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REGULAR MEETING NOVEMBER 14, 2023

Mr. Barto called the meeting to order at 6:00 p.m.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

Pledge of Allegiance

Fiscal Officer – Michele Nowakowski

Township Administrator - Leo Britton

Department Heads Present

Fire – Chief Kay, Assistant Chief Bailey

Police – Deputy Chief Hart

Road / Park Manager – Ryan Breining

MOTION: Approve Minutes from Budget Meeting September 26, 2023.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster did not attend; Mrs. Schlachter, yes.

MOTION: Approve Minutes from October 10, 2023 Records Retention Meeting.

Mr. Barto moved; Mrs. Nowakowski seconded.

Roll Call: Mr. Barto, yes; Mrs. Nowakowski, yes.

MOTION: Approve Minutes from October 10, 2023 Regular Trustee Meeting.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

Trustee Barto congratulates Jerry Mayfield for winning election.

EXECUTIVE SESSION

Motion: Enter into Executive Session at 6:04 p.m.

Per ORC 121.22(G)2 to consider the disposition of Township property.

Mr. Barto moved; Mrs. Schlachter seconded

Roll Call: Mr. Barto, yes; Mrs. Schlachter, yes; Mr. Schuster, yes.

Trustee Barto asks Michele Nowakowski and John Borell to join them in Executive Session.

Motion: Return from Executive Session at 6:37 p.m.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

Trustee Barto announces they were discussing the Blessing Building in the Executive Session. Nothing has been decided at this time. We will revisit at next month at the meeting in December if we have more information.

Motion: Enter into Executive session at 6:40 per ORC 121.22(G)1 to consider employment, dismissal or discipline of a public employee.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

Trustee Barto ask Chief Kay and Leo to join them in Executive Session.

Return from Executive Session at 7:15 p.m.

Mr. Barto moved; Mrs. Schlachter seconded.

Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

Trustee Barto states that in Executive Session they had a few internal employee things that were discussed in Executive Session.

Motion: Except resignation from Ron Kay as fire chief from the Washington Township Fire Department effective immediately, November 14, 2023.

Mr. Barto moved; Mrs. Schlachter seconded.

Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

Trustee Schuster would like to make a note on that. Wants to state that this was Rons choice. Trustee Schuster states the Trustees did not want Ron to resign. It was a personal reason for Ron. Trustee Schuster states he did nothing wrong. Trustee Barto states that is correct he did nothing wrong. Trustee Schuster does not want anyone leaving here thinking he did something wrong. Trustee Schuster states that at this point in his life he's retired and he wants to pursue life. Trustee Schlachter replies we do not want to speak for Ron though so let's just leave it at that.

Trustee Barto states in the meantime the Trustees are going to have shared duties for that position for now. Assistant Chief Bailey and Assistant Chief Yunker will oversee the daily operations of the fire station until we can secure a new fire chief.

UNFINISHED BUSINESS

Bids for repairs to admin building.

Trustee Barto ask Leo where we are at with this. Leo states he is working with OTARMA. The company that is doing the park is just about done. Vendor is working with insurance company to get difference approved to get all the siding done. He expects that to be approved by the next meeting. Leo reached out regarding administration/fire building and told them that they were awarded the contract. The vendor would like to push the job back to spring since there is no leaks or major problems.

Until he gets those two approved, he hasn't addressed the accessory building. He sent the insurance company all the information and the bids. But he hasn't followed up with them what's going next with those. He will try and have before the next meeting. Trustee Barto just wants to make sure that the roof on the Shoreland Building will be ok till spring. That the snow and wind will not damage it more. Leo says they said it will be fine a lot of damage is underneath. No physical holes. They said if something comes up to call them and they will come out right away.

Storm sewer repairs.

Trustee Barto ask for status on piping to the creek. Ryan said he knows Trustee Barto kind of got a price on it, parts. Ryan said the company he called regarding excavating has been unresponsive. Trustee Barto asks Trustee Schuster about the township hiring someone privately to excavate the area? Joe someone who works for Trustee Schuster's company. Trustee Schuster feels like it would be a conflict of interests. Doesn't think it would be a good idea. Trustee Schuster thinks Ryan and Rick could do the work and Trustee Schuster would oversee it and help them if needed. That's if they can't find a company to do it.

ALS contract.

Trustee Barto ask Trustee Schuster if he read over it? If he has questions that he didn't get answered. He said he read it over three times and spoke to Kellie about it she helped him a little bit. Trustee Schlachter says she is not going to sign it because she will not be Trustee at the time it is in effect. Trustee Barto has spoken to Jerry about it. They are going to wait to vote on it until January meeting.

Police overtime.

Trustee Schlachter ask Deputy Chief Hart where they're at with police overtime? Deputy Chief Hart states that overtime and payroll as a whole is slightly over what they budgeted or will be by the end of the year. But still well below where they have been in the past 3 or 4 years. He met with Shelly about it to find out where they stood and what the numbers are for the rest of the year.

State financial audit outcome.

Trustee Barto ask Michele to explain how it is going or went. Michele states it's about done its wrapping up. They are waiting on us to sign the paper work which was done tonight. Michele will send to auditor's office. Got a good review on the audit. The auditor found a few things but he went over them with her and they were corrected.

Investment program.

Trustee Barto asks Michele status on this. She states that the gentleman from Huntington Bank that is our government relation manager that assist us with our accounts was supposed to come to the meeting tonight but had to go out of town so he was unable to attend. He will attend our December meeting and be able to answer any questions anyone has regarding the program through Huntington.

Speed limit sign data.

Trustee Barto asked the status on speed sign being put back out. Deputy Chief Hart states that it collects the data but they are unable to retrieve it right now. They are working with the company to try to figure out what the issue is.

Sidewalk/tree removal and replacement.

Trustee Barto ask if anyone got verification who is responsible for it. Michele states that she found a file in her office that has a letter in it from the assisting prosecuting attorney regarding sidewalks. Something regarding rescinding a motion that was placed in 2003. Trustee Schlachter states it is still so vague. Jerry states it looks like the past Trustees tried to pawn it off on the residents and they didn't have a legal right to do that. They passed a resolution that it is the resident's responsibility, Denise Rex voted yes pending on John Borell's approvement but did not see anything else on this after that. Jerry doesn't think legally you can do that. Jerry states there is a lot in that file about this from the past.

Jerry states there is also a file regarding sidewalks in the road departments office. He states that in there is a report from the engineer's office, complete analysis of sidewalks quoting the Ohio Revised Code, all the Ohio Attorney Generals opinions and anything and everything including a copy of the deed restrictions from the Rivera Subdivision which probably generated it. He states that the Trustees really need to read all that it tells you everything you need to know. It has a lot of information about it documented. Trustee Schlachter states it is still really vague and confusing. Trustees need to review it. Jerry said he hasn't read it in years so can't say for sure. Trustee Barto ask Leo if the resident is offering to fix the sidewalk themselves. He states one is but one isn't. One is wanting to take the tree down also. Trustee Barto tells Leo to tell resident if they want to fix the sidewalk themselves, they can but we are still undecided what to do about the tree. We need to have a realistic assessment of the condition of the sidewalks in the township and how many sidewalks are out there that need fixed. Need to look at fixing sidewalks without tearing trees down. Trustee Schuster states we need to try and fit into the budget repairing some of these. Trustee Barto ask Ryan to come up with a list of areas that need sidewalks repaired and come up with a rating scale one to five, one being not bad five being horrible. We can figure out a game plan from that to take care of the real bad ones first.

NEW BUSINESS

OTARMA Renewal Invoice

Motion: Approve paying OTARMA Renewal Invoice in the amount of \$29,642.00.

Michele to work with Leo to split invoice out between departments.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

Police policies regarding Issue 2 passage.

Trustee Barto ask Deputy Chief Hart to explain how this effects the police department. Deputy Chief Hart states what was voted on doesn't go into effect for 30 days. Because it is a large rule change for the State of Ohio what happens now that the voters did approve that it goes into a rule making and planning phase with the Attorney General's Office.

Deputy Chief Hart states he can't sit here tonight and say this is how they will enforce it; this is how they are going to do it because the Attorney General has yet to put out the rules and regulations of how it is to be enforced and what the state is going to require and allow. Until the ruling comes back from the Attorney General's Office, they can't say how they will enforce it. There's been a lot of discussion how they are going to go about it but it could be up to nine months yet before they get that ruling. It is no different than any other law it changes if the laws change you have to adapt with it. People don't realize you're not going to just be able to smoke marijuana and go out and get behind the wheel of a car. It is the same you can't go out and drink a whole bunch of beer and get behind the wheel of a car. It is the same concept you can't be impaired behind the wheel. It is up to the Attorney General's Office to draw that line. Just like you can't have an open beer in the car you're not going to be able to go down the road driving smoking a joint.

Discussion continues about possible laws and allowing dispensaries in the township. Trustee Schuster wonders if we should put a motion in place one way or another to allow or not allowed. Trustee Barto states we will check with John Borell and revisit at next meeting. Deputy Chief Hart replies it would be a good thing to put in to place sooner than later.

2024 Budget concerns.

Leo states that Michele just sent him the information last night. Michele asks Leo if he is going to meet with department heads. He replies yes as soon as a get a chance to look over what she sent him. Trustee Barto asks if there are any concerns they should be looking at. Michele states they have to make sure that the roads construction is going to be appropriated.

Will have to look at those funds and see how much you want to take out of it. It is not set in stone what was said before. Will have to look at budget amounts and see what is left with at the end of the year what we anticipate and see what we feel comfortable with pulling out of it to meet local share amount that was certified. Trustee Schlachter thinks the health insurance is going to go up. She said someone should get in touch with RJ to touch base with him to see what he thinks. That one she thinks should be budgeted higher.

Trustee Barto suggest rescheduling Regular Meeting from December 12 to December 19 and combining the Financial Meeting with that to give Leo more time to work on the budget and make sure he has time to meet with all department heads. All agree.

Motion: To move the December 12, 2023, Regular Trustee Meeting to December 19, 2023 at 6:00 p.m. Cancel the December 26, 2023 Financial Meeting and combine Financial Meeting with Regular Trustee Meeting on December 19, 2023.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

Tow lot parking.

Trustee Barto would like police and Ryan with the Road Department to make sure their communicating about tows being dropped and stored in tow lot. With winter coming up the road department has to be able to get at their equipment and salt without having to work around cars in tow lot. Make sure tow drivers don't just drop cars off wherever.

Electric/gas supplier discussion.

Michele explains about different options for new suppliers. At the budget meeting she was asked to find out more about the Aggregate Program. She contacted OPWC and they gave her the name and number of Energy Harbor they told her that Lucas County offers this program and Energy Harbor is the one that the Aggregate Program is with right now.

It is an 18-month program and their rates are much lower than any of the other managing companies are willing to give us. Their rate is 0.063-kilowatt hours. The lowest rate is 0.759 but that is for a 60-month contract with another company. The other companies are saying they encourage us to go with longer term contract because they can see every component of the electric rates that are going up. Michele said she talked to someone from Lucas County who deals with the Aggregate Program and they said this is a good program to go with. It is the lowest rate and the shortest term. It is a fixed rate. There's no termination fee like the other managing companies have. What the Aggregate Program does is they combine it with other townships and other areas. It gives them more buying power. They actually negotiate pricing and allows them to get a better rate.

RESOLUTION #69:23: TO ACCEPT AND SIGN UP FOR THE AGGREGATE PROGRAM THROUGH ENERGY HARBOR THROUGH LUCAS COUNTY.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

Expenditure for engine 72 repairs WW Williams.

Motion: Approve payment to WW Williams in the amount of \$3,388.63 for Engine 72.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

Fire expenditure ESO management software.

Motion: Approve payment to ESO Solutions in the amount of \$4,532.67. In budget.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

Dumpsters being dropped in roadways.

Trustee Barto said there has been a lot of dumpsters dumped in the road ways due to all of the home repairs going on from the storm damage.

They need to be put in the homeowner's driveway. The dumpsters are tearing up the roads that we just had repaired. Deputy Chief Hart said dumpsters in the street are illegal. Deputy Chief Hart said it is illegal because you can't have anything untethered left in the street. For example, you can't put a trailer of any sorts in the street that's not connected to a vehicle, it falls under that.

We have had several dumpsters removed because they were blocking where school buses could not get around. Trying to be understanding due to all the construction and repairs going on right now.

Revisit after the first of the year. Need to put it out there that they can't have dumpsters in the street.

Roads pay rate for snow removal.

Trustee Barto states that the current rate for employees in the road department when they do leaf collection is \$18.90 an hour. We are currently paying them \$18.75 when they do snow removal. Trustee Barto would like to change the snow removal rate an hour to \$18.90 as well.

Motion: Raise snow removal rate for road department employees to \$18.90 with .75 cents more increase for shift diff rate per hour.

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mrs. Schlachter yes; Mr. Barto yes; Mr. Schuster yes.

Approve repairs to fire station heater.

Trustee Barto states there is an issue with one of the radiant heaters in the bay of fire station area. They have an estimate for repairing it at around \$1,700.00 from Campell. They found it when they were out doing the preventative maintenance check. Trustee Schuster and Trustee Barto feel that this price is ridiculous. Would like to get a few more estimates or Trustee Barto and Ryan to could try to possibly fix it. Trustee Schuster and Trustee Barto would like to give Ryan a shot at fixing it.

Table until next meeting.

Employees 2023 vacation days.

Trustee Barto would like to remind full time employees to use their days by end of year. They can carry over up to 40 vacation hours to 2024 if don't use but personal time you will lose if you do not use it.

Feather Party

Approve waiving shelter house rental fees and allowing alcohol at the shelter house for this event.

Motion: Waive fee for rental to use the Shoreland Shelter House for Shoreland Firefighters Association annual Feather Party on November 17, 2023 and November 18, 2023.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

Motion: Allow alcohol at the Shoreland Shelter House for the Feather Party. Insurance is in place for the event.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

Approve waiving shelter house rental fees for December 2nd community function.

Motion: Waive fee for rental to use the Shoreland Shelter House for the community Christmas get together on December 2, 2023.

Mr. Bato moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

Trustee Schlachter ask Assistant Chief Bailey about new work out room. She would like to know if the equipment was given to the Shoreland Firefighters Association or the Township? Assistant Chief Bailey states that some of it was purchased through the association, their funds and some of it was donated. Not sure if they thought they were donating to the township or the association.

Says she's just confused about the whole logistics of it. Also asks if just township employees use it and if they sign waivers? Assistant Chief Bailey says to his knowledge only employees use it and doesn't think any waivers are in place. She says she is just looking at the risk and liability for the township. Leo contacted insurance company and they do suggest we put something in place because of risk management stand point. Trustee Schlachter just concerned if it was donated or purchased through Shoreland Firefighters Association who is liable. Assistant Bailey asks if there is a way to correct it that it was donated to the township or department as a whole? Trustee Schlachter thinks because it is in township space you might want to do to township as a whole. Then can figure out risk and have them sign a waiver. Trustee Schlachter doesn't have a problem with it being there it's just the way it was done. There is just some risk there and want to make sure its all covered because being in township building. Leo says if it is used and donated stuff is it really worth insuring. If not, it can stay in the association just need to put risk management in place. Just need to have sign offs for workers comp in place. It is open to all employees.

RESOLUTIONS

Motion: to correct Fund # in Resolution #67:23 that was approved at last meeting October 10, 2023 to correct fund to 4301 for capital assets.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

Motion: to rescind the Resolution from the October 10, 2023 meeting in the amount of \$20,000.00 for sewer repair.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

MOTION: APPROVE SUPPLEMENTAL APPROPRIATIONS, BLANKET CERTIFICATES, PURCHASE ORDERS AND CHECKS NUMBERED 50382 TO 50432 AND ELECTRONIC CHECKS NUMBERED 1111 TO 1297 TOTALING \$251,532.97.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mr. Barto, yes; Mrs. Schlachter, yes.

AND \$148,580.45 FOR ACCOUNTING AND \$102,952.52 FOR PAYROLL.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

MOTION: Adjourn meeting at 8:56 p.m.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

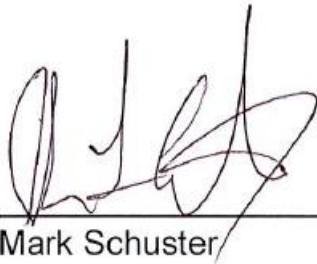
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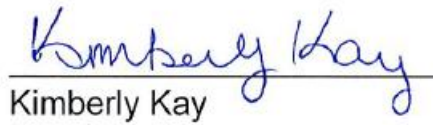
Don Barto



Kellie Schlachter



Mark Schuster



Kimberly Kay