

Kellie Schlachter – Trustee

Report for Tuesday, November 14, 2023 Meeting

Created and sent out October Newsletter.

Updates to Facebook page.

Updates to Website.

Review and approve payroll.

Sign checks weekly.

Review daily police logs.

Calls with Township Administrator.

Read emails and respond as needed.

Answer questions from residents.

Read ALS proposed contract.

Leo Britton – Administrator/Zoning/IT

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Talked with Township near Columbus about Lexipol. Gave him some suggestions and help working with Lexipol. Was impressed with how great our Lexipol turned out.

Public record request for sign data from when on Shoreland.

Filled out paper work for OTARMA renewal.

Gave out 6 permits.

Continue to work for sign grant.

Begin preparation for end of the year budgets.

Continue follow up on Blight.

Filled out Fraud survey.

Took numerous calls on parking issues because of construction workers.

Continuing to Followed up with Republic & Stevens on Cul-de-sac issues.

Cul-de-sac issues with broken water line done by contractor moving roll off between houses (repaired 11/8/23).

Continue monitoring scheduling.

Reviewing the latest draft of the ALS contract.

Updated website.

Turned in report to receive money back from County for cleanup SWC.

Met with Lexipol on single sign everything is being merged and will be rolled out soon still ongoing no updates until finished.

Working with vendor on monthly charge for gasoline. Had meeting they will come back with some options. Talked to Ron about fire using them to try and up our volume discount. Still waiting answer.

Let insurance know we are having trouble coming in under quote.

Fire station adjusted working on park and accessory building.

Backup of meeting minutes given to Fiscal Officer.

Building wall repaired by Rich Root invoice and w-9 have been submitted

Michele Nowakowski – Fiscal Officer

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Interest Rates

Star interest rates continue to be higher than our GIDP interest rates. However, Star is not FDIC insured. Many Fiscal Officers vary their accounts and do not invest entirely in Star. Star's rate is currently at 5.52% and GIDP is at 3.98%. Huntington offers an investment program similar to GIDP currently at a rate of 5.15% in which 100% is FDIC protected. A Resolution was not passed in our budget meeting and am asking the Board to reconsider so we may earn higher interest in a fully insured program. Todd Ritzler, Government Relationship Manager will be present at our December Board meeting to discuss this program further.

OPERS Webinar

Attended an OPERS webinar regarding employer credits.

Financial Audit (2021-2022)

The Auditor of State's office is currently performing our financial audit.

Resolutions

A fund # correction is to be made for the resolution passed at 10/10/2023 Board Meeting for the new Capital Asset Fund. It was recorded as fund # 4031. Fund # correction is 4301.

A resolution for a supplement appropriation budget will need to be created for the Shoreland roof repair by Manchester in the amount of \$124,641. We received the insurance approval for the full amount.

Michele Nowakowski – Fiscal Officer

Continued Report

BWC Annual Premium

The 2024 estimated premium for BWC is \$17,434. The payroll rates are lower than last year's. The invoice will soon be coming. We will receive a discount if the invoice is paid in full by January 3rd.

Lucas County EMS 9-1-1 Invoice

This invoice came lower than what we budgeted for both Fire & Police.

Fire portion totaled \$19,867. Police portion totaled \$61,555.

Electric/Gas Suppliers

A discussion was held in the September budget meeting about electric rates. It was proposed to go to a lower fixed rate with Direct Energy through Integrity Energy. Discussion prompted information to be obtained regarding the aggregate program through the County. I contacted Public Utilities Commission of OH (PUCO). PUCO states Lucas County offers an 18 month aggregate electric program at a rate of .063/kwH with Energy Harbor.

Currently we are in an aggregate program through the County for our gas bills. Our current gas supplier is Constellation Newenergy. This contract expires in May 2024.

Budget Reports

October bank reconciliation has been completed, monthly budget reports submitted to each department head for their review and management reports will be printed for trustees' review. A Fund Summary has been placed on the website under Financial Updates

Laura Wishart – Hall/Shelter House
Report for Tuesday, November 14, 2023 Meeting

Received 17 calls this month, resulting in 4 future rentals.

Continuing to get bookings for next year.

Answered all phone calls and e-mails.

Met with renters. Completed all paperwork.

Made all necessary bank deposits.

Regular cleaning of hall after rentals.

Met with Ryan about shelter house/hall and park

Attended monthly Township Meeting

Research to get a rack for storage of the chairs and tables at hall. E-mailed to Leo.

Met with a lady who runs a non-profit and we went over her needs which might result in a weekly rental.

Thank you to Ryan for changing some lightbulbs at the shelter house and also for taking the outdoor signs down for the winter.

Thanks to Chief Kay, who gave me 10, 8ft tables that the Fire Department is no longer using, for the hall.

Thanks to Ryan for taking them to the hall for me.

Worked on a project for Leo.

Chief Kay – Fire Department

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Chief Kay and Assistant Chief Bailey attended and represented the WTFD at the Meet the Candidates/Levy informational meeting at Friendship Park Community center on 11/18.

The WTFD held Emergency Vehicle Drivers training for all WTFD members on 10/28. On site from the Ohio Fire Academy, was the Mobile Emergency Vehicle Drivers Training Simulator. Instructors were provided by the Ohio Fire Academy.

Request from Board, approval to auction FD surplus items: old tower scene lights, hovercraft helmets and Honda portable pump.

Request Board approval the expenditure of up to \$4,500.00 for multiple needed repairs to Engine 72. Service will be provided by WW Williams.

Request Board approval the expenditure of \$4,532.67 for annual renewal of our ESO electronic management software programs. This is an annual FD budgeted item.

Please support the Shoreland Firefighters Association annual Feather Party fundraiser this Friday, November 17th @ Shoreland Park.

Ryan Breininger – Road & Park Manager

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Leaf Pick up scheduled/ Early starting

Equipment Maintenance

Tree Removal Quotes

Tree trimming

Park Maintenance

DOT Physical

CDL Permit obtained

OUPS Training

Wireless Priority Service for TWP EMP

School Speed limit sign reinstall at Shoreland school