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REGULAR MEETING OCTOBER 10, 2023

Mr. Barto called the meeting to order at 6:00 p.m.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

Pledge of Allegiance

Fiscal Officer – Michele Nowakowski

Township Administrator - Leo Britton

Department Heads Present

Fire – Chief Kay, Assistant Chief Bailey

Police – Chief Kaiser

Road / Park Manager – Ryan Breining

MOTION: Approve Minutes from Regular Meeting September 12, 2023.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

UNFINISHED BUSINESS

Review bids for repairs to admin building.

Trustee Barto asks Leo so these are the only two we have. One from Manchester and another one that came in way over that was for \$400,000.00. Received only two valid quotes after all that time advertising for the job. Quote came in from Manchester between \$7,000.00 to \$8,000.00 over what insurance quoted us allowed. Leo spoke to OTARMA Insurance Company and they don't see a problem covering all if goes over. Siding at park will all be covered as well we will have to pay nothing out of pocket.

Motion: Award job for roof replacement for the fire station/administration building to Manchester Roofing pending insurance approval at a cost of \$124,641.00.

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

Update on new police car.

Trustee Barto asked Chief Kaiser for status for getting new police car on the road. Chief Kaiser states they have a date of October 16, 2023 to go to D. R. Ebel and they should have it for two weeks max. When they get it back, they plan to get it on the road.

Update on list of bonded employees.

Trustee Barto asked Leo for status of department heads getting back to Leo with names of employees that need to be bonded from their department. Leo states he received two names from Chief Kay to add to be bonded they have been approved and added. He is still waiting for Chief Kaiser to send him a list of names from the police department to be added. So far, it's just Chief Kaiser and Deputy Chief Hart. Does not cost anything to do this.

Trustee Barto states anyone who is handling money should be bonded.

Especially those dealing with the tow lot and those who take the deposit to the bank. Chief Kaiser states he would like to have everyone on his department bonded then. Leo asks that he get him a list of names.

Update on police and fire stats.

Trustee Schlachter states she use to get fire and police states monthly but hasn't received them lately. She is working with Chief Kay and Chief Kaiser to get those. She states residents have been asking as well. She received some and she posted on the Facebook page. Fire has around 422 runs so far which averages about 46 per month which puts them at about 562 for the year which is the most they have ever had with the least number of staff. With those stats 123 transports, 165 staffed hours and 157 non staffed hours. Thanks, fire, for those stats. Trustee Schlachter states she received from Deputy Chief Hart OVI but she can't tell if it is 2022 and 2023 OVI hours or part of both but they had 191.25 hours they used for OVI. They run anywhere from 24 to 25 hours per month for month for OVI. It is specific times and is usually done in the evenings. The 24, 25 hours that they do use is not check point hours. They do those too as well. Out of those the biggest number was the traffic stops at 290.

Trustee Schlachter states she did request from 911 all of the township's logs for fire, Ems and police so she could get a better idea of the stats for the different calls that we have. She did receive a report and was able to do a pivot table on it and do some analysis on it. From January 1 through October 3 1489 calls for police. The top ones were 764 were for traffic, 92 assist Toledo Police or other police, 72 were safety checks, 39 were burglar alarms, not that there was a burglary but alarms, 39 were general broadcast not that anyone went or signed out just a general call that was made out, 35 calls for possible suspects, something suspicious, 27 were keep the piece. Those were the highest stats. Part of traffic stops remember they have the OVI hours too so that was included in the traffic hours. She is still waiting on Deputy Chief Harts breakdown but those came from 911. Chief Kaiser gave Trustee Schlachter part of a breakdown from Deputy Chief Hart but not complete. Chief Kaiser states regarding the OVI Task Force is reimbursable money from the State of Ohio back to the township.

Trustee Barto asks Chief Kaiser status on cell phone and update on voice mail for office phone. Chief Kaiser replies that him and Kim are working on it.

Update on police pursuit policy.

Trustee Schlachter said she knows that Leo has sent it out to Chief Kaiser and she has asked Chief if all his officers have read and signed off on it. Chief Kaiser replies no they have not. Chief plans on waiting until they roll out the Lexipol policies and then have them read it and sign off on it that they read. Trustee Schlachter has had conversations and meetings with Chief Kaiser about the few police chases that have happened. He said he is working with the younger officers on mentorship and making better decisions so we can avoid a tragedy.

Update on propane for roads department.

Ryan states that both tanks are 70% full right now. They say that if we don't use 800 gallons per year, they give a \$150.00 rental charge per year. If we don't meet the 800-gallon used. Trustee Schuster asks if Ryan knows how much it would cost to buy the tank? Ryan states they will not sell it. They would charge us a pump out fee if we want to go somewhere else and find a tank. The cost for those run like \$4,000.00 to \$5,000.00 for the tank.

RESOLUTION 63:23: To notify the County Auditor for blight cleanup expenses for 5541 Pageland in the amount of \$2,569.40.

Mr. Barto moved; Mrs. Schlachter seconded.

Mrs. Schlachter, yes, Mr. Barto, yes; Mr. Schuster, yes.

RESOLUTION 64:23: To notify the County Auditor for blight cleanup expenses for 2650 Coveview in the amount of \$173.95.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

NEW BUSINESS

Approve blight cleanup on Summit 6045 Summit Street.

Discussion

Table to next time Leo to follow up to see who is responsible for it. Is it the Counties responsibility or Urbanski's.

Discuss storm drain repairs.

Ryan knows of a few that need repaired as of right now.

Motion: Approve spending up to \$2,000.00 per storm drain to repair up to 10 storm drains all in fuller creek side subdivision.

Mr. Barto moved; Mrs. Schlachter seconded.

Trustee Schlachter asks if we are using the storm fund money for it and get reimbursed. Leo replied yes. Michele wants to know what fund it will come out of and may need a supplemental to pay those even though we are getting reimbursed. Trustee Barto ask what fund she wants it to come out of. Michele said we could do General and then get reimbursed into General.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

Trustee Barto asks about if anyone looked into having someone Jetting the storm sewers if anyone has looked into. Leo stated he couldn't find anyone to do it. Tried all the numbers he was given. Trustee Schuster thinks using the County is the best route to go with. Ryan to follow up with.

Approve street sweeping.

Trustee Barto would like Leo to check into having street sweeping set up on a regular schedule or sign a contract to just automatically do it from the months of April till after final leaf pick up. See if we can get a better price if we go that route.

Trustee Barto asked about clean up on the Jasik/Shoreland project. There is a mud pit there from them repairing it and they never cleaned it up. If we get rain all the stuff is going to end up in the sewers.

Ryan states they came out to patch it and Nate never gave an answer on coming back for extra clean up. Trustee Barto states it is still there.

Motion: Spend \$1,500.00 to Perfect Sweep to sweep townships curbed streets.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

Approve date/hours for trick or treating.

Motion: To set Washington Townships Trick or Treat date and time from 6:00 p.m. to 8:00 p.m. on Tuesday, October 31, 2023.

Mrs. Schlachter moved; Mr. Schuster seconded.

Roll Call: Mr. Barto, abstained; Mr. Schuster, yes; Mrs. Schlachter, yes.

Approve repairs up to \$3,000.00 for brakes on the Dodge Dump Truck.

Motion: Spend up to \$3,000.00 for brake repair on the Dodge Ram Dump Truck.

Mr. Barto moved; Trustee Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mr. Barto, yes; Mrs. Schlachter, yes.

Rick states the brakes are the original brakes.

Discuss NORIS Contract Renewal.

Motion: Approve Noris Contract and invoice for the police department in the amount of \$20,080.00. In the 2024 Budget.

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

Sidewalk replacement/trees, residents or township responsibility.

Discussion

Leo states there are three residents that want to put in new sidewalks in front of their house. Want to know if we will come in and take the trees down because they are pushing up their sidewalks.

Trustee Barto states that it is in our rules/regulations that residents are responsible for the sidewalks and the township is responsible for the trees. But if the trees are pushing up the sidewalks, then what? Is it still residents' responsibility to repair/replace sidewalks if its due to trees. Leo states our attorney says we are not responsible for the sidewalks. If we did determine we would repair/replace sidewalk we could put the expense on their taxes. Ohio Revised Code states we are not responsible as a township for sidewalks.

Table Ryan and Leo to check into options.

Discuss Huntington Investment Program.

Michele previously spoke about this at her budget meeting (for details please go to Budget Meeting, September 26, 2023, on Washington Township website).

Discussion about different rates these programs offer and what would benefit us the most when it comes to earning interest on the money kept in these accounts. Michele feels that Huntington will give us a better rate. Trustees still not sure. Would like to read more about the options. Would like Michele to get more information before they decide. They are worried about the money being insured. Table until next meeting. Shelly going to see if Huntington Representative will come to the next trustee meeting.

Trustee Schlachter asks Michele about doing a Resolution for Supplemental for the \$20,000.00. Michele states yes, she will need a Supplemental if they are going to be doing the work and need paid anytime soon, she will need to pay for it. Trustee Barto ask Michele where do you want to move it to? Michele states she just needs a Supplemental created.

Trustee Barto ask, for the \$20,000.00? Michele states yes if it's not going to cost more than that. She says General Fund is really tight. She says she doesn't know if you want to make it more. She states you can always make another Supplemental if needed. Trustee Barto says he wondered when you said General if that would be, ok? Ask so where do you want it taken out of then? Michele replies I guess General is fine. I think we can do General right Jerry (Mayfield)? Jerry replies how fast do you get reimbursed? Michele replies well it's hard to say because we didn't get the last reimbursement that we requested yet. We got two of them but we requested three reimbursements from storm water utility, we received two out of the three. She states so she's not sure how long it takes them to get it back to us. We have to receipt it into General once we get it back. Trustee Schlachter replies yes then why don't do General. She asks Michele so what account do you want it to go under? Michele replies well it would be a capital improvement.

RESOLUTIONS

RESOLUTION # 65:23: For a Supplemental Appropriation to spend out of General Fund under Capital Improvements up to \$20,000.00 for sewer work.

Michele states then she will create a Supplemental Budget for it.

Mrs. Schlachter moved; Mr. Barto seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

RESOLUTION #66:23: Declaring the property owned by Nicole Krueger located at 2637 Coveview Drive a nuisance under section 1308D Blight.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

RESOLUTION #67:23: To create new Fund 4031 for Capital Assets

Mr. Barto moved; Mrs. Schlachter seconded.

Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto yes.

Resolution #68:23: To revise Policy 626 Authorization to Charge & Credit Cards.

Trustee Schlachter ask if this is just the updated one, they did from the audit. Michele and Trustee Barto reply yes.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

Michele explains that during our Financial Audit there's a policy on our township credit cards policy #626 not the online payment credit card policy but the township use of credit cards. They felt our policy was a little on the vague side they wanted more information included in it. They gave us guidelines what it should include. According to the Auditor of State bulletin 2018-003. She said we went ahead and made those revisions. It was just detailed information they wanted in our policy

Michele explains the Permanent Improvement Fund that she is to create. All of the Govdeals sales that each Special Revenue Account is been selling within the last couple years. What she has to do according to the Auditor of the State Office is put that revenue after the sale into a Permanent Improvement Fund. It does not get receipted back into its own fund where it came from. Michele states she spoke to Local Government Service about it and they disagree with Auditor of the States call on this but what we have done is we receipt it back into where it was sold from. Example if it was a police car it was receipt in from the sale back into the police fund. If it was fire department turnout gear that was sold then that money once sold would go back into the fire fund. That is not how the Auditor of State's Office wants us to do it. They want us to create a new fund called a Permanent Improvement Fund, we have to receipt it into the Permanent Improvement Fund and not necessarily does the same fund that it came from it gets used for. It's like a General Fund but very restricted for its use. Can only use it for capital improvement.

MOTION: APPROVE SUPPLEMENTAL APPROPRIATIONS, BLANKET CERTIFICATES, PURCHASE ORDERS AND CHECKS NUMBERED 50336 TO 50381 AND ELECTRONIC CHECKS NUMBERED 966 TO 1110 TOTALING \$144,707.11.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mr. Barto, yes; Mrs. Schlachter, yes.

AND \$72,804.96 FOR ACCOUNTING AND \$71,902.15 FOR PAYROLL.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

Speakers

Angie Sobzak

She stated she couldn't make it to the last trustee meeting but she wanted to thank Kim (Kay) for opening the fire station on that Sunday for the brain aneurysm awareness event that they held. Wanted to say thank you very much to her it was so nice.


Also, wants to say sorry to Chief Kaiser for everything that's going on Facebook with him, what they are saying. She feels terrible for him and the officer that they were speaking about. She apologizes for what they had to put up with. As a community she hopes that it does not happen again like that someone bashing our township. Chief Kaiser replies thank you and he doesn't take it personally.

MOTION: Adjourn meeting at 7:40 p.m.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

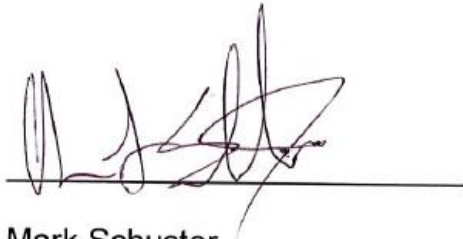
Approved by:

A handwritten signature in black ink, appearing to be 'Don Barto', written over a horizontal line.

Don Barto

A handwritten signature in black ink, appearing to be 'Kellie Schlachter', written over a horizontal line.

Kellie Schlachter

A handwritten signature in black ink, appearing to be 'Mark Schuster', written over a horizontal line.

Mark Schuster

A handwritten signature in blue ink, appearing to be 'Kimberly Kay', written over a horizontal line.

Kimberly Kay