

02/07/25 For Tuesday, February 11th's meeting:

Recap

Motions were made for increasing hourly wages, promoting roles, changing status' and for changing Administrator's pay structure. A resolution for PO/BC & blight was made, the Highway Miles Certification was approved and an ESO invoice (EMS continuing education) was approved to pay. A discussion was held regarding the purchase of a new water rescue airboat in which a quote was approved to purchase.

All Status Change Forms have been received and wages have been increased, the Administrator's pay has been changed to pay out of the General Fund, the resolutions have been certified and the blight resolution has been sent to the County. The Highway Mile Certification has been signed & returned, and a down payment has been made for the airboat.

Motion Needed

Per the request of Police: To change Joe's Part-Time Change of Status effective date to Feb 1st.

2024 Financial Statements

The year end has been completed and Statements have been submitted to the Auditor of State. A legal ad has been placed in the paper for notification. They are viewable on our website or at the station during regular business hours.

BWC

We received our refund & discount from BWC for the 2024 True Up & estimated premium payment made for 2025. Total received: \$1,435.44

OTA Conference

I attended the conference in Columbus and attended many sessions for Fiscal Officers and have met my required training requirement for my current term of office. Some Fiscal Officer session topics were: Legislative Updates, Investing Outlook, UAN Updates, Creative Funding & Ohio Ethics Law. OTA will have recorded sessions available on various topics. A list of all recorded sessions will be given to all Trustees & Department Heads.

623 Policy for Leaves

A dive into discussion was made with Leo and Don regarding accruals for vacation time based on years of service and how they are given. An accrual rate has been recommended.

Amazon Prime for Business

While at the OTA Conference, it was announced that OTA has teamed up with Amazon and is offering Business Prime memberships at no cost for townships that have OTA memberships. This plan offers us more discounts and free shipping on all purchases. No resolution is needed to sign up for Prime. A webinar will be held on February 12th.

626 Credit Card Policy

Recommendations have been given to The Board for a change in this policy in order to control monthly spending and to set controls for spending within set budgets. If approved, I recommend the Prosecuting Attorney to give his “thumbs up” before implementing.

Online Payments - Sales Overview

The online payment net sales increased in 2024 from the previous year. Less cash payments were taken.

Description	2023	2024
Zoning Permits	\$430	\$800
Shelter Park	\$15,695	\$13,780
Tow Lot	\$17,155	\$65,385

Withholdings

All withholdings have been paid and reports have been submitted.

Auditor of State Notification

Auditor of State sent out a notification of the late requirement received from the State. Starting this year, the State of Ohio is requiring that a 1099 file be uploaded on their site. The deadline to upload was January 31st. UAN created a software patch to convert the same file we sent to IRS so it's compatible for Ohio's site. The software patch was downloaded and the submission was done before the deadline.

Electric Bills

Utilities in Ohio are required to file plans to establish electric service for their customers. FirstEnergy filed their 6th Electric Security Plan (ESP6) designed to Support Continued Reliability Investments and New Customer Programs. These proposed programs are aimed at helping customers better manage their electric bills. This includes energy efficiency programs for residential customers, including a smart thermostat rebate program and a low-income energy efficiency program, to help them save energy, reduce their bills and ease their environmental impact.

The companies propose that the ESP6 term would begin upon the approval of new base rates and extend through May 31, 2028.

If ESP6 is approved, the average FirstEnergy Ohio residential customer using 750 kilowatt-hours of electricity per month could expect to see an initial increase of approximately \$3.40, or 2.7%, on their electric bill. Over the term of the plan, the estimated average impact on these customers' bills is an increase of 1.7%.

Budget Reports

December & January Clover On-Line Payments Statements Verified

December Medicount Statements Verified

December and January Bank Reconciliations have been posted.

Monthly Budget Reports have been sent to Dept. Heads,

Fund Summary Reports have been placed on our website under Financial Updates.

Management Reports will be printed for trustees' review.



Chief Chris Kaiser – Police Department
Report for February 11, 2025

1. Received a reimbursement check for over \$8,000.00, for the mandated police officer continuing education training, from the State of Ohio
2. The old police car #92 sold on GovDeals auction site of \$4,175.00. Another unclaimed vehicle sold at auction for \$20,200.00. Several more unclaimed vehicles will be auctioned later next week.
3. Still having problems with finding the right brake pads for the two Dodge Durango patrol cars without getting them directly from the dealership.
4. Would like to take the time to thank Ryan Breininger (Road Superintendent) for always being willing to lend a helping hand to the police department. He is always willing to help and does so with a smile on his face. I truly appreciate his help – as do many of the other officers.
5. Was able to look over the drawing and diagrams of the new, proposed roundabout at the corner of Summit Street and Shoreland Avenue. Met with Deputy Chief Hart and Jerry Mayfield to discuss future issues. Also spoke with Chief Bailey of the Fire Department regarding issues and timeline of roundabout construction and how it will affect Summer Fest.
6. Requesting an executive session to discuss hiring, firing, promotions, demotions, and/or compensation of employees.



Chief Mike Bailey – Fire Department
Report for February 11, 2025

1. Chief Bailey attended all scheduled RCOG TAC, Policy Board, and Lucas County Fire Chief meetings.
2. The Fire Department attended the Shoreland Elementary Fire Drill on February 4th.
3. The Station was staffed with both a Medic and an Engine crew on Wednesday night, Feb. 5, into Thursday morning for the inclement ice weather we received, to improve response times for incidents.
4. I'm requesting the Trustees' approval and vote for the appointment of board members to the Volunteer Firefighters' Dependents Fund:

Chief Mike Bailey
Asst. Chief Bill Long
Jerry Mayfield
Don Barto
Bryon McIntosh

5. Update: Construction of the Airboat has begun! I will keep you posted on progress.



Roads & Parks Department – Ryan Breininger
Report for February 11, 2025

1. Road salting and plowing/Prepping vehicles
2. Blessing Building: completed ceiling tear out and disposal
3. LED lighting upgrade for energy savings at Blessing Building
4. Floor care at Shoreland: sweeping and mopping
5. Worked on water main break on Blessing Drive with County
6. Police Vehicle 92 diagnostics and transportation assistance
7. GPS upgrade for County GIS system at Blessing
8. Shelter House wall security cabinet installed
9. Hydraulic hose replacements and repairs
10. OUPS locates for 811
11. Clean up of trash overflow at Shoreland Park
12. Backhoe replacement: Searching
13. Cleaned carpet for Fire Chief's office refresh



Leo Britton – Township Administrator/Zoning
Report for February 11, 2025

1. Updated Lexipol Policy & Procedures with 2025 approved holidays and posted current version to the website.
2. Worked with our email & website host during upgrade of their servers.
3. Worked with Millenium for changes needed after our email upgrade.
4. Entered all holidays in TruPay.
5. Entered Accrual totals into TruPay from Fiscal Officer.
6. Preparing for Zoning Appeal.
7. Setup email & anti-virus on Chief Bailey's new computer.
8. Turned over 2940 Northshore to Ryan for cleanup.
9. Had snowmobiles for sale removed from Shoreland Avenue, sitting in driveway against zoning resolution.
10. Buckeye Cable TV has been removed from 2469 Shoreland per Chief Bailey's request.
11. Working with Calvin Doom on cleanup of his Suder Avenue property and getting the driveway blocked to eliminate the dumping.