



**TRUSTEES:** Don Barto, Sr. 517.581.6871  
Kellie Schlachter 419.350.2945  
Mark Schuster 419.466.9884

**FISCAL OFFICER:** Michele Nowakowski 419.410.8304

2469 Shoreland Avenue, Toledo, OH 43611, 419.726.6621, Fax 419.727.9833 <http://www.washington-twp.com>

# REGULAR MEETING DECEMBER 19, 2023

Mr. Barto called the meeting to order at 6:00 p.m.  
Mr. Barto moved; Mr. Schuster seconded.  
Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

Pledge of Allegiance

**Fiscal Officer** – Michele Nowakowski

**Township Administrator** - Leo Britton

**Department Heads Present**

Fire – Assistant Chief Bailey  
Police – Chief Kaiser, Deputy Chief Hart  
Road / Park Manager – Ryan Breininger

**MOTION: Approve Minutes from November 14, 2023 Regular Trustee Meeting.**

Mr. Barto moved; Mrs. Schlachter seconded.  
Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

Trustee Barto states that Trustee Schlachter would like to say something.  
Trustee Schlachter read her statement.

**Michele Nowakowski** – Welcome to the last budget meeting of the year. On the agenda tonight I have got Todd Ritzler from Huntington Bank. He is the Government Relationship Manager. He will be talking about the Huntington Investment Program.

I will be talking about the following items in my presentation tonight:  
2023 Reimbursement requests from Storm Water Utility Fund.  
Where we stand with our current budget.  
2023 Year to date expense breakout for the township.  
2024 Appropriation Budget (Resolution needed).

Michele introduces Todd Ritzler from Huntington Bank.  
Mr. Ritzler gives presentation on the Investment Program to the Trustees.  
Trustees asked questions at the end. Mr. Ritzler answered them.  
Trustees and Michele feel that Huntington Bank is the best way to go.  
Discussion regarding options between the accounts.

**RESOLUTION #70:23: TO CLOSE OUT THE STAR AND GIDP ACCOUNTS AND MOVE MONEY INTO THE HUNTINGTON DEPOSIT ACCOUNT.**

Mrs. Schlachter moved; Mr. Schuster seconded.  
Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

Michele and Trustees thank Todd for coming out.

Michele continues with her Power Point.  
To see full presentation please see:  
<https://washington-twp.com/budget-presentation-12-19-2023/>

**Resolutions:**

**2023 Appropriation Budget**

Michele states we have a decision to make for the Resolution for the Appropriations. There is an option A and option B.

Also, will need an approval to pay the BWC invoice. It is due in a couple days. If we pay the estimated annual amount by January 3, 2024, we get a 2% discount. Trustee Schlachter asks if it is budgeted in 2023 budget or is it budgeted in 2024. Michele replies she is hoping that she will have enough out of the surplus to pay out of 2023. But if she doesn't because at the end of the next payroll, she will have to do a Tru Up Report because BWC needs that done to determine payroll because that is where they base their annual figure on how much we owe. It is coming out of each fund for payroll. Police comes out of police fund; fire comes out of fire fund and so forth.

She spoke to other fiscal officers at a round table meeting they pay it all of general. Which is so much easier. But since we pay it out of each fund, she determines how much is necessary to come out of each fund, during the process of figuring the Tru-up. Trustee Barto asks Michele so you're wanting to be at \$780,000.00 or \$800,000.00? Michele replies well \$800,000.00 for the appropriation budget with a target of as low or as close to the estimated revenue as possible but realistically she sees them coming in at more \$780,000.00. Taking into consideration the 2021 expenses plus the anticipated 911. She doesn't see it coming in at any less than that.

Appropriation she would suggest making it \$800,000.00 for the year.

Trustee Schlachter ask but we can still do a supplemental at anytime and review it after the first quarter and see if there's any extra revenue coming in from anything. Michele states that is correct. Trustee Schlachter states she is just not comfortable with approving anything except a zero balance. Michele replies she understands her way of thinking but she also needs to pay the invoices and when things are appropriated to low its hard to pay a bill when things are only appropriated at a certain amount. Example, if they appropriated \$65,000.00 on a line item and she gets a bill for \$70,000.00 that bill is still due and she has to pay it so she has to move money around to do it.

**RESOLUTION #71:23: TO ACCEPT THE BUDGET AS PRESENTED WITH THE ACCEPTION OF THE 2191 POLICE TO HAVE THAT ADJUSTED TO \$800,000.00 FROM \$722.980.00.**

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, no.

Michele reminds everyone that payroll is due on Christmas Day so please have it ready the next day first thing. It will have to be approved, processed and submitted the same day so will need to have it all done and ready to do that.

**RESOLUTION #72:23: ABILITY TO BE ABLE TO MOVE 2024 APPROPRIATIONS AT FUND LEVEL.**

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

**MOTION: Approve payment of BWC invoice in the amount of \$1,452.26.**

Mr. Barto, moved; Mrs. Schlachter, seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

**MOTION: Approve payment of BWC invoice in the amount of \$17,434.00 for the upcoming year 2024 due on January 3, 2024 (to receive discount).**

Mr. Barto, moved; Mrs. Schlachter, seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

**EXECUTIVE SESSION**

**MOTION: Enter into Executive session at per ORC 121.22(G)1 to consider employment, dismissal or discipline of a public employee.**

Mr. Barto moved; no second.

Mr. Barto states ok I guess we are not doing that.

**Motion died no second**

Trustee Barto states if we are not going to discuss then he would like to make a Motion.

**MOTION: Appoint Mike Bailey as the new Washington Township Fire Chief.**

Trustee Barto, moved; Trustee Schuster states he thought they were going to wait until next year before making any appointments. Trustee Barto states we didn't want to wait. Trustee Schuster replies I thought we did? Mr. Mayfield didn't want to wait Trustee Barto replied said Mr. Mayfield said we need to have a fire chief. Mr. Mayfield replied that's not what I said. Trustee Barto replied well something to that effect. Trustee Schlachter stated that she knows Ron reached out to her, Don, Mark and Leo and rescind his resignation. They all talked to Ron and her Motion would be to bring Ron back. She feels he has a wealth of knowledge and experience and they need that right now with ALS. Trustee Schuster replies he was hoping to wait till after the first of the year and he has been saying that all along. He knows we need to appoint a new fire chief and he is all for Mike taking the position but all along he wanted to wait until the future trustees are all there including Jerry. Says he doesn't know what his thoughts are or what way he would want to go. Can't we wait until the next meeting which is in a few weeks. Trustee Barto asks Mr. Mayfield if he has any input? Mr. Mayfield replied you haven't negotiated a contract with Mike for starters regarding salary. Trustee Barto replied we do have that here somewhere. Trustee Barto said we can just wait till the Organizational Meeting.

**No second**

**Table until Organizational Meeting.**

**MOTION: Set Organizational Meeting January 2, 2024  
at 6:00 p.m.**

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

## **NEW BUSINESS**

**MOTION: Rescind Motion from November 14, 2023 Regular Meeting regarding payment to W.W. Williams invoice. New amount of invoice is \$5,358.76.**

Mr. Barto moved; Mr. Schuster second.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mr. Schlachter, yes.

**MOTION: Make January 1, 2024, New Years Day a holiday for full time employees.**

Mr. Barto, moved; Mr. Schuster, seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

**MOTION: Approve payment to Bound Tree invoice for EMS supplies in the amount of \$3,189.00.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

### **Marijuana dispensaries within the township**

Discussion

Trustee Schlachter reached out to John Borell regarding proper wording for Resolution.

**RESOLUTION #73:23: Prohibit adult use cannabis operators to be able to do business within the corporate area of Washinton Township. Prohibits retail sales and cultivation.**

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

Trustee Barto states we will review and make sure we do not need anything else in the Resolution to cover everything.

**MOTION: APPROVE SUPPLEMENTAL APPROPRIATIONS, BLANKET CERTIFICATES, PURCHASE ORDERS AND CHECKS NUMBERED 50433 TO 50481 AND ELECTRONIC CHECKS NUMBERED 1298 TO 1421 TOTALING \$186,342.71.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mr. Barto, yes; Mrs. Schlachter, yes.

**AND \$109,051.03 FOR ACCOUNTING AND \$77,291.68 FOR PAYROLL.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

**Speaker**

Doug whiting

Would like to commend Trustee Schlachter on a job well done. Not to many folks know what it takes to get up here and do this job.


Spoke briefly on junk vehicles and police.

**MOTION: Adjourn meeting at 7:41 p.m.**


Mr. Barto moved; Mrs. Schlachter seconded.

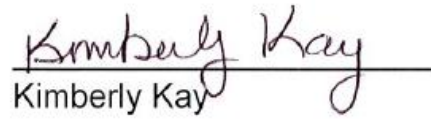
Roll Call: Mr. Schuster, yes; Mr. Barto, yes. Mrs. Schlachter, yes

Approved by:

  
\_\_\_\_\_  
Don Barto

Kellie's last day was  
12/31/23 was met  
at 1/9/24 meeting  
when approved.  
\_\_\_\_\_  
Kellie Schlachter

  
\_\_\_\_\_  
Mark Schuster

  
\_\_\_\_\_  
Kimberly Kay