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# REGULAR MEETING JUNE 13, 2023

Mr. Barto called the meeting to order at 6:04 p.m.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter yes, Mr. Barto yes, Mr. Schuster yes.

Pledge of Allegiance

**Township Administrator** - Leo Britton

**Fiscal Officer** – Michele Nowakowski

**Department Heads Present**

Fire – Chief Kay, Assistant Chief Bailey

Police – Chief Kaiser

**MOTION: Approve Minutes from Regular Meeting May 9, 2023.**

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mr. Schuster, yes; Mr. Barto, yes; Mrs. Schlachter was not present for the May 9, 2023 meeting.

## **UNFINISHED BUSINESS**

### **Update on the community picnic.**

Trustee Barto asks Karen Mayfield to talk about the picnic.

Karen Mayfield:

The Washington Township Picnic is for residents, employees and their families. It is planned for Sunday, July 30, 2023 from 2:00 to 6:00 p.m. It will be at Shoreland Park. Everything for this picnic is donated. No Township funds are being used for this. Hot dogs, hamburgers, bags of chips and bottled water will be provided. We ask that you RSVP by July 21, 2023. There is an email and a Q R Code on a flyer and on the Facebook Page in which you can submit your reservation. Please check the Township Facebook Page, that is run by Patty Hale, and look for the flyers later this month that will be delivered to all township homes. There will be games, entertainment and door prizes lined up to make this a fun, family event. Please plan to join us and hopefully make this a new Township tradition. Thank you.

Trustee Barto states after the flyers are printed that they will be going door to door putting flyers in everyone's doors in the township.

### **Update roads department projects.**

Leo states that the trees at the park came down today. Rick has been out spraying for weeds. Working on parking lot at Shoreland Park looking at making adjustments. Talked to the company that did the paving on Redfox and Woodfox. They are doing a grind project in this area and they said if we were ready at that time to contact them and they will let us have the stuff and dump it at no cost. Found bad post at pavilion at Shoreland Park. Replaced it. We need to have someone come in and spray when they were replacing the post, they found termites and large black ants. Will look into getting a quote to get sprayed. Don't want them to go into the Shelter House.

Trustee Barto said there is some confusion regarding grass cutting in the Township. Leo said he met with the road/park department staff and they are all clear and on the same page now on what to cut.

Leo said cutting Shoreland School's property still needs to be discussed but it is on the agenda. Leo says everything else is going well. Chase is working out great, is a hard worker.

**Update Renewal Levies.**

Kim asks Trustee Barto are you going to be renumbering the ones from the last meeting. Trustee Barto replies yes what we did last time was a Resolution to move forward with them. This time it is a Resolution to send them to the Auditors office for certification. Next month we will have a Resolution to send them to the Board of Elections to put them on the ballot. They are separate Resolutions and need their own numbers. We are not using numbers from last meeting these will have new numbers. Kim states ok I was under the impression that we did not word them right at the last meeting per John Borell that is why we were redoing them now to make them right and keeping the same numbers? Trustee Barto says no these are new and need new numbers and we will be fine.

**RESOLUTION #34:23 FIRE LEVY: APPROVE RESOLUTION OF NECESSITY TO LEVY A RENEWAL OF AN EXISTING TAX OF 5.75 MILLS FOR THE PURPOSE OF FIRE EXPENSES FOR A CONTINUING PERIOD.**

Trustee Barto, moved; Trustee Schlachter, seconded.

Roll Call: Trustee Schuster, yes; Trustee Schlachter, yes; Trustee Barto, yes.

**RESOLUTION #35:23: ROADS LEVY: APPROVE RESOLUTION OF NECESSITY TO LEVY A RENEWAL OF AN EXISTING TAX OF 2 1/2 MILLS FOR THE PURPOSE OF ROADS FOR A 5 YEAR PERIOD.**

Trustee Barto, moved; Trustee Schlachter, seconded.

Roll Call: Trustee Schlachter, yes, Trustee Barto, yes, Trustee Schuster, yes.

**RESOLUTON #36:23: PARK LEVY: APPROVE RESOLUTION OF NECESSITY TO LEVY A RENEWAL OF AN EXISTING TAX OF 1 MILL FOR THE PURPOSE OF PARKS FOR A 5 YEAR PERIOD.**

Trustee Barto, moved; Trustee Schlachter, seconded.

Roll Call: Trustee Barto, yes, Trustee Schuster, yes, Trustee Schlachter, yes.

Trustee Barto states the way it is being put forward now the current tax valuations which were imposed when the levies were first put in effect back in 96 whenever that was that's what it is based on. They will not raise up. It will continue at the same rate it is now it will not go up. That's where the confusion was last month, we were wrong in how we worded them so John Borell got us straighten out with the wording and how it has to be put forward to keep it the way it is but make it a permit levy as opposed to a renewal levy every five (5) years. I believe no one on this Board wants to raise taxes. We need to get out in the community and make them understand the levies.

**Employee reviews.**

Trustee Barto and Leo met with employees and department heads. All reviews are back in and will be filed in employee files.

**Ambulance update.**

Assistant Chief Bailey states the ambulance is still on track for early August delivery.

**Parking Lot.**

Trustee Schuster has a few ideas going to go over to Shoreland Park with Leo to look at things to see what they can come up with. Leo and Trustee Barto looked at it the other day as well.

**Revisit it next meeting.**

**NEW BUSINESS**

**Shelter house rental cancellations.**

Trustee Barto states Laura has brought up to him that there have been some cancellations recently at the shelter house and they were unable to rent. Right now, there is a 14-day cancellation policy.

Laura is looking at possibly pushing it out to 30-days for cancellations without a fee. She has had several cancels and she has been unable to re-rent the hall.

She is wanting to know if we can make it 30-day cancellation and if not there will be a fee. The current contract says you have until 14 days before date to get all your fees back. She has had 3 cancellations recently and was unable to re-rent it because of short notice.

Discussion. Trustee Barto feels if we are not able to re-rent it and we lose revenue the person that originally rented it and canceled should be held responsible for paying something. Trustee Barto would like to think about it and table it for now. If anyone has any thoughts, please let us know.

**Revisit it at next meeting.**

### **Capital needs request.**

Shelly asked department heads for feedback for their departments. Only heard back from Chief Kaiser. Trustee Barto asked Chief Kay, he states their working on it. Leo states for roads they need a back hoe.

Trustee Schuster feels we need to get something decent and to be able to do more than just move salt. Leo to look into getting prices and different options. Leo states for fire not to speak for Ron but his needs are not capitol he need bodies and money for labor. There are always concerns about the age of the fire truck it's close to 30 years old. Trustee Barto states we don't see many repairs/bills for it. Chief Kay states because we try and maintain it, keep up on servicing it. Stuff like this is what Shelly is looking for. Please get these into her. Trustee Schuster states he would really like to invest in crack sealer equipment for the road department. He is going to do some research on it.

### **Schedule records retention meeting.**

Trustee Barto and Shelly to have their Record Retention Meeting, June 27, 2023, same day as fiscal meeting right before at 5:45 p.m.

### **Chad Klavinger resignation.**

Trustee Barto states Chad Klavinger stepped down as the Road Superintendent, he was offered another job and has taken it. He will stay on with the fire department.

**Motion: Accept resignation of Chad Klavinger from Road Superintendent effective May 26, 2023.**

Still needs to pay back township for the expense of getting his CDL. Leo states he is on vacation and it is stated he has 30 days from his last day worked to pay it back.

Trustee Barto, moved; Trustee Schlachter, seconded.  
Roll call: Trustee Schuster, yes; Trustee Schlachter, yes; Trustee Barto, yes.

**Discuss roads department personnel**

Trustee Barto says we now have an opening we have to fill. He spoke to Leo, Leo sent out job description for trustees to review. Trustee Barto said something to think about what about looking into just bringing in someone as an employee instead of hiring another supervisor and having Leo over seeing their day-to-day operations. He already does that now as administrator. Bring someone in at a lower pay, save that department some money. Trustee Schuster doesn't agree with that he thinks Leo already wears a lot of hats doesn't want to put any more on him. We need an employee that will be a superintendent that's responsible for the department. Leo thinks we need to hire someone younger and work into the position. Trustee Schlachter thinks you have to see who we get to apply see if we get someone to move up work towards supervisor position or crew leader. Leo said anyone can oversee the department. He said he's not going out and doing the work he's just overseeing. Anyone can do that if he would leave. Trustee Barto's concern is anyone with a CDL and can drive a truck probably isn't going to want to work for Washington Township Roads Department making \$50,000.00 when they can make maybe like \$100,000.00 somewhere else. Harry Thoman thinks Trustees need to consider offering Rick Phillips the job. Trustee Schlachter is just concerned with his health. It can be a strenuous job. Trustee Barto said we tried this last year but he couldn't keep up with it.

**Trustees agree work on ad and revisit can post an ad if we want and see what response we get.**

**Grass cutting at Shoreland school.**

Discussion

Washington Local said they would reimburse us \$3,500.00 for year/season to cut Shoreland School. Trustee Schlachter is worried about our equipment and the man power to do it. Rick said it is wear and tear on our equipment. Chief Kay asks Karen Mayfield why she thinks we are cutting Washington Local School grass? Mrs. Mayfield states this has been in existence for decades looking at old township meeting minutes. It goes back to the 70's. Chief Kay states Washington Local Schools is huge and we pay high taxes and they want or are going to pay us to cut their grass? I am not sure Mrs. Mayfield states it goes back to the 70's, I am not saying it's right. Trustee Schuster states I am coming up with a lot more we should be getting to do that job. Mr. Mayfield states the reason it was cut by us way back is we use to employ these 2 people to do it. They would come in and double cut it just before games. The Keller's.

Mr. Mayfield states we are not a land scaping company we should not be cutting that grass. We are not making money on that we are just beating our equipment to death. If you do it you can't take it out of roads you have to take it out of general fund because road money can only be spent on roads or right away not cutting private property. We shouldn't do it; they have the equipment and the people they can figure out how to do it. Trustee Barto tells Rick not to cut that grass anymore.

**Decided the Township is not going to take on this project.**

**Shoreland school property annexation approval.**

This is the church that was torn down when they built the school.

**RESOLUTION #37:23: WASHINGTON TOWNSHIP BOARD OF TRUSTEES CONSENTS TO THE DETACHMENT OF PARCEL 23-30057 THROUGH THE CITY OF TOLEDO AND ITS ATTACHEMENT TO WASHINGTON TOWNSHIP THAT WAS APPROVED BY THE LUCAS COUNTY COMMISSIONERS OF MAY 23, 2023.**

Mr. Schuster moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

## **Police Lexipol approval.**

**Motion: Approve Police portion of Lexipol and make it part of the Washington Township Lexipol policy and procedures.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

## **Perfect Sweep invoice.**

They did not do a good job on cleaning the roads. Hold invoice to pay until discussion with them about job that was done. Doesn't even look like they used any water. Dust was blowing everywhere. Discussion.

Leo to contact them about coming back out and redoing. **Table to next meeting approving invoice.**

## **Shoreland park rental policy.**

**Table to next meeting.**

## **Zoning change discussion.**

Discussion. Leo feels we need to look at laws for weight limits and enforce them first. A lot can be done through police enforcing first before it goes through zoning. Trustee Schlachter worries depending which way you vote it could affect people's lively hood on vehicles/trucks that are allowed to be parked in drive ways. Jerry Mayfield thinks we need to table because the way the rule was written it says 10,000 pounds not 14,000 its class two.

Mr. Mayfield says it can only be enforced through zoning. There's nothing in the ORC that allows Chief Kaiser to go up into a driveway and have a truck towed that isn't violating anything in the ORC. Has to go through zoning. Leo asked Mr. Mayfield where he got the request from who asked you to write it. Mr. Mayfield replied when I asked you to do something about the tree truck on Suder you said you couldn't because it would snag the trustees service trucks and I was at the meeting 10, 15 years ago when we discussed this and it was never the intent to snag service trucks. There was five or six of them in my old neighborhood.



You said you couldn't enforce the tree truck because the way the rule was written it didn't differentiate between air conditioner repair people and a tree truck so I looked to see why because I knew at the meeting that was never the intent so when I looked at the book and read it, I realized he (Leo) was right the way it is worded now we could not enforce it without some type of definition of what a commercial truck is. We are just trying to get what a simple definition in the zoning book of a commercial truck is. Trustee Schlachter ask so you Jerry brought it to the zoning committee and you're on the zoning committee. Jerry replies right because it had come up. Anytime zoning happens it comes from three people. It either comes from the zoning inspector that says I have a problem goes to the zoning board to fix it or trustees go to the zoning board to fix something or when the zoning board doing normal meetings, they look at everything as a group that may not have come from anyone just that they came across. The board is an individual board. Trustee Schlachter said she was just disappointed because we wanted a restriction for nursing facilities and that didn't happen along with other things. This just came out of nowhere.

**Table to next meeting need documentation to review.**

**Approve fire department new hires Michael Tolles, Conner Lambert, Wendi Waisner and Lexi Garber.**

**Motion: Appoint Michael Tolles to the Washington Township Fire Department as a probationary fire fighter/emt at a pay rate of \$12.75 effective June 13, 2023.**

Mr. Trustee moved; Mr. Schuster seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

**Motion: Appoint Conner Lambert to the Washington Township Fire Department as a probationary fire fighter/emt at a pay rate of \$12.75 effective June 13, 2023.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

**Motion: Appoint Wendi Waisner to the Washington Township Fire Department as a part time emt at a rate of pay \$15.75 effective June 13, 2023.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

**Motion: Appoint Lexi Garber to the Washington Township Fire Department as a probationary emt at a rate of pay of \$12.75 effective June 13, 2023. Contingent on her back ground check.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

**Motion: Enter into executive session at 7:51 p.m. per ORC 3358:17 (A)(1) To considered the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

**Motion: Return from executive session at 8:03 p.m.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

Trustee Barto - In executive session Chief Kaiser wanted to discuss bringing on the department as a volunteer Jared Babka to help him work his way up through the academy.

**Motion: Appoint Jared Babka to the Washington Township Police Department as a volunteer effective June 13, 2023 contingent back ground check. Needs to sign a volunteer waiver.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

**MOTION: APPROVE SUPPLEMENTAL APPROPRIATIONS, BLANKET CERTIFICATES, PURCHASE ORDERS AND CHECKS NUMBERED 50166 TO 50223 AND**

**ELECTRONIC PAYMENTS NUMBERED 431 TO 582 TOTALING \$143,111.33.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes, Mrs. Schlachter yes.

**AND \$53,785.55. FOR ACCOUNTING AND \$89,325.78 FOR PAYROLL.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mr. Barto, yes; Mrs. Schlachter, yes.

**SPEAKERS**

**George Green**

Questioning why voting has moved from the fire station. Trustee Barto stated that that was the Board of Elections decision. All the area voting for the Township and Point Place area will be at the Shoreland Elementary School. There is a shortage of volunteers to be able to staff all locations.

**Mrs. Kingsley**

Praise and thank you to Township Fire and Police Department. Thanks to Officer Gearheart for helping her husband when he fell. The Township Fire Department was called and they responded quickly. Also, when they got to the hospital, they were greeted by Assistant Chief Bailey that was working at St. Vincent's ER at the time and he put her at ease.

**Angela Sobzak**

Drove around the Township and there is a lot of zoning issues. Took a lot of pictures. Leo asks her to send pictures and addresses to him.

Trustee Schlachter reminds people that you can go online through the website and notify zoning of anything they see that needs addressed.

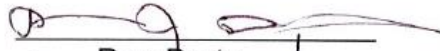
Thank you to Police Department for helping her.


**MOTION: Adjourn Meeting at 8:14 p.m.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

Approved by:

  
\_\_\_\_\_  
Don Barto

  
\_\_\_\_\_  
Mark Schuster

  
\_\_\_\_\_  
Kelle Schlachter

  
\_\_\_\_\_  
Kimberly Kay