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FISCAL OFFICER: Michele Nowakowski 419.410.8304

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REGULAR MEETING February 13, 2024

Mr. Mayfield called the meeting to order at 6:00 p.m.
Mr. Mayfield moved; Mr. Barto seconded
Roll Call: Mr. Barto, yes; Mr. Mayfield, yes; Mr. Schuster, yes.

Pledge of Allegiance

Also Present:

Fiscal Officer – Michele Nowakowski
Township Administrator - Leo Brittson
Department Heads Present:
Fire – Chief Bailey
Police – Chief Kaiser, Deputy Chief Hart
Roads/Parks Manager – Ryan Breininger

Announcements from Trustees and Department Heads:

Mr. Mayfield - Trustee

Would like to thank Mr. Breininger for taking the lead and doing the work on the new lighting system in the meeting room.

Mr. Barto – Trustee

Nothing

Mr. Schuster – Trustee

Would like to know if Mr. Mayfield had a chance to research the idea of doing prayer at the beginning of the trustee meeting. Mr. Mayfield had Mrs. Mayfield research it and most of the sites says don't do it, but it doesn't say you cannot do it. Mr. Barto suggested maybe doing something before the meeting starts with anyone that may be interested. Mr. Schuster likes that idea.

Chief Kaiser – Police

Thank you to Mr. Breininger for stepping up around here and doing a great job helping in all areas and with all the departments.

Mrs. Nowakowski – Fiscal Officer

Attended Ohio Township Association Winter Conference in Columbus. States it was really productive. Attended a lot of classes and brought back a lot of information for some of the department heads.

Mr. Brittson

Zoning permits starting to come in with the warm weather.

Chief Bailey – Fire

Celebrated Moe Collins' 21 plus years with the fire department.

Mr. Breininger – Roads/Parks Manager

Thanked everyone for being here. He's just trying to do a good job and do as much as he can. Anyone that has anything, please feel free to reach out to him.

UNFINISHED BUSINESS

Financial Meetings

Mr. Mayfield and Mrs. Nowakowski are not going to set dates for the financial meetings; going to revisit after the first quarter. Mrs. Nowakowski does give the department heads their monthly reports; if they have any questions at all they know they can come to her. Mr. Mayfield states that if you want to go on our website under departments, under fiscal officer, the current numbers of what we have in the bank and what we are spending is posted each month.

Tow Lot Fees

Mr. Barto researched the large cities in Ohio for their tow lot fees:

- Toledo is \$160.00 for the tow, \$20.00 a day for storage and they charge an administration fee.
- Cleveland charges \$175.00 for the tow and \$35.00 a day for storage.
- Cincinnati charges \$190.00 for tow, \$25.00 a day for storage and a process fee for \$25.00.
- Columbus charges \$125.00 for the tow, \$18.00 a day storage and \$30.00 administration fee.

We charge \$175.00 for a tow and \$20.00 a day for storage. He would suggest we raise the tow fee to \$180.00 and \$25.00 a day for storage. That would be a \$5.00 increase for each. Ohio Revised Code states we can charge an administration fee if we mail out notification to the owner of the car/lien holder.

MOTION: Raise police impound lot tow fee to \$180.00 and the daily storage fee to \$25.00.

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mr. Mayfield, yes.

NEW BUSINESS

Finance

MOTION: Approve supplemental appropriations, blanket certificates, purchase orders and checks numbered 50510 to 50565 & electronic payments numbered 11 to 181 totaling \$128,341.02; \$35,723.54 for accounting, \$92,617.48 for Payroll.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Barto, yes; Mr. Mayfield, yes; Mr. Schuster, yes.

RESOLUTION #03:24: APPROPRIATION IN UNCLAIMED MONIES FUND (9002)

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Barto, yes; Mr. Mayfield, yes.

Fire

MOTION: Approve paying the ESO invoice for the fire department in the amount of \$1,981.72

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

MOTION: Rehire Bill Long as a Captain, Fire Fighter/EMT at a pay rate of \$15.75 and a monthly Captain stipend of \$250.00.

Discussion:

Mr. Barto said it has been a while since Mr. Long has been on the fire department. Mr. Barto would like to see Mr. Long, within one year, have to get his Fire Fighter One Card. Mr. Mayfield states that his opinion is still that 98% of the calls they receive are medical; that's not to say they don't need firefighters. He doesn't want to risk losing someone.

Mr. Barto states Mr. Long is being brought in as captain so he is overseeing other people, and thinks his training should be current. Chief Bailey states it is current. The stipulation by the State of Ohio is to be a 36-hour Fire Fighter as well as a EMT to operate in the State of Ohio. Chief Bailey's personal preference for the department, at the moment, is to have just a 36-hour Firefighters' Course because that is the requirement. He has individuals that are willing and able to put in the effort to sustain that amount of training and take on that course. They can always do more if they decide they like it. They can also do in-house training.

Mr. Barto states he realizes and understands the majority of the calls are EMS. But the fact in the matter is if they have a fire in the township and all they have are EMT's running to put the fire out, who don't have all the training that is necessary. Where does that leave us? Mr. Mayfield replies "we can call Toledo and they will be there in four minutes." Chief Bailey states that EMTs aren't able to operate on fire grounds only for EMS sector. Anyone with a 36-hour card will be able to act on every capacity at a fire. Seventy to eighty percent of the country's volunteer model staffing operates under 36-hour fire training.

Mr. Barto questions why are we bringing Mr. Long back as a captain? Mr. Mayfield states he left as a captain and we don't have any officers right now. Mr. Barto replies, "Not putting anything on the guy but, when he left, he lost that status. How many years ago did he leave?" Chief Bailey replies, "A year and a half ago."

Mr. Barto thinks he should ease back into it. Mr. Schuster disagrees. Discussion over motion continued.

Mr. Mayfield moved; Mr. Schuster seconded.

Roll Call: Mr. Schuster, yes; Mr. Barto, yes; Mr. Mayfield, yes.

MOTION: Hire Evan Back to Washington Township Fire Department as Probationary Fire Fighter II/Paramedic at a rate of pay of \$15.75.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Barto yes; Mr. Mayfield yes; Mr. Schuster yes.

MOTION: Rehire Drew Lasley to Washington Township Fire Department as Fire Fighter II/EMT at a pay rate of \$15.75.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

Police

Motion: Approve paying Criminal Justice Coordinating Council (CJCC) invoice in the amount of \$2,430.38 (one-time fee for migration to new system).

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

MOTION: Approve paying Criminal Justice Coordinating Council (CJCC) invoice in the amount of \$20,080.00 for 2023 NORIS Service.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Barto, yes; Mr. Mayfield, yes.

Trustees

Approve minutes from Organizational Meeting from January 2, 2024.

Regular Meeting Minutes from January 9, 2024.

MOTION: Approve Organizational Meeting Minutes from January 2, 2024.

Mr. Mayfield moved; Mr. Schuster seconded.

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes.

MOTION: Approve Regular Meeting Minutes from January 9, 2024.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mr. Mayfield yes.

RESOLUTION #04:24: APPOINT MEMBERS OF THE PUBLIC WORKS DISTRICT 12 INTEGRATING COMMITTEE.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Barto, yes; Mr. Mayfield, yes.

MOTION: Not to renew yearly contract with Lexipol.

Mr. Mayfield moved; Mr. Barto seconded. Discussion.

Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

Mr. Britton to contact Lexipol to inform them that we are not renewing. Invoice due March 2, 2024.

Parking Regulations

Discussion:

Mr. Mayfield states that he sent out new parking regulations to Mr. Barto and Mr. Schuster. We have received many calls from residents on parking complaints in the township. Our laws for the Township are in the Ohio Revised Code. Mr. Mayfield went through Toledo's Municipal Codes for parking regulations to see what we are missing. He is trying to go through and make sure our parking laws are similar to what the City of Toledo does because they have addressed all these unique situations that we have never done.

The following Resolution was proposed:

Whereas, the Ohio Revised Code 4511.07 (1) allows the Washington Township Board of Trustees to regulate the stopping, standing, or parking of vehicles within the Township and, the Trustees wish to regulate parking on the streets and public right-of-way within the Township, therefore be it resolved that the following parking laws will be adopted:

No parking any vehicle or trailer in the area between the pavement edge and property line on any uncurbed street if such area is maintained as a lawn.

No parking any vehicle designed to be drawn or towed by motor power upon any street or right-of-way, unless such motor power is attached thereto.

No parking any vehicle in the area between the pavement edge and property line on any curbed street.

No parking any vehicle upon any street for a period of time longer than 48 hours.

No parking any vehicle alongside or opposite any street excavation or obstruction when such standing or parking would obstruct traffic.

No parking any vehicle in a park or on other land owned or maintained by the Township, except in designated parking areas.

Dumpsters and storage pods cannot be parked on the paved portion of any street.

No parking a recreational vehicle (RV) on any street or right-of-way.

The Washington Township Police have the authority to order the removal of the vehicle or trailer violating these laws and the towing and storage costs charged to the owner.

Mr. Mayfield asked Department Heads, Mr. Barto, and Mr. Schuster if there are any questions regarding this. Mr. Schuster would like to ask residents what they think of this. Mr. Mayfield states he knows Mr. Schuster likes to ask the audience their opinion but it really drags out the meeting. Mr. Mayfield has done a lot of research on this and spoke with the police officers. At the end of meeting, if they have questions, we would be more than happy to answer them.

Mr. Schuster feels but then it's already over. It is the residents' homes and streets. Mr. Barto asks Mr. Schuster "How many people do you know in the township that don't have a driveway that they could just put the dumpsters in, instead of the street?" and the audience starts responding and answering, Mr. Mayfield states "That's what I mean. It starts all that, and I'm trying not to go back to those days. The meetings get way too long."

RESOLUTION #05:24: NEW PARKING REGULATIONS

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, abstain; Mr. Barto, yes; Mr. Mayfield, yes

This is effective immediately.

Amend Lexipol Policy 626.3 Authorization to Charge

Mr. Mayfield is proposing to amend the Lexipol Policy to increase limits on spending for trustees and department heads.

Discussion:

Proposal to increase spending limits for department heads and administrator to \$1,500.00 and elected officials to \$2,500.00. They can combine one trustee and one department head or the administrator to \$4,000.00. Anything over \$4,000.00 will go to a meeting.

MOTION: Amend Lexipol “authorization to charge” (626.3)

To increase spending limits for department heads and administrator to \$1,500.00 and elected officials to \$2,500.00. Allow limits to be used twice a month. They can combine one trustee and one department head or the administrator to spend up to \$4,000.00. Anything over \$4,000.00 will need to be approved at a meeting.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Barto, yes; Mr. Mayfield, yes; Mr. Schuster, yes.

Motion to proceed with quieting the title to Blessing Building.

Mr. Mayfield stated that, at the December meeting there was a discussion about how to deal with the Blessing Road Building. Mr. Mayfield was included in that discussion. Because of the deed restriction, there was talk that we didn’t own the building. We own the building; we have always owned the building.

When John Borell was in the office that day, Mr. Mayfield said he spoke to Mr. Borell and asked him if we owned the building. Mr. Borell said yes, but there is a restricted covenant which means there is a deed restriction. The deed restriction requires us to use it for a fire station or to store firefighters’ equipment. We currently have the Polar Express Fire Truck stored over there. We are in full compliance with the deed restrictions.

There’s two ways to clean up the deed. One option is to find every single relative currently alive to Christian Blessing from 1920’s and get every one of them to sign off on it. Mr. Mayfield talked to Becky Blessing-Brocius about that, and she said that isn’t possible. Another option is to go to court and quiet the title and get the deed restriction remove.

We will turn this over to the County Prosecutor. There are many options we could do with the building but we have to get the deed resolved first.

Mr. Barto asked “What’s holding us up from doing the roof?” Mr. Mayfield states we own the building; we are in compliance with the deed restriction. It could take up to six to seven months to get the title cleared up. Mr. Mayfield and Mr. Schuster agree a roof will go up on the building this spring.

MOTION: To proceed with quieting the title to the Blessing Building.

Mr. Mayfield moved; Mr. Schuster seconded.

Roll Call: Mr. Mayfield, yes; Mr. Schuster, yes; Mr. Barto, yes.

MOTION: To have Kim Kay’s pay come out of the General Fund.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Barto, yes; Mr. Mayfield, yes.

Roads

Approve plans and permission to advertise 2024 Washington Township OPWC Road Improvement Project.

Discussion:

Mr. Mayfield would like the other Trustees to allow curbs to be put back into the plans for Terramar Road. Mr. Barto asked how the curbs have come up and asked if Mr. Mayfield called and asked if we could get curbs? He doesn’t remember those being in the previous plans.

Mr. Mayfield said they talked about it when the county engineers came out and measured for the project. When Mr. Mayfield spoke to Sarah Rowland today, she said the curbs were taken out by the trustees just in that cul-de-sac. Mr. Mayfield would like them to be put back in. Mr. Barto states that Mrs. Nowakowski, Mr. Britton, and he met and they did an assessment of it. One option was to replace all the curbs and the other option was to do partial curb repairs and partial sewer grates as needed. Our main concern was that the entire neighborhood got paved. There was never any discussion about doing any additional curbing. They came up with the best plan that we were able to afford. Mr. Schuster and Mr. Barto want to leave the plans the way they are. Decision is to leave plans the way they are and to add 200 feet of additional curbs replacement where needed.

RESOLUTION #06:24: APPROVE PLANS & PERMISSION TO ADVERTISE 2024 WASHINGTON TOWNSHIP OPWC ROAD IMPROVEMENT PROJECT. APPROVE ESTIMATE OF \$551,000.00. GOING BY THE PLAN WITH ADDITIONAL CURB REPLACEMENT WHERE CURBS ARE BAD.

Mr. Mayfield moved; Mr. Schuster seconded.

Roll Call: Mr. Schuster, yes; Mr. Barto, yes; Mr. Mayfield, yes.

Mrs. Nowakowski states this is a part of what OPWC is paying for too. Our certification amount was \$304,000.00. Mr. Mayfield added "We are only going to pay half, so we are going to pay something like \$290,000.00. We are getting a 50% discount because it's a grant program."

Change of status forms

MOTION: Approve Chad Klavinger pay increase to \$18.90 an hour for plowing snow effective February 13, 2024.

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes.

MOTION: Accept Harry Thoman's resignation from the roads/parks department effective February 13, 2024.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mr. Mayfield, yes.

Delegations/Public Comment


Mike Dombkowski

Would like Mr. Mayfield to take back his statement that the audience cannot speak during the meeting. Mr. Mayfield states that a question and answer time is allowed at the end of the meetings and he is just trying to keep meetings under control and within a decent time limit. Mr. Schuster appreciates that Mr. Mayfield likes to keep meetings under control and considerate of the length of time of meetings, but he would like to hear what people have to say.

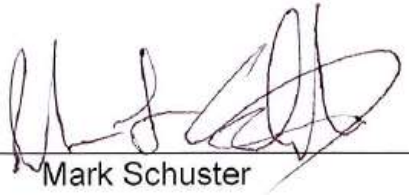
Haylee Kaiser

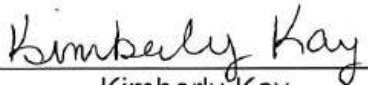
Expressed concern about the new parking regulations for residents.

With no additional business or comments, Mr. Mayfield adjourned the meeting at 7:52 p.m.


Jerry Mayfield


Don Barto, Sr.


Mark Schuster


Kimberly Kay