

Kellie Schlachter – Trustee

Report for Tuesday, December 19, 2023 Meeting

Review and approve payroll

Sign checks

Review budget for discussion

Final 911 TAC meeting

Conversations with Leo regarding township business

November newsletter

**Leo Britton Township Administrator/Zoning/Roads
Report for Tuesday, December 19, 2023 Meeting**

Waiting for combination of police, fire, and general in Lexipol.

Public record request for sign data from when on Shoreland still waiting.

All OTARMA grants submitted Fire, Police, and Roads.

Gave out 2 permits.

Continue to work for sign grant.

Met with all departments about budget Fire and Police still pending.

Continue follow up on Blight.

Took numerous calls on parking issues because of construction workers.

Continue monitoring scheduling.

Reviewing the latest draft of the ALS contract.

Updated website.

Turned in report to receive money back from County for cleanup SWC.

Received remainder of money for the Park Insurance work.

Repairs for the fire station roof will be done in the spring.

Michele Nowakowski – Fiscal Officer

Report for Tuesday, December 19, 2023 Meeting

Interest Rates

Huntington offers an investment program, similar to GDP, and is currently at a rate of 5.15% in which 100% is FDIC protected. This is a deposit account. A Resolution was not passed in our previous budget meeting and am asking the Board to reconsider so we may earn higher interest in a fully insured program. Todd Ritzler, Government Relationship Manager will be present at our December Board meeting to discuss this program further.

Webinars

Attended both -OTA & Huntington Webinar regarding cybersecurity.

Attended the Local Fiscal Recovery Reporting Webinar offered through the US Treasury. It was stated in this webinar that money in this fund must be obligated with a contract in place before the April 2024 reporting deadline for surface transport projects (& title 1 projects), and expended by Sept. 30th, 2026. We have \$20,530.98 remaining in this fund, which will be encumbered to use for the Fuller Creekside Glens resurfacing project.

Attended OTA Understanding Issue 2 Webinar

HB 86 takes away the community host fee from the ballot initiative that would have given townships 36% of the 10% overall tax. In terms of tax revenue, HB 86 would not “help” townships in terms of revenue. It does however fund other programs such as law enforcement training, among others. If HB 86 passes as written today, townships will not receive any direct revenue from the commercial dispensaries.

Counties may levy an additional 3% tax and any dollar amount over \$250 million will go into the State’s General Revenue Fund which the Local Government Fund is connected to. Therefore, there would be a chance that townships would see indirect revenue.

Townships have the ability to prohibit, restrict, or limit cultivators under Issue 2 language as well as HB 86 language.

(Continued Fiscal Report)

Sample resolutions are posted on OTA's website to look at for adopting language with our legal counsel if desired.

Attended UAN Year End Up-Date Webinar.

Will be attending OTA General Township Webinar & OTA Fiscal Officer Round Table Meeting this week.

Financial Audit (2021-2022)

The Auditor of State's office has completed our financial audit. This has been posted on our website. Our next financial audit will be performed in 2025.

Resolutions

2024 Appropriation Budget

This will need to be passed before year end for next year's expenditure needs.

BWC Annual Invoice

The 2024 estimated premium for BWC is \$17,434. The payroll rates are lower than last year's. The invoice will need approval to pay. We will receive a 2% discount if the invoice is paid in full by January 3rd.

SAM Renewal

Our entity's registration in the U.S. federal government's System for Award Management (SAM) has been renewed. This must be done annually to be eligible to receive federal grants.

(Continued Fiscal Report)

Storm Water Utility Reimbursements

Additional reimbursement requests totaling \$12,447.53 have recently been submitted to the Lucas County Engineer's Office. This brings this year's total reimbursements to \$19,414.88.

Since leaf pick up is not yet complete, an additional request will be submitted before year end.

Electric/Gas Suppliers

Initiated enrollment into the Aggregate Program offered through the County & City of Toledo for our electric bills. Currently, this is an 18-month contract at a fixed rate of .063/kwH with Energy Harbor. It will take one to two billing cycles for enrollment to be processed.

Currently we are in the Aggregate Program through the County for our gas bills. Our current gas supplier is Constellation New energy. This contract expires in May 2024.

Budget Reports

November bank reconciliation has been completed, monthly budget reports submitted to each department head for their review and management reports will be printed for trustees' review. A Fund Summary has been placed on the website under Financial Updates.

Michele Nowakowski – Fiscal Officer

Budget Presentation Agenda

Huntington's Investment Program:

Todd Ritzler, Huntington's Government Relationship Manager will be attending.

2023 Reimbursement Requests from SWU Fund

Where We Stand

2023 YTD Expense Breakout

Resolutions:

- 1) 2024 Appropriation Budget

Chief Kaiser - Police

Report for Tuesday, December 19, 2023 Meeting

The new patrol car, Unit #91 has been put in service on 11/09/2023.

Patrol car, Unit # 90 has been repaired by Grogan's. All repairs were covered under warranty. Additionally, the headlight and hood to this car was covered under the insurance claim from the storm damage.

3rd quarter statistics have been completed and forwarded to the board.

Several officers have completed their 24 hours of State mandated training. All officers have to have this training completed by December 31, 2023. If they have not completed this training by that date, the State of Ohio will suspend their police powers.

Deputy Chief Hart and I met with the Fiscal officer and Administrator to go over the 2024 police departments budget. Everyone in attendance agreed that the police departments budget will be tight for 2024.

Shelly, Eric and I attended a zoom meeting with OTARMA regarding the new marijuana laws, regulations, and legislative proposals.

We have several criminal cases making their way through the courts, Murder case, Shoreland School vandalism (crash), several drug cases pending, and a rape case that just was approved to be presented to the grand jury.

Ryan Breininger – Road & Park Manager

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Leaf pick up.

Snow equipment ready.

Back hoe repairs.

Energy saving items for township.

Equipment testing.

Cleaned up accident.

Laura Wishart – Hall/Shelter House

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Received 14 calls this month, resulting in 4 future rentals.

Continuing to get bookings for next year.

Answered all phone calls and e-mails.

Met with renters. Completed all paperwork.

Made all necessary bank deposits.

Regular cleaning of hall after rentals.

Thanks to Kim for ordering chair trolley, table trolley, and vacuum cleaner for hall.

Attended monthly Township Meeting

Thank you to Ryan for bringing the chair trolley to the hall and assembling.

Worked on a project for Leo.

Gutters at the hall complete.

Met with Leo and Michelle regarding next year's budget.

Fire Department

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Working on 2024 budget.

Engine 72 out to WW Williams for service.

Working with Michele to bring 2023 expenditures to a close.

Polar Express making rounds and well received as always.

Shoreland Park tree lighting a success, happy to take part.