



TRUSTEES: Don Barto, Sr. 517.581.6871
Kellie Schlachter 419.350.2945
Mark Schuster 419.466.9884

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REGULAR MEETING DECEMBER 27, 2022

Mr. Barto called the meeting to order at 6: 01 p.m.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto yes, Mrs. Schlachter yes, Mr. Schuster yes.

Pledge of Allegiance

Fiscal Officer - Michele Nowakowski

Township Administrator - Leo Britton

Department Heads Present

Fire – Chief Kay

Police – Chief Kaiser

Roads/Park – Chad Klavinger

MOTION: APPROVE MINUTES FROM REGULAR MEETING December 13, 2022.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Schuster, yes; Mr. Barto, yes.

Michele Nowakowski

All invoices have been turned in for 2022. Thank you to everyone for getting those turned in.

We received the Storm Water Utility reimbursement money. It was deposited in our checking.

Fiscal Resolutions

Correction on Resolution #71:22 that was passed at the last meeting. It was for the Annual Appropriations for 2023 Expenditures. The amount was read as \$1,864,243.51. Amount was supposed to be read as \$1,863,243.51.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

RESOLUTION #72:22: APPROVAL TO MOVE UP TO \$800.00 IN VARIOUS APPROPRIATIONS TO FUND LEVEL IN GENERAL FUND.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

RESOLUTION #73:22: APPROVAL TO MOVE 2023 APPROPRIATIONS WITHIN EACH FUND.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes

NEW BUSINESS

Discuss update on first snow storm with roads department.

Chad said it went well. It's hard when you have temperatures that are negative 15, 30 below. Salt will not work very well under those conditions. We pre-salted when it stopped raining and kept intersections clean the best we could. Once snow started, we kept on drifts and blowing snow.

Trustee Barto said there was comments on Facebook about plowing and not salting the roads would like Chad to explain about that and why he wasn't salting at times. Chad replied salt does not work when it is that cold. It will melt it and then refreeze.

Parking situation was better this year still few cars in the way. Will have police enforce more at next snow fall.

Had to have notice about parking during snow emergency in paper for three consecutive weeks before we could have police enforce. Stop sign blew down at Capri and Jasik. Rick put a temporary one up. We will put a new pole put in once ground thaws out a little.

Jacob Cook promotion

Chief Kay states with the approval of the budget of 2023 it will allow us to move forward with the Code Enforcement Program. With Jacob being on staff as a full-time employee we now have the staffing to be able to do it. He took the class and he is now state certified to be able to do it. I would like to add this to his job description to be able to be the Townships Fire Safety Inspector. He will be able to do this along with his daytime duties as full-time firefighter. This will work out well because most of this type of stuff happens during the day when businesses are open. Leo says it will also help with Raintree Village inspection. We are not picking on them we will be doing this at all township businesses. At the next meeting we will have stuff for the Board to approve for what we are going to go in and do and be auditing and how it will be charged out. There will be a possibility that there will be money coming back for this. Chief Kay states this will help with new businesses that come into the Township. Right now, we have no idea when new businesses move into the Township or what they are unless we get an incident there. We are not notified. Trustee Schuster asks Chief Kay I see he is a full-time fire fighter but is there a description for his new position. Chief Kay replies he will be task with new organization enforcement, record keeping, duties that go along with inspections, maintaining certifications that the state requires. Anything that has to do with the fire safety inspector's position. It will benefit zoning and fire. Right now, when businesses move in, we have no idea who they are or what they are doing. We have a right to know what is going in our Township. Right now, when they move in, we are not notified. We don't know who they are or what they are doing. Would like to start getting new businesses information. The information could be put in our data base. Part what was put in the budget was to purchase a software program that will allow us to have record keeping. Having a full-time staff now will allow us to have someone take the time to do these things.

MOTION: PROMOTE JACOB COOK TO FULL TIME FIREFIGHTER, FIRE SAFETY INSPECTOR AT A PAY RATE OF \$20.00 EFFECTIVE JANUARY 1, 2023.

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

Trustee Barto ask Chief Kaiser if he has any resignations that we need to discuss? Chief Kaiser replies I don't have anything in writing. No, I have not seen anything. I did hear that one officer submitted one around 2:00 today. Trustee Barto says ok then if there is any bring them to the next meeting.

Preferred Vendors.

Trustee Barto said that Trustee Schuster mentioned to him several times when he was signing checks that he thinks we are paying quite a bit of money for maintenance repairs mainly on vehicles, police and fire. Would like to look into a list of preferred vendors to see if we can get someone locked into better rates for repairs. Discussion on few different times that we paid more then they think we should have on repairs on township vehicles. Trustee Barto suggested looking into getting a in house mechanic to do some of this work. Someone that is ASE Certified, a mechanic, that we could have come in as needed to fix things for us. This would save on Chief Kay and Chief Kaisers budget. I know there is certain things that they couldn't work on like the big fire trucks. But police cars, oil changes, break jobs and like tune ups things like that we could save money on. Trustee Schuster likes the idea of having someone that's certified, that the township could employee, part time, that could do all the maintenance on all the vehicles. We could save on the budgets if we had someone in house. Rick Phillips said that we have an employee that's a certified mechanic, Daryl Brundage he may be interested. Trustee Barto wants us to get a hold of him to see if he would be interested. Trustee Schlachter said there are things we would still need to send out. Trustee Barto said like the place where Ron took the truck and they changed the oil for \$800.00 a piece that was crazy. Trustee Schlachter replied we are limited to places we can take some of the stuff. Chief Kay replied there was more then the oil change that they did. I am just trying to maintain some of our old equipment. Trustee Barto states I know. Chief Kay says but to sit there and say I spent \$800.00 on an oil change is not really accurate.

Trustee Barto replied that's not what I am saying Ron what your exact words at the time when I asked you about it was it was convenient. Convenience doesn't save you budget. Chief Kay responds ok just let me know what you guys want me to do in the future. Trustee Schlachter ask if there are any other dealers that can do the work. Chief Kay responds yes, I have some places I can call. General Truck is convenient. Trustee Schlachter replies we are just looking for ways to save money. If we can just make phone calls and check around. Need to research and revisit.

MOTION: APPROVE SUPPLEMENTAL APPROPRIATIONS, BLANKET CERTIFICATES, PURCHASE ORDERS AND CHECKS NUMBERED 49911 TO 49939 & ELECTRONIC PAYMENTS NUMBERED 919 TO 974 TOTALING \$154,972.33.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

AND \$87,596.22. FOR ACCOUNTING AND \$67,376.11. FOR PAYROLL.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

Speaker

Ray Barron would like to know what was found out about his neighbor's tree at 5526 Brophy from Tree Monkey. Tree Monkey said that tree is dead and hollowing and should be removed. Trustee Barto spoke to Leo about it and they are going to send them a letter and let them know what Tree Monkeys recommendation is. Leo wants to go talk to her before sending a letter.

Trustee Barto thanks George Green, Rick Phillips, Rob and anyone else who volunteered and helped out with the Polar Express this year.

Chad wanted Trustees to know that the accident Friday on Suder he did call the County again today on fixing the guard rail.

MOTION: ADJOURN MEETING AT 6:43 P.M

Mr. Barto moved; Mrs. Schlachter seconded.

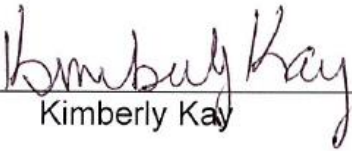
Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

Approved by:


Don Barto


Kellie Schlachter


Mark Schuster


Kimberly Kay