



TRUSTEES: Jerry Mayfield 419.729.1167
Don Barto, Sr. 517.581.6871
Mark Schuster 419.466.9884

FISCAL OFFICER: Michele Nowakowski 419.410.8304

2469 Shoreland Avenue, Toledo, OH 43611, 419.726.6621, Fax 419.727.9833 <http://www.washington-twp.com>

REGULAR MEETING June 11, 2024

Mr. Mayfield called the meeting to order at 6:02 p.m.
Mr. Mayfield moved; Mr. Barto seconded.
Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Pledge of Allegiance

Also Present:

Fiscal Officer – Michele Nowakowski
Township Administrator - Leo Britton
Department Heads Present:
Fire – Chief Bailey
Police – Chief Kaiser
Roads/Parks Manager – Ryan Breininger

Announcements from Trustees and Department Heads:

Mr. Schuster – Trustee

He hasn't had anyone come forward to sign up for the committee to go out and look for properties that are kept up and in exceptional condition. Looking for three or four people to get together and go through the township and reward people that take exceptional care of their property with a certificate. Please see Mr. Schuster if you're interested in being on that committee.

Invited Mr. John Henry to deliver an opening prayer.

Extended a "welcome back" to Rick Phillips, from his extended vacation.

Mr. Barto – Trustee

Thank you to Mr. Britton, Mr. Breininger, and Chief Kaiser for getting the blight properties cleaned up.

Chief Bailey- Fire

- The fire department secured its own CLIA Waiver which is vital to the continuation of point-of-care testing with the EMS Reform coming in August.
- Acknowledged the fire department's new lifetime member, Rick Phillips. A celebration will be scheduled soon.
- The fire department is becoming a Leave Behind Narcan Distribution Partner to facilitate the issuing of Narcan Kits for home. This has to do with the unfortunate increase of overdoses that the fire departments respond to. This will help protect the residents with Narcan Kits for individuals who suffer from drug addiction and are overdosing. These are kits that can be left behind for family members, addicts, and

patients themselves if they overdose again. Instead of waiting for police or EMS to arrive, they can administer the Narcan.

- Recently, Chief Bailey came across information regarding monitoring response metrics for the townships Fire/EMS calls. In terms of the state, they give a breakdown of minutes that are spent on actual calls and he is delighted to say that, out of the 902,715 total responses from January 1, 2024 until today, with our agency serving 210 calls in terms in the amount of time they spend on a run, our crews are there three minutes less than the state average.

Washington Township is right on target in getting things done in a timely matter. It also helps them with being fiscally responsible with their budget as well. The time which it takes for the unit to return to service, when they get done with a call and get ready for the next call, they are exceeding those expectations by three to four minutes as well.

- The times they transport: they are doing it one to two minutes faster than the state average.
- The time it takes them to get to the scene: they are exceeding that by five to six minutes per call - on average - above and beyond what the state's doing overall.
- The only category in which they spend more time than the state average is the on-scene time with the patients. They average five to six minutes longer, spending some time with their patients before transporting. Chief Bailey states he is perfectly OK with that.

Kudos to the crews that are doing an excellent job answering calls and taking care of patients.

Mr. Britton – Township Administrator/Zoning

- Reminder that Manchester Roofing will be here for the roof on July 15, 2024. They expect to have roof done in one week. Employees will need to park away from the building.
- Received notification from OTARMA to sign off on proof of loss for the building on Shoreland.

Mr. Breininger – Roads Department

- Fullers Creekside project is on schedule.

NEW BUSINESS

Finance

MOTION: Approve supplemental appropriations, blanket certificates, purchase orders and checks numbered 50684 to 50730 & electronic payments numbered 556 to 667 totaling \$104,172.33; \$37,390.95 for accounting, \$66,781.38 for Payroll.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Positive Pay (recommended by Auditor of State to protect against fraudulent activity pertaining to payment redirects).

RESOLUTION #24:24 TO SET UP POSITIVE PAY WITH HUNTINGTON BANK.

Mr. Mayfield moved; Mr. Schuster seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Approve Appropriations to General Fund in the amount of \$55,000.00 (for Blessing Building expenses, payroll, blight assessments, and other services as needed).

RESOLUTION #25:24: APPROVE APPROPRIATIONS TO GENERAL FUND IN THE AMOUNT OF \$55,000.00.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes Mr. Mayfield, yes, Mr. Barto

Approve Appropriations to Capital Improvement Fund in the amount of \$45,605.58 (to replace roof and gutters on Blessing Building).

RESOLUTION #26:24: APPROVE APPROPRIATIONS TO CAPITAL IMPROVEMENT FUND IN THE AMOUNT OF \$45,605.58.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Approve Policy for Payment Redirects (adoptions of policy to protect against fraudulent activity pertaining to payment redirect schemes).

RESOLUTION #27:24: POLICY FOR PAYMENT REDIRECTS.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Blight Transfer of Funds (transfers funds for blight assessments, which were put into General Fund, to Gas Tax Fund)

RESOLUTION #28:24: BLIGHT TRANSFER OF FUNDS IN THE AMOUNT OF \$3,576.42.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

FIRE

Acknowledge Michael Tolles probationary period as complete and recognize him as a badged member, effective June 11, 2024

MOTION: Promote Michael Tolles from probationary EMT to badged EMT pay rate the same \$15.75, effective June 11, 2024.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Acknowledge Connor Lambert's probationary period as complete and recognize him as a badged member, effective June 11, 2024.

MOTION: Promote Connor Lambert from probationary EMT to badged EMT, pay rate the same \$15.75, effective June 11, 2024.

Mr. Barto, moved; Mr. Mayfield, seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Accept the resignation of Delaney Henry from the fire department.

MOTION: Accept the resignation of Delaney Henry from the Washington Township Fire Department effective June 11, 2024.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Approve Dustin Moon as a probationary firefighter.

MOTION: Approve Dustin Moon as a probationary firefighter effective June 11, 2024 at a pay rate of \$12.60.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Approve Callie Klavinger as a probationary firefighter.

MOTION: Approve Callie Klavinger as a probationary firefighter effective June 11, 2024 at a pay rate of \$12.60.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

ROADS AND PARKS

Shoreland Park Shelter House rentals (tabled at last meeting).

Mr. Mayfield spoke to Mrs. Wishart since the last meeting he is now comfortable in making changes.

MOTION: Revise the Shoreland Park Shelter House rental policy for daytime rentals during the week: hours from 12:00 p.m. with the key return by 9:00 p.m. Monday through Thursday, with a rate for nonresidents \$225.00, and \$150.00 for residents.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Discuss Chloride Reduction Grant.

Discussion: The only thing they say you can use this grant for is a Brine System; it doesn't cover the things we wanted to use it for. Mr. Mayfield to speak to Lucas County Engineer Mike Pniewski for more details before accepting.

Table until next meeting.

Discuss Creekside Repaving Project.

Mr. Mayfield states the project is running about \$30,000.00 over because of stormwater repairs that were noticed a week before project was started, when they ran cameras through the piping.

TRUSTEES

MOTION: Approve Regular Meeting Minutes from May 14, 2024.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Barto, yes; Mr. Mayfield, yes.

Solid Waste Management Plan for the Lucas County Solid Waste District (tabled from last meeting).

Discussion: Mr. Mayfield explains the plan and what can happen if we don't go along with it. He is revisiting this because, at the last meeting, Mr. Barto and Mr. Schuster did not want to second the Resolution; they wanted to read more about it.

Mr. Mayfield states it was originally emailed to all of us on April 3, 2024. Mr. Barto says he doesn't agree with it. Mr. Mayfield states that if we do not approve this, and if there is any grant money for solid waste or recycling, the township would not be eligible for it. We will also be penalizing the residents for the next ten years because we won't be part of the plan, and anything that the county offers, we will not be able to benefit from.

The state requires each county to come up with a plan on how you're dealing with the solid waste for the next ten years. The plan will cost township nothing; it is funded by the fees at the dump. Mr. Schuster said he was confused when he read it; he didn't feel it applied to the township.

The township does not supply trash service or recycling. Mr. Schuster said he will second Mr. Mayfield's motion but he doesn't understand it. He feels Mr. Mayfield does understand it, so he will trust his knowledge of it.

Mr. Mayfield states he has been on the Solid Waste Management board for the last four years. They have until tomorrow to approve it. He said after they finish this, he will give them the rest of the news.

RESOLUTION #29:24: APPROVE SOLID WASTE MANAGEMENT PLAN FOR LUCAS COUNTY SOLID WASTE DISTRICT.

Mr. Mayfield moved; Mr. Schuster seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, no.

Now that the plan was approved, Mr. Mayfield states everyone has talked about doing something about the garbage service in the township. If desired, the county will negotiate a solid waste deal for the township – with the three or four different refuse services - and place the cost on residents' property taxes and provide our residents with one single garbage service. Springfield Township and Washington Township are the only townships that are not taking advantage of this. The quotes that Jerusalem just received for their garbage pickup is \$12.63 a month, including recycling. In 2025, it will go up to \$13.89, and in 2026 it will go up to \$14.59. Mr. Mayfield doesn't have all the information on this but will gather it. This is only a possibility because we passed the Resolution above. Will revisit after Mr. Mayfield gets more information.

Blight Cleanup to Auditor

5526 Brophy needs to have blight cleanup expenses submitted to County Auditor for tree removal that was done in March 2023. We have until September 9, 2024 to send to the auditor because this was not submitted after the cleanup was done. Mr. Barto feels that we should have outside companies do the blight cleanup because this puts a lot of wear and tear on our equipment.

Discuss insurance settlement for fire annex building.

Mr. Mayfield states they talked months ago about getting the insurance stuff settled. The annex building still needs to be settled. The estimate to fix the building was \$39,000.00 – with about \$8,000.00 in depreciation for a depreciated amount of about \$30,000.00. If we choose not to fix it, we keep the \$30,000.00, live with the dents and use the \$30,000.00 somewhere else in the fire department. The other choice is to get it fixed. Chief Bailey is perfectly fine with leaving dents and not fixing building.

MOTION: Accept depreciated value of insurance settlement.

Mr. Mayfield moved; Mr. Schuster seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes, Mr. Barto, yes.

Mr. Britton states that the insurance company sent a proof of lost form on this and this needs to be signed by two people and then can be sent back.

BLIGHT

RESOLUTION #30:24: DECLARING PROPERTY LOCATED 6120 SUDER A NUISANCE 1308(H), 7 DAY NOTICE.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

RESOLUTION #31:24: DECLARING PROPERTY LOCATED 6034 VISTAMAR A NUISANCE 1308(D), 7 DAY NOTICE.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Delegations/Public Comment

Mrs. Kingsley

5717 Blessing Drive

Creek by her house is full of debris - Trustee Barto will stop over and take a look at it.

Thomas Stasa

2603 Shoreland

Shoreland traffic and speeding trucks. Concerned about kids getting hit on Shoreland. Chief Kaiser shared that he has asked his officers to spend more time on Shoreland. He has also asked Toledo Police to be aware of truck traffic on Shoreland. Truck scales have been brought out to weigh trucks and that has helped to keep them off Shoreland.

Enter into Executive Session at 7:15 p.m. under Ohio Revised Code 121.22(G)(1) to consider the employment, compensation, or the investigation of charges or complaints against a public employee or official.

Mr. Mayfield moved; Mr. Schuster seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Returned from Executive Session and reconvened the meeting at 7:58 p.m.

Mr. Mayfield moved; Mr. Schuster seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Salary change for Ryan Breininger due to new changes in laws for salary employees: Salary employee has to have a minimum of two full time employees under them.

MOTION: Change Ryan Breininger's pay from salary to hourly at a rate of \$24.50 an hour, effective June 24, 2024 - same as his salary rate was.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

MOTION: Change in Lexipol Policy 624.3 under insurance, to add that the Elected Officials Assistant is eligible to receive health insurance. This just needs to be documented in Lexipol because she has been receiving insurance.


Mr. Mayfield moved; Mr. Schuster seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

With no additional business or comments, Mr. Mayfield adjourned the meeting at 8:01 p.m.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.


Jerry Mayfield


Don Barto, Sr.


Mark Schuster


Kimberly Kay