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ORGANIZATIONAL MEETING JANUARY 2, 2024

Jerry Mayfield took his Oath of Office as trustee.

Kim Kay called the meeting to order at 6:00 p.m.

Roll Call: Mr. Barto present, Mr. Schuster present, Mr. Mayfield present.

Pledge of Allegiance

Also Present:

Township Administrator, Leo Britton

Department Heads: Fire/Assistant Chief Bailey; Police/Chief Kaiser and Deputy Chief Hart; Road and Park Manager, Ryan Breininger

Fiscal Officer, Michele Nowakowski - absent (excused)

Nomination for chairperson and vice chairperson

Motion: Mr. Schuster nominates Mr. Mayfield as Chairperson and Mr. Barto seconded the nomination. Mr. Mayfield accepts and is announced Chair of the Washington Township Board of Trustees for 2024.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mr. Mayfield, yes.

Meeting turned over to Chairperson Mr. Mayfield.

Motion: Mr. Mayfield nominates Mr. Barto as Vice-Chairperson. Mr. Schuster seconded, Mr. Barto accepts and is announced Vice-Chairperson of the Washington Township Board of Trustees for 2024.

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes.

Mr. Barto - Moment of silence for resident Barb Kingsley's husband who passed away. Mr. Barto states that Mrs. Kingsley would like to thank the Washington Township Fire Department and Washington Township Police Department for all your efforts over the years and your dedication to helping Mr. Kingsley in his times of need. Thanks to Ryan, as well, for the time he helped out.

Set Office closed dates and holidays as stated in Lexipol.

MOTION: Set office closed dates and holidays as listed in Lexipol.

Mr. Mayfield moved:

New Year's Day – Monday, January 1, 2024

Martin Luther King Day, Monday, January 16, 2024

Presidents Day – Monday, February 19, 2024

Memorial Day – Monday, May 27, 2024
Independence Day – Thursday, July 4, 2024
Labor Day – Monday, September 2, 2024 (also Chief Kaiser’s birthday)
Columbus Day – Monday, October 14, 2024
Veteran’s Day – Monday, November 11, 2024
Thanksgiving Day – Thursday, November 28, 2024
Christmas Eve Day – Tuesday, December 24, 2024
Christmas Day – Wednesday, December 25, 2024
New Year’s Eve Day – Tuesday, December 31, 2024

Discussion

Mr. Barto responds “You’re missing Juneteenth.” Mr. Mayfield states “It’s not in Lexipol and until it is put in Lexipol we can’t add it in.” Mr. Barto replies “We had this discussion last year; it’s a federal holiday we have to observe it.” Mr. Mayfield replies “It wasn’t in the minutes last year to do it.” Mr. Brittson states “It was done on January 10 last year. Also, Martin Luther King Day is the 15th this year not the 16th.” Mr. Barto states “We have to observe Juneteenth it’s a federal holiday.” Mr. Mayfield would like to add June 19, 2024 for Juneteenth Day. Mr. Schuster asks he if pulled Christmas Eve. Mr. Mayfield asked if Christmas Eve is in our Lexipol. Mr. Brittson replied “Lexipol is adjusted after Trustees make the motion. That changes every year based on what you do tonight at organizational meeting.” Mr. Barto states “We got rid of having off Christmas Eve and New Years Eve.” Mr. Mayfield states “It should match Lexipol, Lexipol is our guideline to go by. We should not be modifying things that are not already in Lexipol. If we need to modify it, we should modify Lexipol first and then abide by new rule. Lexipol is our Bible right now.” Mr. Barto suggest tabling to the next meeting.

Mr. Mayfield rescinds motion.

Table until next meeting. Lexipol is what we should be going by we need to modify Lexipol first.

Meeting dates and times (currently 2nd Tuesday of the month at 6:00 p.m.).

MOTION: To set Trustees Meeting date and time to the 2nd Tuesday of the month at 6:00 p.m.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

First Regular Trustee Meeting of the year will be Tuesday, January 9, 2024.

Quarterly Financial Meeting for Washington Township.

Table until January 9, 2024 meeting due to Michele’s absence from this meeting.

Split of Shoreland Building Expenses for 2024 (currently departments pay as follows Fire 60%, Police 20%, General 15%, Roads 2.5%, Parks 2.5%).

Mr. Mayfield asked Mr. Barto and Mr. Schuster if that’s how they want to leave it? Mr. Barto states he is fine with that. Mr. Barto asks department heads if they’re good with that? Mr. Mayfield replies “Usually, basically, the Trustees are making this decision.” Mr. Barto states he’s just checking with the department heads; feels it is their budgets. Mr. Mayfield replies “OK, but Trustees are making the decision.” Chief Kaiser said he is good with them making the decision.

MOTION: To keep the split for expenses for the Shoreland Avenue Building, for 2024, the same as last year. Fire 60%, Police 20%, General 15%, Roads 2.5% and Parks 2.5%.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes.

Split interest that comes in evenly between funds according to the balance of the fund.

MOTION: Continue to split the interest that comes in evenly between funds according to the balance of the fund same as 2023.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mr. Mayfield, yes.

Establish Trustees and Fiscal Officers Payment (currently paid out of the General Fund).

Mr. Mayfield doesn't understand why that's on there; they are normally paid 26 pays.

Michele requests to continue to pay elected officials bi-weekly 26 pays per year. Mr. Mayfield would like to table until next meeting January 9, 2024 until she is here.

Normally, they never had to vote this in they always got paid 26 times a year some years a 27 payday but you just wouldn't get a check on the 27th pay. Mr. Barto feels we should vote because there is a payday before the next meeting.

MOTION: To establish the Trustees' and Fiscal Officer's payment at 26 pays per year based on Michele's schedule.

Mr. Mayfield moved; Mr. Barto seconded

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Set Administrative Office Hours.

MOTION: To set administrative office hours for 2024, from 9:00 a.m. to 2:00 p.m.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes.

Decide Which Fund to Pay Elected Officials

MOTION: Pay Elected Officials out of the General Fund.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes.

RESOLUTION #01:24: APPROVE 2024 PURCHASE ORDER & BLANKET CERTIFICATES, WITH EACH NOT TO EXCEED THE AMOUNT OF \$50,000.00.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Mayfield, yes; Mr. Barto yes; Mr. Schuster, yes.

Enter into Executive Session at 6:15 p.m. Per ORC 121.22(G)1. To consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

Return from Executive Session at 6:28 p.m.

Mr. Mayfield moved; Mr. Schuster seconded.

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster yes.

Nominations and Appointments:

MOTION: Appoint Mike Bailey as the next Washington Township Fire Chief.

Mr. Mayfield moved; Mr. Schuster seconded.

Mr. Mayfield said, "I just want to point out the fact that, nowadays, we call it a fire department but it's really a fire and rescue department. Toledo is not a fire department, it is Toledo Fire and Rescue. 98% of our calls are medical in nature. Mr. Bailey's experience and knowledge in that field is just unsurpassed by anybody we have around here, and I think he will make a major improvement and change in this fire department going forward." Mr. Schuster replies "Well said, Jerry."

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes.

Chief Mike Bailey read an Oath of Office.

Zoning Commission:

MOTION: Appoint Denise Rex to renew her 5-year term ending December 31, 2028 to the Zoning Commission.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes.

Zoning Appeals Board:

MOTION: Appoint Zach McClain for Zoning Board of Appeals with a 5-year term ending December 31, 2028.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Barto yes, Mr. Schuster yes, Mr. Mayfield yes.

Alternate Zoning Member:

MOTION: Appoint Sue Thompson as Alternate Zoning Member for both Zoning Boards with a 1-year term ending December 31, 2024.

Mr. Mayfield moved; Mr. Barto seconded.

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes.

Resignations:

MOTION: Accept resignation of Joe Reams effective December 21, 2023 from the Washington Township Fire Department.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Schuster would like to turn that down to give the man a chance to think about it further. Mr. Schuster is not going to accept his resignation at this time. Mr. Schuster states he should have done this before with other people that resigned.

Mr. Barto withdraws Motion.

MOTION: Accept resignation of Jacob Cook effective December 31, 2023 from the Washington Township Fire Department.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Schuster, yes; Mr. Mayfield, yes; Mr. Barto, yes.

MOTION: Accept resignation of Thomas Yunker effective December 29, 2023 from the Washington Township Fire Department.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Mayfield, yes; Mr. Barto, yes; Mr. Schuster, yes.

MOTION: Accept resignation of Sharralynn Cook effective December 22, 2023 from the Washington Township Fire Department.

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mr. Mayfield, yes.

Mr. Barto would like to congratulate Mr. Maurice Collins. There is a change of status form for him; he is retiring effective December 31, 2023. Mr. Schuster asks "After how many years of service?" Mr. Barto replies he's not real sure; he thinks it is about 20 years. Mr. Mayfield replies "He retired twice. We will talk him back one more time."


MOTION: Accept Maurice Collins decision to retire from the Washington Township Fire Department effective December 31, 2023.

Mr. Barto moved; Mr. Mayfield seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mr. Mayfield, yes.

Meeting adjourned at 6:38 p.m.

Approved:



Jerry Mayfield



Don Barto



Mark Schuster



Kimberly Kay