

Don Barto - Trustee

Report for Tuesday, November 8, 2022 Meeting

Daily updates with Leo regarding management concerns and decisions.

Met with Laura regarding park rental issues.

Answered emails and phone calls from residents' various topics.

Daily updates to Facebook page for leaf collection.

Go over minutes recording from 10/11 to resolve concerns.

Meeting with Chief Kaiser for various police matters.

Working on toilets at the shelter house.

Attended zoning meeting.

Kellie Schlachter – Trustee
Report for Tuesday, November 8, 2022 Meeting

Posted zoning agenda and made updates to the website.

Reviewed last meeting minutes.

Reviewed and approved payroll.

In office to review and sign checks.

Correspondence with Leo for updates on township business.

Created and send out the October newsletter.

Reviewed police logs.

Michele Nowakowski – Fiscal Officer
Report for Tuesday, November 8, 2022 Meeting

Resolutions - None

Citizen's account has been closed.

Lucas County 9-1-1 invoice is ready to be paid.

Monthly budget reports have been sent to Dept Heads & Administrator.
Management reports have been sent to Trustees.

Reviewed PO's with Dept. Heads and made necessary adjustments to cover some expenses remaining this year. Fire was low in utilities; Police was low in fuel appropriations.

BWC Audit/Review for 2021 took place and they presented their findings. We will receive a credit of approximately \$4,600 for another reclassification in wages. This report will be added to our audit section of our website.

Received CEU Hours on some UAN training session refreshers.

Unclaimed Money

We received notification again of unclaimed money. In the past, we thought this may be a type of scam . . . I found \$250 on the Lucas County Treasury's website. Some solicitors claim we have more. I have asked John Borrell about going through a third party for help in finding all unclaimed funds noted. He told me that Lucas County ignores the solicitations notifying them but it wouldn't hurt checking into. The maximum third parties can charge is 10% of the unclaimed amount

Leo Britton - Township Administrator/Zoning Report for Tuesday, November 8, 2022 Meeting

Crestline finished Rye-Mill Court.

Hand dryers are being moved to be more than 15" above the counter.

Completed access to gov deals.

Attended zoning meeting.

Talked to Sedwig about Picking BWC case.

Had OTARMA Risk management audit.

Took call about catch basin on Bridgeview (Roads has fixed).

Continued working with Chad Klavinger.

Sidewalk at shoreland park is complete.

Asked Chad to make sure our plows are setup correctly so we don't tear up the roads.

Pulled video for police of accident on Rounding River.

Took calls on Semi's on Shoreland while accident on 75.

Sent out 6 blight notes.

Gave out 2 permits.

Worked with Chris on Facebook post by Lucas County Sheriff on our behalf.

Terry Picking claim on 11/02/2022 will be represented by Sedwig.

Sent out spreadsheet to track township assets working on combining them.

1 public record requests completed.

Continue to Work with John Borrel on Raintree village.

Still receiving Lexipol from the police department.

Follow up meeting with Fire Department on Budget.

Playground equipment delivered missing rock wall and exit portion of slide.

Meeting Tuesday with Police budget.

Talked to Trustees to keep up to speed.

**Chief Kay - Fire
Report for Tuesday, November 8, 2022 Meeting**

As of 11/4, Engine 72 is out of service at General Truck for issue with brakes. Will have update at meeting on 11/8.

Captain Jacob Cook successfully completed fire inspectors' course and is now a state certified fire inspector.

Jessica Stacy has resigned as a part-time day shift firefighter/EMT.

Shoreland Firefighters Association annual Feather party fundraiser will be Friday and Saturday November 18th and 19th. Shoreland Park shelter house.

Chief Kaiser – Police

Report for Tuesday, November 8, 2022 Meeting

Requesting the board to approve the 2023 Criminal Justice Coordinating Council (CJCC), Northwest Ohio Regional Information System (Noris) contract. Cost \$20,000

The 2023 Lucas County OVI contract was signed by me, Sheriff Navarre and copy given to administrator and trustees.

Leo and I met with Becky Ames from Ohio Township Association Risk Management (OTARMA) to review policies, practices, and risk assessment to police department. She made recommendations, suggestions to reduce the liability to the police department.

Police and Fire participated in a lock-down drill and evacuation drill at Shoreland School on Monday October 24, 2022.

PtIm. Andrew Whitmore will graduate from Crisis Intervention Team (CIT) training on Friday November 4, 2022. This was a 40-hour course and will certify him as a CIT officer for the department. (Congrats to Andrew)

Met with Mrs. Dedo from Shoreland School to transition the unclaimed clothing we have to needy Shoreland school children.

We have sold the unclaimed motor scooter on Govdeals auction site for \$625.00, sold a vehicle Mini-Cooper for \$2075, a Chevy Silverado for \$4250.00 and the Dodge Dakota truck is at 1750.00 (auction not over yet).

Will be meeting with Leo, Township Administrator to go over the police departments 2023 budget.

The police department is in the final chapter of Lexipol police policies and procedures and should have it completed by next week.

Chad Klavinger – Road Department

Report for Tuesday, November 8, 2022 Meeting

Mow

Started leaf pick up on November 1, 2022.

Crestline started on Rye Mill Ct.

Met with OTARMA on risk assessment.

Received resignation letter from Parker Griggs effective 10-30-2022.

Laura Wishart – Shelter House
Report for Tuesday, November 8, 2022 Meeting

Rental money collected for October 2022 was \$1,800.00.

We did have 2 of the 5ft round tables that have broken and are unrepairable. We now have 18 round tables. We might have to look to replace in future.

We have had several chairs break in the last 4 months. We are down to 113 chairs. We may want to consider to replace in the future.

Had a meeting with Leo and Don concerning rentals and contract.