

Kellie Schlachter – Trustee
Report for Tuesday, April 11, 2023 Meeting

No updates for 911 alternative funding. Have meeting 4/12.

Was on RCOG Zoom meeting 3/27 and gave TAC update.

Reviewed payroll and in office several times to sign checks.

Daily communications with Twp Admin to keep updated.

Daily review of emails.

Daily review of police logs and asked questions.

Read and reviewed March meeting minutes.

Newsletter and updates to website.

Met with RJ on insurance renewal (Leo and Kim in attendance)

Don Barto - Trustee
Report for Tuesday, April 11, 2023 Meeting

Daily updates with Leo regarding management concerns and decisions.

Attended meeting with Chad and Leo at the Lucas County Engineers Office.

Met representative from Republic Services to resolve issues with cul-de-sacs.

Updates to Facebook for resident information.

Met with Chief Kaiser regarding department topics.

Meeting with Josh Strickland regarding the PACE energy project.

Answered calls from residents for various issues.

Meeting with Karen Mayfield and volunteers to organize the community picnic. Date for the picnic is set for July 30th.

Helped Shelly with records requests.

Follow up with Leo regarding zoning issues from residents' complaints

Leo Britton - Township Administrator/Zoning Report for Tuesday, April 11, 2023 Meeting

Chad received his CDL.

Took call on update of abandoned trailers 2 down waiting on titles for other.

Blight calls numerous violations sent out spring is here 10 days and declaration of nuisance.

Multiple calls on Kickin Mule Car wash.

Talked to Prosecutor about tree on Brophy will have resolution to declare a nuisance will need approval for Township to pay for tree to come down and put on property owner's taxes. Process for declaring a nuisance is completed.

Worked with Republic and Stevens about 2 cul-de-sacs being destroyed by garbage trucks.

Worked with TBA, WLGS, and TJL on baseball diamonds at Shoreland Park including one Porta Potty.

New employee setup.

Review Budgets.

Calls on down Trees during storm.

Continue meeting with Chris, about police schedule and OT.

Took calls about issue with flooding on Shoreland.

Continued Report for Leo Brittson - Township Administrator/Zoning Report for Tuesday, April 11, 2023 Meeting

Updated website.

Worked with Laura on project for Don.

Suggestions for advertising of shelter house.

Continue working with Lexipol on single sign on.

Followed up on progress for Ferguson project.

Got Township flag.

Attended County roads meeting with Don and Chad.

Continue Working on project to see if we can do better job purchasing.

Working with vendor on monthly charge for gasoline.

Suggested police forward non-emergency number to car cell phone.

Talked to Trustees to keep up to speed.

Michele Nowakowski – Fiscal Officer
Report for Tuesday, April 11, 2023 Meeting

Budget Report

I posted my Power Point presentation on our website under financial updates. It contains an audio on each slide. I also have printed for those of you not able to view online. Please email me if you have any questions. For the next quarterly budget report, I intend to go over capital needs for our departments.

Monthly Budget Reports have been sent to each Dept. Head for their review.

Monthly Fund Summary Reports continue to be placed on our website.

Annual Local Government Ohio Conference

I attended the annual conference and received certification for each of the classes taken. They include: UAN Budget, UAN Update, Ohio Budgetary Law, Close Encounters of the Legal Kind: Common Mistakes That Can Result in Audit Findings”, Applying Best Practices When Making Investment Decisions, Records: Knowing What to Throw Away & What to Keep, When to Issue Form 1099 & Payroll Tips, General OPERS Reporting Information.

SAM Annual Registration

The annual registration has been updated and is complete in order to receive future grants. The renewal date for 2024 is to be completed by February 10th.

IRS Security Regulations

TCC (Transmitter Code) Application has been submitted and is complete for new security regulations for when submitting 1099's next year. It requires at least two employees from an entity.

American Rescue Plan Expenditure Report

The money received from the State for the Local Fiscal Recovery Fund requires that we report the expenditures annually. This year's deadline is April 30th. I anticipate we will have one more annual report to complete since the remainder amount left in this fund is planned to go towards our payment of the Fuller Creekside Resurfacing Project next year.

Chief Kaiser – Police

Report for Tuesday, April 11, 2023 Meeting

Deputy Chief Hart reports that the first quarter revenue for the impound lot was \$61,106. Expenses were \$10,600 for a profit of \$50,506.

We are having to send in the radar data speed sign in for repairs. It has several LED lights out not working; however, the data retrieval still works. Not certain on the turnaround time.

Ptlm. Todd Mocniak has been in training and is progressing faster than expected. He will soon be on the monthly schedule to help fill voids and reduce overtime within the department.

The department will receive over \$6000.00 from the Toledo Municipal Court for drug forfeitures over the past few months. This money will go into the Law Enforcement Trust Fund. (Drug fund).

The police department has several criminal cases pending in the courts including several sexual assaults, drug trafficking, gun charges, robbery etc.

The police and fire department has been at Shoreland School monitoring fire drills and evacuation drills. Have had officers going to the school more often than before for public relations and security purposes.

Several officers participated in the Lucas County OVI check point on Alexis Road on March 24th. (Statistics enclosed)

The unclaimed (Hyundai Sonata) will be on govdeals auction site this week and the unclaimed Saturn will have to be reposted as the winner bidder, backed out of purchase.

Asking the board to consider authorizing the police department to spend approximately \$22,000 for a used police cruiser with low miles. We have done some research on these vehicles. Our older police vehicles have upward of 130,000 miles and these cars are costing more to repair as they age. If approved, most equipment will be able to be transferred.

Laura Wishart – Hall/Shelter House Report for Tuesday, April 11, 2023 Meeting

Received 32 calls this month, resulting in 10 future rentals.

The hall only has 2 Sundays open in April. It is booked solid for all the weekends in May. Only one Sunday open in June. For July, 1 Saturday open, and 2 Sundays.

We have had a few instances of broken glass on the pad behind the hall which I cleaned up. The Chief has been notified and we asked for the police to patrol that area regularly.

Positive feedback from renters about the hall and their experience with renting.

Shoveled walkways and cleaned up the residual snow after Chad ran the plow over the pad at the Hall on 3/12/23. Thanks for the assist, Chad.

Spoke with Leo about getting banners made to advertise the hall for rent to place at the park, especially when we have all the ball players and family here this summer.

Also spoke to Leo about putting an ad in Point & Shoreland Journal to advertise the hall for rent.

Answered all phone calls and e-mails. Met with renters. Completed all paperwork. Made all necessary bank deposits. Regular cleaning of hall after rentals.

Don Barto is requesting use of the hall for Community picnic on 7/30/23.

Janet Crawford from Shoreland Elementary School, Parents Club, is requesting to use the hall for the 6th grade picnic, on 5/23/23, with rain date of 5/24/23.

Spoke with Leo regarding parking for the hall renters during baseball/softball season. He said if there is a problem, call him.

**Chad Klavinger – Road and Park
Report for Tuesday, April 11, 2023 Meeting**

Salt and Plow after storm.

Shovel sidewalks at Shoreland Park.

Webinar on Safety sign grant.

Put seed and straw down around new sidewalk at Shoreland Park.

Completed CDL training and PASSED on first attempt.

Marked storm lines for multiple OUPS dig notices.

Clean up tree branches from wind storm on roadways and Shoreland Park.

Clean out gutters at Shelter House.

Replaced broken seat on picnic table at Shoreland Park.

Work on fence screen at Blessing building.

Sold bleachers on GovDeals and listed extra office equipment.

Chief Kay – Fire Department

Report for Tuesday, April 11th, 2023

Request board to hire Bailee Markowiak as a part-time EMT. Bailee is a certified EMT and is currently enrolled in paramedic school at Owens CC.

Probationary members Mark Schuster II and Rob Rudski started EMT training at Four County Vocational in Maumee on 4/5/23.

Posted on our social media platforms a job notice for part time firefighter/EMT's to expand our day shift coverage to include weekends starting May 1st.

Department received advanced life support (ALS) equipment from Lucas County EMS. When one of our paramedics are on an EMS incident, this equipment will allow them to perform ALS care.

Annual Shoreland School fire inspection scheduled for 4/11/23.