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REGULAR MEETING AUGUST 13, 2024

Mr. Mayfield called the meeting to order at 6:00 p.m.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Pledge of Allegiance

Also Present:

Fiscal Officer – Michele Nowakowski

Township Administrator – Leo Britton

Department Heads Present:

Fire – Chief Bailey

Police – Chief Kaiser

Roads/Parks Superintendent – Ryan Breininger

Announcements from Trustees and Department Heads:

Mr. Schuster – Trustee

- Mr. Schuster would like to invite anyone who is interested in going to Kelly's Island with him on Saturday, August 31, 2024, Labor Day Weekend. See him if interested and he will give you the information on it.
- Invited Mr. John Henry to deliver an opening prayer.

Mrs. Nowakowski – Fiscal Officer

- Mrs. Nowakowski would like to congratulate township residents Hunt and Cherie Sears on winning the St. Jude Dream Home.

Chief Kaiser

- Chief Kaiser thanks Deputy Chief Hart for filling in for him while he was on vacation for two weeks.

Chief Bailey - Fire

- Extremely busy month of July for the fire department with 61 calls of service.
- The fire department has entered into a mutual aid agreement with Oregon, Jerusalem and Toledo Fire Department for water rescue type calls in the water. This agreement comes in part as the Toledo Coast Guard Station is experiencing staffing shortages and is not currently operating with the ability to perform search and rescue. This is for the next three years for right now, maybe further.

- Fire department took delivery of the former Lucas County Life squad #14 on August 8, 2024. Still evaluating that rig to see if it will benefit for a backup. Also received some radios, mobile equipment, Toughbook's, power cot, radios, Life Pak and Auto vent.
- Six members of the department took a 36 hr. Fire Course each one passed the class just waiting for test date for the state.
- The fire department was estimated to generate transport revenue in the amount of \$35,000.00 in the year 2024. Happy to report that at the end of July, the fire department has already exceeded that number by \$16,587.00. Congratulated the members on the fire department in working hard on those transports.

Mr. Schuster - Trustee

- Thank you to Ryan and his crew. The Summit Street Bridge looks fantastic as well as the path to Shoreland School. It has never looked better.

NEW BUSINESS

FINANCE

MOTION: Approve supplemental appropriations, blanket certificates, purchase orders and checks numbered 50779 to 50823 & electronic payments numbered 787 to 985 totaling \$346,686.57; \$244,911.82 for accounting, \$101,774.75 for Payroll.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

RESOLUTION #38:24: Approve Additional Appropriations to General Fund in the amount of \$20,000.00 (for additional work needed on Shoreland building roof).

Mr. Mayfield moved; Mr. Barto seconded

Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Mr. Britton explained that during the process of getting the roof done, they found out that, as of March 1, 2024 this year, the state increased the minimum requirement for the R value to R30. The initial quote given was only for R16, so they went back to the insurance company and showed them the documentation for what had changed with the state. The insurance company said they would cover the difference which will be for R32. The additional charge for the difference was just under \$20,000.00.

Resolution to approve participation in BWC's Substance use Recovery and Workplace Safety.

Mrs. Nowakowski explained what BWC Substance Use Recovery and Workplace Safety Program (SURWSP) is about.

BWC, in Partnership with Governor DeWine's Recovery Ohio initiative, has a program being offered to reimburse employers for eligible expenses such as:

- Policy Development and/or review: Up to a maximum of \$2,000 (Reimbursement may include any external legal review of the policy).
- Employee & Supervisor Training: Up to an annual maximum of \$5,000 for employee and supervisor training from a certified substance abuse professional.
- And, for Employers with a recovery friendly second chance testing policy: Drug testing for Employees and Prospective Employees - up to an annual maximum of \$1,500; \$100 for an individual's lab drug test done at a SAMHSA certified laboratory.

This would cover pre-employment, random, reasonable suspicion post-accident, return to duty and follow-up testing.

She verified with BWC's Business Consultant for NWO that we qualify to participate in this program and that our policy does not need to be reviewed by an outside firm to participate. This would only be required to receive reimbursement. Reimbursement requests may go back one year.

- This program also gives access to a free employee wellness incentive program: "Better You! Better Ohio!"
- Enrollment in this program does not obligate us to perform any duties or requirements.
- Program requirements and obligations only apply if we seek reimbursement.
- An agreement must be signed to participate.
- We must fill out their reimbursement form when seeking reimbursement within one year from the date services were provided.
- Annual cost is calculated based on the state's fiscal year (July 1 – June 30).
- When seeking reimbursement, they would require: Invoice from vendor, proof of payment to vendor, copy of policies, including second chance agreement, training curriculum, and proof of attendance.
- BWC reserves the right to audit employers use of program funds received.
- Our policy #605 Drug & Alcohol-Free Workplace addresses drug testing, screenings, and assistance programs.

RESOLUTION #39:24: Approve participation in BWC's Substance Use Recovery and Workplace Safety program.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

FIRE

Acknowledge Evan Back's probationary period as complete and recognize him as a badged member, effective August 19, 2024.

MOTION: Promote Evan Back from Probationary to Firefighter/Paramedic at the hourly rate of \$18.00, effective August 19, 2024.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

MOTION: Approve payment of \$2,157.30 to Waterway, for hose and ground ladder testing for the fire department. (This expenditure was appropriated for 2024.)

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

MOTION: Approve payment of \$4,429.20 to Four County Career Center for six members of the Washington Township Fire Department to participate in the 36-hour fire class.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

ROADS AND PARKS

Discuss catch basin cleaning and jetting of storm sewers.

Mr. Mayfield took Mr. Breininger to Shoreland Heights neighborhood to show him what he knew about stormwater in that neighborhood and the pump well. They realized that the pump did not work so they took a look at it. Mr. Breininger stated that, originally, the county told him he was not allowed to work on it. So, Ryan called the county to see when they could come out and repair it. The county said they were out of budget and they didn't know when they could get out to repair it.

Mr. Breininger mentioned that he could take a look at it and the county said if we have someone that can fix it, go ahead. So, Mr. Breininger went ahead and worked on it and fixed it. This pump is really only used in specific situations and is mainly used when there is really high water.

In regards to catch basin cleaning, we have the stormwater utility fund for that which, in the past, has gone unspent. This is something we can spend this money on.

We would like to start in the Shoreland Heights neighborhood because that's where we have the most problems. We'll go through everything east of Summit Street. Ryan found a place that has previously done work in the township and thinks they can do the work in three days - maybe two. Ryan would like to move forward with this. Mr. Mayfield states he is handling this with Ryan because Mr. Schuster and Mr. Barto live in that neighborhood. Mr. Barto asked if we only got in touch with one place? Mr. Mayfield replied yes and that it has taken five or six months just to get one company to respond with a quote. It's all reimbursed; we have \$57,600.00 this year to use.

MOTION: Spend up to \$13,000.00 out of the Stormwater Utility Fund for the catch basin cleaning and jetting of the storm sewers in the township neighborhoods east of Summit Street.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

TRUSTEES

MOTION: Approve Regular Meeting Minutes from July 9, 2024.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Barto, yes; Mr. Mayfield, yes.

MOTION: Appoint Becky Bodette as the alternate on both Zoning Boards.

Mr. Mayfield moved; Mr. Schuster seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Table Resolution prohibiting marijuana sales and distribution in township. Table until next meeting. Mr. Barto to contact John Borell.

MOTION: Approve Organizational Chart and add to Lexipol.

Mr. Mayfield moved; Mr. Schuster seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

MOTION: Appoint Sue Thompson to the Zoning Board of Appeals.

Mr. Mayfield, moved; Mr. Schuster, seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

BLIGHT

RESOLUTION #40:24: DECLARING PROPERTY LOCATED AT 2941 NORTHSORE A NUISANCE 1311(A2), 7 DAY NOTICE TO CLEAN UP PROPERTY.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, abstain; Mr. Barto, yes, Mr. Mayfield, yes.

RESOLUTION #41:24: Clean up of 2947 Northshore in the amount of \$235.00, from August 7, 2024, to be turned into the auditor.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

RESOLUTON #42:24: Clean up of 5517 Fortune in the amount of \$115.00, from August 7, 2024, to be turned into the auditor.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

DELEGATIONS/PUBLIC COMMENT

Barb Kingsley

Asked who is responsible for cutting back trees on Benore, off of Alexis? Mr. Mayfield stated that is the City of Toledo. Chief Kaiser suggested she call 419-936-2020 (Engage Toledo) and the city would come out.

Rick Phillips

Asked where are the battery packs for the door keypads? He explained that when the power was out the other day, they couldn't get into the annex and it was discovered that the battery packs were gone. Chief Bailey stated they're now having to be reactive because money was already spent on doors that had keypads - with battery packs - so that in events like that, they pushed in a code and opened the door. Instead of just removing the batteries, someone took it upon themselves to cut the battery packs out – which makes no sense.

Lockbox for annex building: Ryan to take care of getting the lockboxes and providing codes to the appropriate officers.

Enter into Executive Session at 6:45 p.m. per Ohio Revised Code 121.22(G)(1): To consider the investigation of charges or complaints against a public employee. Employment.

Mr. Mayfield moved; Mr. Schuster seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Return from Executive Session and reconvene the meeting at 7:07 p.m.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

With no additional business or comments, Mr. Mayfield adjourned the meeting at 7:07 p.m.


Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.


Jerry Mayfield


Don Barto, Sr.


Mark Schuster


Kimberly Kay