

Tuesday, November 12, 2024 Meeting

Recap: In our last meeting, resolutions were passed. Resolutions for blight & supplemental revenues in General, Police & Fire Funds.

Also, a part-time officer was rehired in our Police Department.

All resolutions were received & certified. For the Officer, the status change form & new hire paperwork was received, filed and entered into payroll.

Supplemental revenue budgets were created.

The resolutions were sent to the County Auditor's Office.

Resolutions Needed:

- Appropriation Budget decrease in 2902 Lighting Fund by \$4,000.
- Appropriation Budget increase in 2192 Fire Fund by \$65,000 to go towards payroll & purchasing new radios.

I attended the following webinars:

- Auditor of State's Fiscal Officer Training for Fall 2024
- a BWC employer webinar
- Ohio Public Works Bond Program Renewal

I registered to attend OTA's Winter Conference in Columbus.

I processed several public records requests.

The Shoreland roof has been replaced and the invoice of \$144,068 has been paid. This was paid using the insurance claim from last year's storm.

The Blessing roof has also been replaced. However, we are still waiting on the invoice from the vendor. Our Board approved to pay up to \$68,000.

The annual 9-1-1 invoice has been received. This year we are to pay with no discounts. The invoice totals \$108,664.96. It breaks down as follows:

- LAW: \$79,469.01
- EMS: \$13,821.64
- FIRE: \$15,374.31

The 4th Disbursement Request has been received by Lucas County Engineer's Office for the Fuller Creekside Glens Road Project. OPWC's amount to pay is: \$14,635.09 and our share is: \$14,871.14.

One more Disbursement Request is expected to be received to finish paying for this project. The completion date was set at October 19th.

FROM THE DESK OF MICHELE NOWAKOWSKI/FISCAL OFFICER

The BWC estimate for 2025 payroll has been received. An invoice will soon follow. The annual estimate is \$17,822. The rates continue to decrease slightly from previous years.

October payroll withholdings have been paid and OPERS Contribution Reports have been submitted.

I met with the Administrator and all Dept. Heads regarding their capital needs and next year's expenses. Our recommendation for fiscal year 2025 Appropriation Budget has been given to all Trustees to review. In December, we will need to have a resolution passed.

Budget Reports

- October bank reconciliation has been posted.
- Management Reports will be printed for trustees' review.
- Monthly Budget Reports have been sent to Dept. Heads.
- A Fund Summary has been placed on our website under Financial Updates.
- has been placed on our website under Financial Updates.



Chief Chris Kaiser – Police Department
Report for November 12, 2024

1. The police responded to a possible armed suspect at Shoreland School on Nov. 1, 2024. The school immediately went on lock-down. The police department was on scene within 90 seconds of the call. Toledo Police Department sent 19 officers (mutual aid). With the help of additional officers, the school was searched, declared safe, and found no suspect(s). The incident was determined to be a hoax and the call appeared to be a swatting-type threat.
2. Deputy Chief Hart and I attended a budget meeting with Leo, Shelly, and Jerry to propose and discuss the 2025 Annual Police Budget.
3. The police department completed our annual firearms qualifications. This included handgun, shotgun, and rifle. All officers passed.
4. We are in round three of our CPT training courses put on by the Ohio Peace Training Academy. After round three, all officers should have completed the state's mandate of 24 hours. We are trying to achieve 40 hours for each officer before the year ends.
5. Patrolman Justin Jackson has completed all of his paperwork and is back on the road patrol schedule.



Chief Mike Bailey – Fire Department
Report for November 12, 2024

1. Chief Bailey attended all RCOG TAC, Policy Board, and Lucas County Fire Chief meetings.
2. The Fire Department hosted its 1st Trunk or Treat with great success! Our turnout was greater than expected and will make it an easy decision to repeat it again next year.
3. The Fire Department was on patrol for Halloween on the 31st as well with many of our residents interacting with the rigs on the road and little ones receiving candy.
4. I'm asking the Trustees to adopt a policy for Paramedic School Reimbursement. I believe it will invest in the professional development of our members while enhancing the department's capabilities to serve the community effectively.
5. I'm asking the Trustees to approve the addition of shift differential to overnight calls for members who respond between 0000-0800 in the amount of \$5.00 per hour in addition to their current hourly wage.
6. I'm asking the Trustees to approve the addition of a Fire Department Employment Agreement for those members looking to receive their training paid for by the Township. Those members will be required to sign an agreement to serve 2 years with the Fire Department after gaining their certifications.
7. The Fire Department needs approval for the purchase of Portable radios, mobile radios and Mobile Data Terminals as part of the Windows 11 upgrade that will render our current equipment useless on July 1, 2025, in the amount of \$44,882.66. The Fire Department made many cuts, is taking advantage of grant pricing to include the Police department and outsourced the purchase of the portable radios from another local Fire Department to save over \$16,855.02. We are also actively entered for a grant which could potentially recover another large portion of the costs.



Ryan Breninger – Roads & Parks Department
Report for November 12, 2024

1. 2025 Budget planning meetings
2. Overseeing roof projects
3. Tested all heaters for township buildings and diagnostics
4. Lawn mower blade repairs
5. Fullers Creekside follow-ups with county and punch lists
6. Airline water issues addressed and hose repairs at fire station
7. Cold storage building organization
8. Lucas County siren testing
9. Requoting of low-speed vehicle
10. Researching backhoe replacement
11. Power-washing graffiti on sidewalk
12. Vehicle tire assistance for Police Department
13. Leaf Pickup: Planning and Equipment maintenance
14. Vehicle inspections for roads dept
15. Picked up sharp objects after roof installs
16. Other Items
 - Discuss Blessing Roof-top furnace and AC unit - repair or replacement



Leo Britton – Township Administrator/Zoning
Report for November 12, 2024

1. Roofing project at 2469 Shoreland has been finished and paid for with OTARMA insurance funds
2. Had budget meetings with all department heads including Jerry, and Michelle.
3. Multiple questions on permits.
4. One work stoppage because of no permit. (3 hours)
5. Discussions with business owner and Chad Klavinger on inspections. Will meet with Chad Klavinger and new business on Shoreland 11/14/2024 for occupancy.
6. Updated web-site.
7. Would like to open discussions on zoning for solar regulations in the township.
8. OTARMA insurance renewal has been submitted; waiting for invoice.
9. Will send addresses for zoning violations on Monday; could have 5 or more.