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# REGULAR MEETING SEPTEMBER 12, 2023

Mr. Barto called the meeting to order at 6:07 p.m.

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

Pledge of Allegiance

**Fiscal Officer** – Michele Nowakowski

**Township Administrator** - Leo Britton

## **Department Heads Present**

Fire – Chief Kay, Assistant Chief Bailey, Captain Cook

Police – Chief Kaiser

Road / Park Manager – Ryan Breininger

## **MOTION: Approve Minutes from Regular Meeting August 8, 2023.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster abstained was not in attendance at this meeting; Mrs. Schlachter, yes.

## **UNFINISHED BUSINESS**

### **Review bids for repairs to the administration building.**

Leo states that we advertised in the paper as we are required to do and then bid express got ahold of it. Only received one quote from one vendor which was Manchester. Leo reached out to John Borell to find out what we should do if we only received one quote but he did not hear back from him yet.

Trustee Schuster states he doesn't feel comfortable making a decision with only one quote. Trustee Barto would like to extend out. Leo will see what we can do to extend. Will run another week and revisit at the Budget Meeting.

### **Extend accepting bids and table until the Budget Meeting September 26, 2023.**

### **Update on police patrol car damages.**

Trustee Barto states that him and Chief Kaiser spoke about other options for getting the Durango fixed. Ask Chief Kaiser if he came up with any other body/repair shops we could use. Brondes is taking too long. Chief Kaiser replied no. Trustee Barto doesn't want to be without a police car for that long.

Trustee Schlachter mentions the place at the corner of Shoreland and Suder for Chief Kaiser to check into. Chief Kaiser states that he got a price on the headlight it was \$1,300.00. Leo states he wasn't aware of a broken headlight.

### **Table until October 10, 2023 meeting.**

**Approve storm damage repairs at Shoreland Park** – 3 separate motions  
Discussion regarding four vendors and their quotes we received.

### **Motion: Award Salinas Roofing and Siding the job to replace the roof on all four buildings at Shoreland Park in the amount of \$28,850.00.**

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

**Motion: Award Salinas Roofing and Siding the job to replace the gutters on the Shoreland Park Shelter house and garage in the amount of \$2,740.00.**

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

**Motion: Award Salinas Roofing and Siding the job to replace all of the facia and vinyl siding on all four buildings at Shoreland Park in the amount of \$18,900.00.**

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

Leo to contact the insurance company to discuss the overage on the difference from the quote on the gutters and the siding from what the insurance company gave us.

**Motion: Rescind motion regarding awarding Salgau Roofing the job for the above work from August 8, 2023 meeting.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Trustee Schuster abstained, wasn't present for August 8, 2023 meeting.

**Motion: Rescind motion from August 8, 2023 meeting regarding Bronde Ford repairing the 2021 Dodge Durango for the police department.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, abstained, wasn't present for August 8, 2023 meeting.

**Update on new ambulance.**

Assistant Chief Bailey spoke regarding update in getting the new ambulance in service. He explained they needed to get the power cot installed. Once power cot is in the MDT will be installed. Hopefully one more week we will be ready. We used last week's drill for training to make employees familiar with it. Will be having a ceremony when we put it in service.

**Chief Kay** - Few things that may need attention that happened the last few days at the station.

The diesel exhaust removal system, the hoses that hook up to the tail pipe had ripped. Will probably need to have entire yellow hose assembly replaced and be resized for the new apparatus. Do not have a cost on this yet. Will get an estimate. We had a command staff meeting today. We feel that the hoover crafts have met their life's expectancy for what kind of work that we do with them. They are past 30 years old. We would like to put them out of service permanently. We have a lot of issues with them and feel we may have some repairs on them that may be significant. We would like to put the two hovercrafts on GovDeals. We will still continue to do water and surface ice rescue; we still have those capabilities. We will not be able to extend our capabilities further out by the utilization of the hovercrafts. We would also like to put the Jeep Cherokee on GovDeals as well. Old medic 72 will now become medic 73. We are in the process of adding that to the county dispatch.

**Motion: Approve fire department to sell Jeep Cherokee on GovDeals.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

**Motion: Approve fire department to sell 1989 hover craft 1 with trailer on GovDeals.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

**MOTION: Approve fire department to sell 1991 hover craft 2 with trailer on GovDeals.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

**Update on new police car.**

Chief Kaiser states it has been striped and they are waiting for equipment to come in from D R Ebel once it comes in, they will take it over there and drop it off to have items installed.

**Update on GovDeals police car listings.**

Already approved to sell at last meeting.

### **Update on credit card payments.**

Trustee Schlachter asks Michele how much is the credit card process being used? Michele states it has increased dramatically. Police has had a big increase on their end. Park uses it a lot. Permits is about the same.

Trustee Schlachter ask Chief Kaiser, isn't that a lot easier than having to run around to the bank? He replied yes. Michele says the only drawback is if they use a debit card the township has to eat the surcharge. If it is a credit card the surcharge is passed onto the consumer.

### **Review list of bonded employee's money handling.**

When Leo spoke to the insurance company to have Chad taken off and Ryan put on to be bonded, he asked them to send him a list of employees that are bonded. Leo wants to have department heads look closer who is bonded. The only person that listed and is bonded and should be handling any money on the fire department is Chief Kay. And the only people for the police department that are listed that are bonded is Chief Kaiser and Deputy Chief Hart. This means the only people that should be handling money or going to the bank are the people who are bonded and listed. If not, it is not insured. Anyone who touches money needs to be bonded. Doesn't cost the township anymore to have employees bonded they just need to be if their touching money.

### **MOTION: Rescind address 2565 Redfox in Resolution #52:23 for blight notice from August 8, 2023 meeting was supposed to be 2563 Redfox. Resolution corrected and went out to correct address.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster abstained was not at the August 8, 2023 meeting, Mrs. Schlachter, yes; Mr. Barto, yes.

## **NEW BUSINESS**

### **Discuss parking at tow lot, roads lot at Blessing.**

Trustee Schlachter wants to make sure we keeping police tow lot cars in police area not in road department area. With winter coming up road department needs to be able to get to salt and equipment.

Regarding Blessing property Leo states USA Propane would like to know if we are refilling the tank at the back building. We haven't done anything for 18 months they either want us to have it refilled, tank rental or they will come get it. Trustee Barto asks if it is something that we can buy. We will probably start having to look at pricing again for propane. It's that time of the year again. Discussion on different prices for propane. Nothing decided.

**Approve CIS forms for Police Patrolmen Gearheart, Mosniak and Crapsey.**

**Motion: Approve pay increase to Thomas Gearheart, full time officer, pay increase to \$23.10 per hour effective September 4, 2023.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

**Motion: Approve pay increase to Todd Mocniak, part time officer, pay increase to \$21.00 per hour effective September 4, 2023.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

**Motion: Approve pay raise to Jacquelyn Crapsey, part time officer, from \$19.95 to \$21.00 effective September 4, 2023.**

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

**Approve leave of absence for Jody Gruesbeck.**

**Motion: Approve leave of absence for Jody Gruesbeck from Washington Township Fire Department effective September 1, 2023 returning January 1, 2024.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

**Approve hiring Cory Clapper to fire department.**

**Motion: Approve hiring Cory Clapper to the Washington Township Fire Department as a paid per call fire fighter at the probationary rate of \$12.00 an hour effective September 12, 2023.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

**Approve resignation of Jared Babka.**

**Motion: Accept volunteer Jared Babka's resignation from the Washington Township Police Department as of July 21, 2023.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

**Discuss impounded trailers disposal that are unclaimed.**

**Motion: Approve Washington Township Police Department to put in service to the Washington Township Road Department an unclaimed trailer (#2) that was impounded by the police department.**

Mr. Barto moved; Mrs. Schlachter, seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

**Motion: Approve Washington Township Police Department to list unclaimed trailer (#1) on GovDeals to sell that was impounded by the police department.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

**Trustee Barto mentions to Chief Kaiser about following everything correctly when selling on GovDeals.**

**Discuss OVI contract renewal.**

Trustee Barto asks Chief Kaiser if he would like to elaborate on this topic. Chief Kaiser states that this is really Deputy Chief Harts baby. He says that Deputy Chief Hart told him no need to read it because it mirrors last year's contract. He says he took his word on it he did not read it he is just presenting it to the board. Leo asks if they are changing any payment amounts or anything? Chief Kaiser responded I don't think they are. Trustees and Leo would like to be notified when officers are doing check points and OVI grant. So, they know if we have officers out there besides on their regular scheduled shifts.

**Motion: Approve 2024 Lucas County OVI Grant Contract from October 1, 2023 to September 30, 2024**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

**Discuss approved grant for signage.**

Trustee Barto states Chad had started this but Leo you followed up and made sure we got grant for new signs. Received 70 signs about \$4,180.00 worth. Was a state program.

**Approve preventative maintenance contract with Campbell.**

Trustee Schuster would like to know what the other departments think about it since we are all sharing Shoreland Building now and they have to help pay for it. Chief Kaiser states he feels maintenance is always good. If you have a contract with a company that comes out regularly, he said he's all for it. Chief Kay states we always have had maintenance on this building that's why we don't have much problems with it.

Trustee Schlachter says we don't have a maintenance department or person that does all these things. It's good to protect our assets.

Trustee Schuster states that was his concern last time that we were getting gouged. If everyone is fine with it that's fine, he says he is only one voice.

Trustee Schlachter replies if someone wants to go out and get bids on it great but we already approved this in the budget. We went over this last year, the same thing, same conversation. We need preventative maintenance. Right now, when its due isn't the time to debate it. We are going to be out of contract. We need to protect our assets. Trustee Barto replies yes, we do. Last year Mark had the same questions, no one followed up on it till now when its due.

**Table Trustee Schuster would like to check into other options and revisit at next meeting. Will get two more quotes before budget meeting.**

**Discuss police crime stat blotter.**

Trustee Barto asks Chief Kaiser what ever happen with those we use to do them. Chief Kaiser says we use to put them in Shoreland Journal and people loved the stats but it became time consuming. Also, the Journal doesn't go to everybody anymore.

We just eliminated it. Trustee Schlachter use to put on website but she hasn't received anything on them anymore to post.



Trustee Schlachter use to get monthly reports has asked and hasn't received them.

Chief Kaiser will ask Deputy Chief Hart to get on it.

### **E & K Contractors Invoice.**

Discussion

Still disputing invoice. Do not want to approve to pay. Trustee Schuster states he will abstain if Trustee Barto and Trustee Schlachter agree to pay but he doesn't agree with fees say the way too expensive.

Turning over to John Borrell to review and see what they can do.

### **ZONING/BLIGHT RESOLUTIONS**

#### **THE FOLLOWING RESOLUTIONS DECLARING THE PROPERTIES IN WASHINGTON TOWNSHIP, LUCAS COUNTY A BLIGHT NUISANCE:**

**Discussion regarding 5541 Pageland Blight.**

**Motion: Approve to pay up to \$3,000.00 to Cosgrove Landscaping for blight clean up at 5541 Pageland.**

Mr. Barto, moved; Mr. Schuster, seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

#### **RESOLUTION #55:23: RESOLUTION TO ABATE NUISANCE FOR 5311 Hammond – BLIGHT 1308D.**

Mr. Barto, moved; Mrs. Schlachter, seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes, Mr. Schuster, yes.

#### **RESOLUTON #56:23: RESOLUTION TO ABATE NUISANCE FOR 5934 Rounding River– BLIGHT 1308H.**

Mr. Barto, moved; Mrs. Schlachter, seconded.

Roll Call: Mrs. Schlachter, yes Mr. Barto, yes; Mr. Schuster, yes.

#### **MOTION: APPROVE SUPPLEMENTAL APPROPRIATIONS, BLANKET CERTIFICATES, PURCHASE ORDERS AND CHECKS NUMBERED 50296 TO 50335 AND ELECTRONIC CHECKS NUMBERED 831 TO 965 TOTALING \$348,050.89.**

Mr. Barto moved; Mrs. Schlachter, seconded.

Roll Call: Mr. Schuster, yes; Mr. Barto, yes; Mrs. Schlachter, yes.

**AND \$276,032.69 FOR ACCOUNTING AND \$72,018.20 FOR PAYROLL.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

## **SPEAKER**

**Trustee Barto asks Mr. Mayfield if the issues on Suder is occurring again. Mr. Mayfield replies the grass is still long hasn't been cut. Leo responds the wood was gone when he went by there today and was served a letter on his grass.**

### **Mrs. Kingsley**

Wants to remind the Board about the Blessing Building roof getting repaired. Trustee Barto said he emailed John Borell again today regarding status on Blessing Building.

Thanks to fire department for all the help. They have had to come to her us a lot lately.

### **Thomas Stasa**

2603 Shoreland Drive

Concerned about traffic, speed and safety on Shoreland Avenue. States he feels traffic has doubled and speed problems since he has moved in a few months back. Concerned about bikes that ride up and down Shoreland.

Trustee Barto states they are looking into getting the speed lowered and getting sidewalks. This all has to go through the county.

Trustee Schlachter states we have to enforce the speed limit and that has to be the police. Worries about people walking and bike riders on Shoreland as well. Doesn't feel there's more traffic but the speed is an issue. Chief Kaiser says he will put the speed sign back up by Mr. Stasa's house.

### **Patricia Hale**

Thanks to Chief Kaiser for helping son get ready for a job interview. He stopped by her house and her husband wasn't home and he helped her son with his tie.

She is also concerned about an incident on social media. Thinks the police department deserves an apology. Trustee Barto states we are handling it internally. Doesn't want to get into it but states that he feels the officer did not do anything wrong and acted only in a professional manner. Chief Kaiser would like the board to at least acknowledge the fact that a Washington Local School Board Member embarrassed and put a lot of false accusations out there about the officer and the police department.

**MOTION: Adjourn meeting at 8:37 p.m.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.


Approved by:



Don Barto



Kellie Schlachter



Mark Schuster



Kimberly Kay