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REGULAR MEETING FEBRUARY 14, 2023

Mr. Barto called the meeting to order at 6:02 p.m.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto yes, Mrs. Schlachter yes, Mr. Schuster yes.

Pledge of Allegiance

Fiscal Officer - Michele Nowakowski

Township Administrator - Leo Britton

Department Heads Present

Fire – Chief Kay, Assistant Chief Bailey, Assistant Chief Yunker

Police – Chief Kaiser

Roads/Park – Chad Klavinger

ANNOUNCEMENTS

Trustee Barto wants to thank to Trustee Schuster for donating his time and equipment in helping get the hole repaired by the parking lot out back.

Trustee Schlachter announced that the Point Place Days Parade is scheduled for Saturday, June 3, 2023 at noon. The Fireworks are scheduled for Saturday, June 24, 2023.

Mrs. Thompson, Mrs. Mayfield, Patty Hale (not present), presented George Green, Rick Phillips and Jim Binienda with a memory photo book that they put together, along with help from the residents, to thank them for all their hard work and time they committed to the Polar Express.

**MOTION: APPROVE MINUTES FROM REGULAR MEETING
January 10, 2023.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Schuster, yes; Mr. Barto, yes.

UNFINISHED BUSINESS

Boat launch clean out schedule

Trustee Barto would like to have Chad set a regular schedule for the boat launches to be cleaned up and maintained for the summer. Trustee Barto wants done by next meeting. Leo said that him and Chad discussed having street cleaning start at the beginning of April. This will be reimbursed from the Storm Water Fund. Trustee Barto would like to see them come through once a month.

911 funding update

Trustee Schlachter had a separate meeting, task force, and they are trying to get alternative funding in the budget in March. She stated that there is a group of them that were going to go in February to speak to the members in Columbus. They are trying to make it so we don't have one large bill but to have it go on cell phone bills or phone bills. Michigan does it this way for 911 Funding. Will have another meeting next month and will continue to update us.

Cul-de-sac update

Leo states that Stevenson was out yesterday. They racked it and got it ready. They will be back in early April to seed and to finish it. Leo did not get a chance to look at it yet to see what kind of job they did. Will go by or have Chad check it. Trustee Schlachter asks what they plan on doing in future so this doesn't keep happening. Leo states they will continue to use big truck but the drivers are instructed to back into cul-de-sac on each side.

Policy for use of township vehicles

Trustee Barto states that Trustee Schuster mentioned that someone called him about an employee having someone drive around in a company vehicle with them. Trustee Schuster states that someone was asking if girlfriends or wives were allowed to drive in township vehicles. He told them that he didn't think so. He said he didn't think much of it then he saw it firsthand himself. Trustee Barto states Chad I am sure you are aware that we are talking about you. Chad replied yes, I do. Trustee Barto replied I know Leo spoke to you about this. I just want all department heads to know this is not allowed. It is a big liability. I know Mandy is an employee of the township but if something happened it wouldn't be good.

Approval of NORIS contract

MOTION: APPROVE 2023 NORIS CONTRACT IN THE AMOUNT OF \$20,080.00 TO BE PAID TO CRIMINAL JUSTICE COORDINATING COUNCIL.

CHIEF KAISER STATES IT IS IN THE BUDGET FOR THIS YEAR.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

Update on police hiring

Trustee Barto asked Chief Kaiser about new hire. Chief Kaiser stated he use to work for the department 20 some years ago. He has been a police officer since 1996. He just moved back to the area.

MOTION: HIRE TODD MOCNIAK TO THE WASHINGTON TOWNSHIP POLICE DEPARTMENT AS A PART TIME POLICE OFFICER AT AN HOURLY RATE OF \$20.00 AN HOUR. EFFECTIVE MARCH 1, 2023. HE WILL BE ON PROBATION FOR 6 MONTHS BASED ON BEING A PREVIOUS TOWNSHIP EMPLOYEE. HE WILL RECEIVE A WAGE INCREASE TO \$21.00 ON SEPTEMBER 1, 2023.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schuster, yes; Mr. Barto, yes; Mr. Schuster, yes.

NEW BUSINESS

Clutch for wood chipper

Trustee Barto states that there is a part for the wood chipper that needs to be purchased. The part is \$1,957.00 and to have ship it the cost would be \$221.14. Chad and Rick suggest Rick driving down to pick it up. Would take about 2 ½ hours there and 2 ½ hours back. Would be a plus so they can confirm for sure in person that it is the part they would need. Had a hard time locating. Rick would like to take old part with him to make sure rather than pay to have it shipped with the chance it won't work. Rick stated we purchased the wood chipper originally from Monclova Township, purchased used in around 2012. First time we had to put money into it. If they ship it and it is not right part would have to ship it back and pay for another part to be shipped. Rick states he is saving the township money by putting it in himself. Trustee Barto thanks him for all he does.

Trustee Schuster states if it was him, he would have them text some pictures of the part and see if it matches up. He doesn't think he would physically drive down there. That's just his opinion he says. He just doesn't have the time to drive that far. He understands Ricks idea he doesn't want to get the wrong part shipped here. Chad and Rick both said the serial number was hard to find on chipper so they couldn't just give them that to match part. Trustee Schuster says its up to Chad what he wants to do it is his department.

MOTION: APPROVE TO SPEND UP TO \$2,200.00 TO BUY THE MATERIAL REQUIRED TO GET THE WOOD CHIPPER RUNNING. INCLUDES FREIGHT OR TO HAVE RICK PICK PART UP. CHAD TO DECIDE. MADE PAYABLE TO GREAT LAKES POWER.

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

MOTION: APPROVE LEAVE OF ABSENCE FOR JOE REAMES FROM THE WASHINGTON TOWNSHIP FIRE DEPARTMENT EFFECTIVE FEBRUARY 1, 2023 TO DECEMBER 31, 2023.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

Lucas County EMS changes

Trustee Schlachter states she has some info but Chief Kay may know a little bit more from his meetings. But it has come up in the 911 update meetings that she has attended that the County wants to get out of providing advance life support service in Lucas County. They want to do it Q1 of next year. Chief Kay states that is true they are wanting to get out of the advance life support service that the County provides. Right now, they do respond with us and we get there first and do the basic EMT and stabilize the patient and the advance life support comes from the County and they perform the higher level of care and then they will transport to the hospital. They are wanting to get out of it like we said. They are funding it down to the area fire departments to fund their own or work with other districts, municipalities, cities and try to form a joint effort for them to provide the service. Trustee Schlachter states nothing for us would change we get our service from Toledo. But the funding is only guaranteed for three years may be able to get 5. But that is the concern then where is the funding coming from. Chief Kay states Toledo Fire doesn't provide the service to us the County does. The city just houses the vehicles for the County to run out of those fire stations. Chief Kay states we are going to have a couple options one the money could get funneled to us to hire our own paramedics and we would provide our own 24/7 ALS Services. Second, we could take our own money and subcontract out with the City of Toledo and let them provide the ALS (advance life support) for Washington Township. Chief Kay states he has already had meetings with the Fire Chief at the City of Toledo about drawing up a contingency plan for when this does happen and how we can transition to that. Or we can look at having our own which he feels personally would be difficult because we would have to hire paramedics, and modify the fire station to house personnel 24/7 which would be very costly. Not sure how much money will be given out yet for this. Size of areas will depend how much is given. Chief Kay has attended all the meetings to keep up on all the information regarding this matter. We do have two members on the fire department that have passed their paramedic course and training. Assistant Chief Tom Yunker and Sharrlynn Cook. Jody Gruesbeck, another member is going through paramedic course now. Chief Kay states things are changing drastically. He has mentioned it several times in the meetings. We have to look at what we are doing. He said he wishes things could be easy like they were when he first came on but it's not.

That's why it is important and wants the fire department to be progressive in what we do as a township and fire department with procedures and how we do things. You have to stay on top of things. The fire department is getting busier and busier. Chief Kay states one way or another the fire department will continue to have Advance Life Support service. Chief Kay will stay on top of topic and keep Trustees informed.

Policy for police off duty use of equipment and uniforms

Trustee Schlachter ask if there is a process or procedure for use of township police uniforms or use of car when officers moon light (side jobs) and get paid. Chief Kaiser states he has to approve all off duty projects every one of them. Trustee Schlachter ask if it is documented anywhere. Chief Kaiser states no he just approves or disapproves them.

Trustee Schlachter was asked by someone why our officers our constantly at the bingo hall. Come to find out they're not on township time their just in our uniforms. Chief Kaiser states he approves it. Trustee Barto asks if there is anything in the police policies in Lexipol about it. Leo replies no because the general policies sits on top of their policies. The only way they would have their own is if Chief Kaiser didn't agree with it and he would have wanted their own. Trustee Barto states he is not totally in favor in having them use the township police cars for side projects. He doesn't mind them using their uniforms for example when they work the bingo hall. It is in the township. Trustee Barto would like Chief Kaiser to keep a log on projects he approves that the officers do. Chief Kaiser states they just started doing the bingo hall the sheriff's department use to do it for a long time. They ran into an issue and the sheriff said no more so we got it back. Trustee Barto doesn't agree with using township equipment on outside off duty jobs. Trustee Schlachter just would like to know there is a policy in place and it is being followed.

Unclaimed funds

Shelly has been looking for unclaimed money for the township. She did come across about \$15,000.00 from the Lucas County Auditor's Office from 2019 from a check that we never cashed from them that we received so it ended up in unclaimed funds. It was for the roads department. We now get the funds from them wired directly to our checking account.

Trustee Schlachter states so what happened in 2019 someone never caught that we were sent a check, which we always received every month, could have got lost or misplaced, and so wasn't deposited.

Shoreland Firefighters Association fireworks date and closure of roads

RESOLUTION #04:23: ROAD CLOSURES FOR 2023 SHORELAND FIREFIGHTERS' ASSOCIATION FIREWORKS DISPLAY SATURDAY, JUNE 24, 2023. RAIN DATE SUNDAY, JUNE 25, 2023.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto yes.

Discuss county roads projects for 2023-24

Trustee Barto states they have an annual meeting with the County, Thursday, March 16, 2023 from 10:30 to 11:15.

Trustee Barto, Leo and Chad will attend. It will be for ideas and request for future road repairs, sewers and any future projects. Trustee Barto said he knows Trustee Schlachter checked into previously but would like to have them check into lowering speed limit on Shoreland from Summit to State Line lowered to 25. Trustee Schuster would like to see sidewalks extended over the bridge from Toledo into the Township down Summit Street.

Discuss Lexipol policy for bereavement time off

MOTION: ADD POLICY TO LEXIPOL UNDER GENERAL SECTION TO COVER FUNERAL AND BEREAVEMENT TIME ACCORDING TO THE OLD POLICY AND PROCEDURES SECTION 13.5.

Mr. Barto moved; Mrs. Schlachter second.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster yes.

Health insurance renewal

Trustee Schlachter reminds department heads to have their eligible employees log onto Form Fire and register for the upcoming renewal process for health insurance. It is to be completed Friday, February 17, 2023.

MOTION: APPROVE EXPENDITURE OF \$3,000.00 TO PREMIER PHYSICAIN SERVICES FOR ANNUAL MEDICAL DIRECTORSHIP FEE. THIS IS A 2023 BUDGETED ITEM.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

MOTION: APPROVE EXPENDITURE OF \$2,150.00 TO FOUR COUNTY VOCATIONAL TO COVER TUITION AND BOOKS FOR CAPTAIN JACOB COOK TO ATTEND ADVANCED EMT TRAINING.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

Trustee Barto ask Department Heads if they have anything else?

Shelly, Fiscal Officer ask if the prosecuting attorney ever came back and met with the Blessing Family Attorney or did anything get resolved with that? Trustee Barto replied that he talked to John yesterday and he made contact with Blessing Attorney and they were working on some details he didn't really elaborate on anything. Trustee Barto said what he and her discussed John said to hold off on until John gets word back from their attorney. He said not to make any moves till we hear back from him. Shelly asked if they gave him any time line? Trustee Barto replied no.

Chief Kay announced they are having a fire department reunion/alumni luncheon on March 5, 2023. Trustees are welcome to come. Would also like to thank Leo and the Trustees for attending the Fire Departments Family Appreciation and departments members award night at the Toledo Walleye Game. We wanted to show appreciation to our members and families.

Trustee Schlachter ask Leo about the house on Shoreland with the plywood showing it's been like that for like eight years. Leo replied he sent them letter. He was told that it is in litigation but attorney said it was way over do them stalling. Trustee Schlachter asked status regarding Raintree Village Trailor Park. Leo is setting up meeting to meet with owners or at least managers.

Resident in audience asked about house behind Merchant Landing over by Capshore has a problem with maybe rats or muskrats? Trustees and Leo said they have been made aware of it. Chad has been trying to help but it is said that the homeowners are responsible if it is on their property. It is their understanding that it is muskrats.

Resident in the audience asked about possibly doing a township cleanup day. Try to get residents to do spring cleanup, have a set date. See if anyone would be interested in helping people that may need help. Also said there is a car parked in a side of a yard that has been there awhile. They said they contacted zoning about it.

Resident in the audience asked when there are functions like the Walleye Game that the fire department did is that funded through the township? Trustee Schlachter and Chief Kay both responded no. Chief Kay states it is funded through fund raising through the fire departments association. Resident stated it would be nice to do for police. Chief Kay responded the police department could do it as well.

MOTION: APPROVE SUPPLEMENTAL APPROPRIATIONS, BLANKET CERTIFICATES, PURCHASE ORDERS AND CHECKS NUMBERED 49966 TO 50041 & ELECTRONIC PAYMENTS NUMBERED 36, TO 125 TOTALING \$137,652.44.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

AND \$66,105.02. FOR ACCOUNTING AND \$71,547.42 FOR PAYROLL.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

Ray Barron

5526 tree problem.

Leo stated that a 4-day Resolution notice is going out tomorrow. We have been in contacted with them and we were hoping to resolve it but she didn't show up tonight like she stated she was going to do so it will go out tomorrow.

MOTION: ADJOURN MEETING AT 7:21P.M.

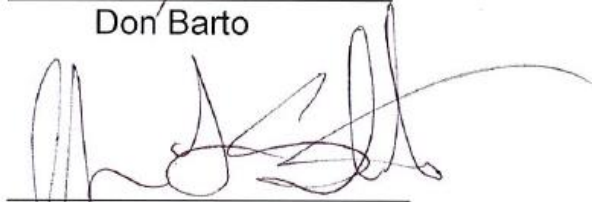
Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.


Approved by:



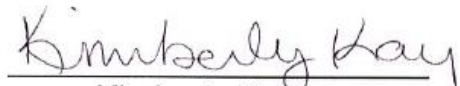
Don Barto



Mark Schuster



Kellie Schlachter



Kimberly Kay