

Kellie Schlachter – Trustee

Report for Tuesday, October 10, 2023

Daily calls with Leo to discuss township business and he keeps me updated

Review daily police logs

Attend the 911 committee meeting – 2024 budget approved

Attend the department of health meeting

In office to sign checks

Attended the new ambulance push in ceremony

Still working on getting stats to share with the residents

Attended the budget/finance meeting update

Review emails and asked resident's questions

Updates to the website

Created and sent out the September newsletter

Reviewed the meeting minutes

Leo Britton - Township Administrator/Zoning/Roads
Report for Tuesday, October, 10, 2023

Gave out 5 permits.

Filed follow up documentation for sign grant.

Worked with Shellie on Revenue budget.

Reviewed new CC policy.

Begin preparation for end of the year budgets.

Attended special meeting for Revenue. (Disappointed in turnout)
Continue follow up on Blight.

2 Blight cleanups.

Met with the financial auditor.

Filled out Fraud Survey.

Took numerous calls on parking issues because of construction workers.

Continuing to follow up with Republic & Stevens on Cul-de-sac issues.

Monitor parking in the Bahiamar Court.

Continue monitoring scheduling.

Reviewing the latest draft of the ALS contract.

Continues calls and site visits with County on Storm water backup on Jasik and Summit streets.

(Continued) - Leo Britton Report

Updated website.

Turned in report to receive money back from County for cleanup SWC.

Met with Lexipol on single sign everything is being merged and will be rolled out soon.

Working with vendor on monthly charge for gasoline had meeting they will come back with some options. Talked to Ron about fire using them to try and up our volume discount. Still waiting answer.

Let insurance know we are having trouble coming in under quote.

Repairs for building are on Bid Express with due date of 9/8 @2pm.

Working with Laura continue to look for vendors to work on Hail damage.

Setup Trupay, door security, email, for Corey Clapper who started 9/13.

Talked to Trustees to keep up to speed.

Backup of meeting minutes given to Fiscal Officer.

Building wall repaired by Rich Root.

Michele Nowakowski – Fiscal Officer
Report for Tuesday, October, 10, 2023

Interest Rates

Star interest rates continue to be higher than our GIDP interest rates. However, Star is not FIDC insured. Many Fiscal Officers vary their accounts and do not invest entirely in Star. Star's rate is currently at 5.52% and GIDP is at 3.98%. Huntington offers an investment program similar to GIDP currently at a rate of 5.15% in which 100% is FDIC protected. A Resolution was not passed in our budget meeting and am asking the Board to reconsider so we may earn higher interest in a fully insured program.

Budget Presentation

My 3rd quarter budget presentation was given on September 26th. For those of you who could not attend, you may view it on our website under Fiscal Officer/Financial Updates.

Financial Audit (2021-2022)

The Auditor of State's office is currently performing our financial audit. The auditor stated that the audit is very good but informed me of some things needing to be changed.

1) Policy on Township Credit Cards #626

Additional information is needed for using our township credit cards per the Auditor of State Bulletin 2018-003.

2) Medicount Receipts

The money we receive for medical transport must be receipted in as a memo receipt instead of a standard receipt so billing charges may be posted. Standard receipts show only the net amount. -These have been corrected.

3) New Fund for Sold Township Assets

The proceeds from the sale of capital assets should be posted to a

(Continued) – Michele Nowakowski Report

Permanent Improvement Fund per the ORC instead of receipting it in the fund they were used from. A resolution will be needed to create this fund.

Last year, we received \$20,527 in proceeds that is to be transferred to this new fund. The new fund has limitations on use. This may be appropriated to use for site improvements, repairs and capital assets.

Resolutions will need to be passed for the revision of Policy 626 & for the new fund for sold township assets.

Budget Reports

September bank reconciliation has been completed, monthly budget reports submitted to each department head for their review and management reports will be printed for trustees' review. A Fund Summary has been placed on the website under Financial Updates.

Chief Kaiser – Police Department

Report for October 10, 2023 Meeting

Have two more unclaimed vehicles and a trailer that have been placed on the public auction site govdeals.com. 1 2006 Mazda and 1 2012 Kia. Both sold, Mazda for \$1075.00, Kia \$2125.00. The trailer sold for \$925.00

The Genesis vehicle that was sold at auction from the impound unclaimed list sold for \$22,400. Vehicle has been paid for and picked up.

Had the new Dodge Durango titled in the police departments name from Laporte Chrysler in Indiana.

Assisted Ryan and Leo at 5541 Pageland Drive on the blight order to clean up the property and remove debris. All went smooth.

The homicide case in Raintree Village will be going to a trial in Lucas County Common Pleas Court.

Spoke to Leo about rolling out the Lexipol policies and electronically signing for each.

Deputy Chief Hart will be presenting case to the Grand Jury for an indictment on the Shoreland School crash involving the subject who fled from police.

The new patrol car will be going to D.R. Ebel on October 16th for set-up. All equipment is in. It may take 2 weeks after that to put it in service. Old #91 will then be taken out of service and sold at auction.

Deputy Chief Hart is working on the quarterly report for police statistics and will be forwarding them to Kellie to post.

The OVI task force MOU between the Township and the County has been signed and turn over to the Sheriff's office. Copy on file.

Requesting the board to approve The Criminal Justice Coordinating Council NORIS agreement contract. Must be signed by October 31, 2023. Total cost \$20,080 for 2024.

Chief Kay – Fire Department

Report for Tuesday, October 10, 2023 Meeting

Chief Kay and Captain Cook attended community appreciation dinner at Friendship Park Community Center on 9/25 honoring those that assisted in the Tornado recovery. The WTFD received a certificate of appreciation from the residents of Point Place.

New Medic 72 officially placed in service on 9/25/23.

Captain Cook and Mandy Miller will be attending State Fire School on October 9th-12th taking a course on incident scene management.

The Shoreland Firefighters Association has purchased fitness equipment for all township employees and set up an area in station. This is an effort and commitment toward better health/wellness of all township employees.

Ryan Breininger – Road and Park Manager
Report for Tuesday, October 10, 2023 Meeting

Tree trimming and chipping.

Lawn Equipment servicing.

Key control and cleanup.

Working with Lucas County in storm water drainage.

Quoting for roofing repairs/ storm damages.

Buildings Maintenance services in house discussions.

Blight cleanup x2.

First responder's homeland security calls.

Ready equipment checks for the coming leaves.

Propane Pricing.

Baseball diamonds sprayed.

Learning the needs of Community.

Hole patching in roads.

Tree removed from Shoreland park

Weed control all over.

Building maintenance.

Laura Wishart – Hall/Shelter House

Report for Tuesday, October 10, 2023 Meeting

Received 18 calls this month, resulting in 8 future rentals.

Continuing to get bookings for next year.

Answered all phone calls and e-mails.

Met with renters. Completed all paperwork.

Made all necessary bank deposits.

Regular cleaning of hall after rentals.

Corresponded with contractors to get estimates for damages to buildings at Shoreland park for roofs and siding and forwarded to Leo.

Met with Ryan about shelter house/hall and park.

Cleaned the refrigerator, tables and touched up the paint at the hall.

Worked on a Lexipol spreadsheet for Leo.

Project for Leo to contact contractors to get quotes for the metal accessory building. Created a spreadsheet, kept it updated and sent to Leo. Phone calls, e-mails with contractors. Received bid and forwarded to Leo.

Training with Kim on meeting minutes.

Attended financial meeting.