



Chief Chris Kaiser – Police Department
Report for May 14, 2024

1. Attended the program/concert put on by Stateline Christian School to show appreciation to first responders and veterans on April 16, 2024. A thank you to Mrs. Barb Kingsley for the invitation.
2. Patrol vehicle #90 has been out of service for 3 weeks. The oil pump went bad and is being serviced by Grogan Towne Chrysler. All work is covered under warranty.
3. Patrol Vehicle #91 went in for service. AAA said the brake pads are wearing down and need replaced. They only have 18,000 miles on them. I called Chrysler Customer Care to complain that the brakes don't last as long as the Ford Vehicles. They were no help and said the brake pads are only warrantied for 12,000 miles or one year.
4. Have had complaints of traffic issues at the end of the school day by Shoreland School. Have had officers monitoring the traffic and being visible in the area both at the start and at the end of school.
5. Have put several more unclaimed vehicles on the auction site Govdeals.com. We currently have a vehicle to be added the auction that may bring as much as \$30,000 to the township: 2020 Dodge Ram 3500 Diesel Turbo Max with 26,000 miles.
6. Have been monitoring the parking situations around the township in preparation for the new road project in the Creekside subdivision. Also, other areas where complaints are reported and keeping dumpsters out of the streets.
7. Addressing parking complaints around Shoreland Park during the baseball, softball games.
8. Would like to express admiration for Ryan, Township Road Superintendent, and Joe Castro for their fine work in the township. Both have been hard-working in keeping the township looking good and always willing to assist the police when asked.



Chief Mike Bailey – Fire Department

Report for May 14, 2024

1. Chief Bailey attended all RCOG TAC, Policy Board and Lucas County Fire Chief meetings. In doing so, Washington Township Fire Department has secured, through the county capital asset dispersal, a Lifesquad equipment package to include: 1 AED, 1 Autovent, 1 Powercot, 1 Lifepack 15, 1 LSU Suction Unit, 1 Panasonic Toughbook and 1 Portable Radio. This equipment will be installed on a former Lucas County Lifesquad backup unit that was also secured by Chief Bailey. In addition, The Fire Department will formally take possession of the county Medbox and Lifepack 15 currently in use on Med72. The former Lifesquad and equipment should be received after August 5th and before September 30th. An evaluation of the assets will take place at that time and a determination of its use will be made.
2. A check in the amount of \$3,129.93 was received as reimbursement from the State of Ohio for EMS grant items purchased at the end of 2023.
3. A firefighting class will begin next week at our station with 5 members taking the course to become certified.
4. A Resolution will be needed for the amended agreement regarding the provision of countywide ALS EMS in Lucas County with Trustee approval and signatures.
5. Please welcome Former Chief Matt Hart and Retired Captain Doug Danyko as new Lifetime Members of the Fire Department. A celebration of their new status, each with well over the 20 years required, will be held soon.
6. I would like to ask the Trustees to hire John Henry as the Fire Department Chaplain. Mr. Henry has graciously accepted the Chief's request with the understanding that it is a volunteer position without compensation.
7. I would like the Trustees to hire the following two members to Probationary status pending the approval of their adequate background checks:
 - Samantha Carpenter – FF2/EMT
 - Donny Dombrowski

FROM THE DESK OF MICHELE NOWAKOWSKI/FISCAL OFFICER

Tuesday, May 14, 2024 Meeting

Resolutions

- **Streetlights**
Annual Assessment for streetlights
- **\$7,100.00 Appropriations in Fund 4301** for sale of Police Vehicles.
Last year, in August 8th's Board Meeting it was motioned to fund the new Durango with the future sale of two police vehicles. These vehicles were just recently sold. Total received was \$7,100. Monies from the sale had to be receipted into the 4301 Permanent Improvement Fund. Due to the motion last year, a resolution is needed to pay this money to the 2191 Fund where the vehicle was said to be purchased. A request for an amended certificate will also be submitted.
- **Local Government Services (LGS) Contract**
It has been requested by LGS to enter into a contract in order to continue receiving their services. Their services are at a cost of \$50/hr. and we would only be invoiced if their services are rendered.

Capital Projects Fund Created

In our last meeting a resolution was passed to create #4401 Fund for Capital Projects. This fund has been created and ready to use to receipt in and expend the money we are to receive for our Fuller Creekside Road Project. The request to amend our certificate of estimated resources has been submitted to the County Auditor.

Sick Leave Policy

Also, in our last meeting, the Sick Leave Policy was addressed. I submitted my suggestion to the Board for the exact wording regarding the accrual and earnings in our Sick Leave Policy.

CDL Payroll Bonus

In 2023, it was motioned to pay Ryan a bonus of \$2,500 after obtaining his CDL class B with Air Brakes. As mentioned in the last meeting, his CDL was obtained and his bonus was paid in the following pay period.

Credit Cards/Reimbursement

The Board approved reimbursement to be paid in our last meeting for a township purchase with a personal credit card. This reimbursement has been paid.

Township credit cards have been issued to use for future necessary township purchases.

Blessing Roof

In our last meeting, a quote from Overhead Roofing was said to be \$63,000 to replace the roof and \$1,900 for gutters. I submitted suggestions and figures to the Board for purchasing these necessary repairs.

FROM THE DESK OF MICHELE NOWAKOWSKI/FISCAL OFFICER

Letters of Notification

I sent out letters of notification to those that had checks outstanding to avoid having them placed into our unclaimed fund account. Three checks have been posted for more than 2 months and have not cleared.

UHC Insurance Meeting

Met with RJ (our Representative) regarding our insurance coverage.

Budget Reports

April bank reconciliation has been posted.

Management Reports will be printed for trustees' review.

Monthly Budget Reports has been sent to Dept. Heads.

A Fund Summary has been placed on our website under Financial Updates.



Roads Department – Ryan Breininger
Report for May 14, 2024

- Applied 16 tons gravel to ball fields.
- Finished Blessing picnic table refresh.
- Equipment diagnostics, repairs, and upkeep.
- Tree trimmings and branch chippings.
- Found with new suppliers with better prices.
- Preconstruction meeting with county on Fullers Creekside.
- Safety sign grant received and inventoried.
- 2.62 tons of ash patch for holes in road applied.
- Garage door openers repaired.
- Lithium battery fire training.
- Spreadsheet for roadway signs created.
- Started changing roadway signs.
- Approved tree removals with stump grinding.
- Received Chloride Reduction Grant Approval for \$53k.
- Applied for pesticide license for township.
- Filled many holes/depressions in Shoreland park.
- Park garage clean-ups/maintenance.
- Policies and Procedures Education.

Announcements

- Chloride Reduction Grant Received 53k
- More township improvements Pre-planning
- Ideas welcome.
- Reduced cost for road cold patch from \$10.49 per 50 lbs. to \$3.34 per 50 lbs. by buying in bulk.



Leo Britton – Township Administrator/Zoning

Report for May 14, 2024

- Worked on Chief Kaiser's email issue with NORIS; ordered a new PC.
- Notified by Manchester Roofing they are pushing the replacement project out to the week after July 4th.
- Worked with police on sign that was put on Brophy. Have an open ticket waiting for the S/N on the sign to finish determining issue with hard drive.
- Worked with Chief Kaiser to get some cars and car parts removed from driveway on Vernice.
- Met with resident on Belpre to find a way to get help for him to keep his yard cut and clean.
- Update on sign grant: signs have been delivered. "NO PARKING" signs were not included in grant. We were not notified of this until I contacted them to ask where signs were.
- 2 trailers parked on street turned over to police. Update: one moved.
- Yard work was being done on Red Fox: large pile of dirt and mulch was in street and workers were asked to move it onto driveway.
- Hard drive for the NVR at the park is in; I need to install.
- First week of baseball went off with only minor parking issues.
- Asked Chief Kaiser to have officers monitor parking at games. People were reported as parking cars on grass to watch games at diamond on Rounding River.
- Met with RJ Ranier about breakdown of our policy. Thanks to Kim for scheduling.
- Followed up on possible Shed being delivered without permit (permit was pulled).