meeting adjourned at 6:13 p.m.

Mr. Mayfield moved; Mr. Barto seconded

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Approved:


Jerry Mayfield


Don Barto


Mark Schuster


Kimberly Kay