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REGULAR MEETING NOVEMBER 8, 2022

Mr. Barto called the meeting to order at 6:02 p.m.
Mr. Barto moved; Mrs. Schlachter seconded.
Roll Call: Mr. Barto yes, Mrs. Schlachter yes, Mr. Schuster yes.

Pledge of Allegiance

Fiscal Officer - Michele Nowakowski

Township Administrator - Leo Britton

Department Heads Present

Fire - Chief Kay

Police – Chief Kaiser

Roads/Park – Chad Klavinger

MOTION: APPROVE MINUTES FROM REGULAR MEETING OCTOBER 11, 2022.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

MOTION: APPROVE MINUTES FROM REGULAR MEETING OCTOBER 25, 2022.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster yes.

ANNOUNCEMENTS – Trustee Barto

Congratulations to officer Andrew Whitmore for completing his CIT (Crisis Intervention Training) training course at the Maumee Police Department. Chief Kaiser explains that CIT Training stands for Crisis Intervention Team Training. Deals with mental illness crisis situations, sometimes domestic situations the list is long that they deal with. Like the whole country we are seeing a lot more mental illness in the community. They are trying to come up with better resources to give the officers better tools and programs to deal with it when going on calls. Also, they work on de-escalation skills. Trustee Schlachter ask who else has this training on the department? Chief Kaiser responds there are about four, five other officers that have it. Chief Kaiser states it is a 40-hour course and every other year they have to go through a refresher to keep their certificate. There are times where there are calls where they have a suicidal patient or a hostage situation where they specifically call for a CIT Officer.

Congratulations to Firefighter Jacob Cook for completing his fire inspector's course. He is now a state certified, code enforcement officer. So, in 2023 the Washington Township Fire Department will be able to conduct their own Code Enforcement Program instead of relying on the State Fire Marshalls office.

Chief Kay, Assistant Chief Yunker and firefighter Chad Klavinger also has it.

Reminder Shoreland Firefighters Association annual Feather Party is November 18th and 19th at the Shoreland Shelter House.

REPORTS

Trustee and Department Heads reports can be found online at Washington-twp.com. If you have any questions regarding from the reports, please feel free to reach out to that department head.

Fiscal Officer Michele Nowakowski's financial report.

Citizen's account has been closed.

Lucas County 9-1-1 invoice is ready to be paid.

Monthly budget reports have been sent to Dept Heads & Administrator. Management reports have been sent to Trustees.

Reviewed POs with Dept. Heads and made necessary adjustments to cover some expenses remaining this year. Fire was low in utilities; Police was low in fuel appropriations.

BWC Audit/Review for 2021 took place and they presented their findings. We will receive a credit of approximately \$4,600 for another reclassification in wages. This report will be added to our audit section of our website.

Received CEU Hours on some UAN training session refreshers.

Unclaimed Money

We received notification again of unclaimed money. In the past, we thought this may be a type of scam . . . I found \$250 on the Lucas County Treasury's website.

Some solicitors claim we have more. I have asked John Borrell about going through a third party for help in finding all unclaimed funds noted. He told me that Lucas County ignores the solicitations notifying them but it wouldn't hurt checking into. The maximum third parties can charge is 10% of the unclaimed amount. Trustee Barto would like Michele to get a hold of one of the companies to see if they could look into any of the unclaimed funds that we may have out there.

UNFINISHED BUSINESS

Park sidewalk replacement along Rounding River

They are complete. Need to have grass seed laid. Leo, Trustee Schlachter and Trustee Barto thought it was included in the quote. Trustee Schuster said the initial contract did not say they would do grass seed when they were done. Chad to put grass seed down. Still need paper work for the project Trustee Schuster to get for the file.

Police Lexipol update

Police have one chapter left and theirs will be complete. Will send to John Borell to review then to trustees after he reviews.

Govdeals listings for police and roads update

Police has put everything on that they are going to sell.

Chad will get pictures over to Leo so the Road Department can get their items posted.

Shoreland Park playground equipment

Playground equipment received. Rock wall and exit tube to the slide was not on the delivery. They are going to reorder and get it out to us.

2023 Budget

Leo met with Michele this morning. Michele found a new more user-friendly form to use. Leo is working on it. Has almost everything he needs from the fire to finish. Has 90% done for general. Need to see if the Trustees have anything else they want to be put in special. Meeting with Chief Kaiser later this week to do police. Goal is to have to trustees by next meeting. Splitting Park Department out to their own budget.

Status of new ambulance

Still working with vendor to go with the turbo diesel engine. Table till next meeting Chief Kay to get the final figures from Assistant Chief Bailey so a motion can be made for the difference.

Rye Mill Court paving

Leo will have invoice tomorrow, work is done. Did not come in cheaper price came in right what he quoted us.

Snow no parking signs

Did not hear back from John Borell yet. Counties recommendation is that a sign be posted every place there is a no parking sign. They say when you're at one sign and park you should be able to see the next sign. That would be almost 270 signs we would need. Someone said that they might only have to be at the entrances of the township. It would cost \$23.61 for the sign and \$50.00 for the post. Signs have to be there 30 days prior to enforcing it. Revisit at next meeting.

NEW BUSINESS

Cutoff date for 2022 payments

Michele wants to have invoices turned in later then sooner. Wants to have them turned in by December 27, 2022.

Payroll, vacation and personal days

Trustee Barto ask if everyone has their days in for 2022. Everyone does.

Blight notices

RESOLUTION #67:22: DECLARE PROPERTY AT 6016 SUMMIT STREET, OWNED BY Y FAST ENTERTAINMENT 10 BLIGHT NOTICE.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

RESOLUTION #68:22: DECLARE PROPERTY AT 5235 PATRIOT DRIVE, OWNED BY DOUGLAS L. WHITE 10 DAY BLIGHT NOTICE.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

Semi-trucks on Shoreland

Trustee Barto would like police to have a better handle on the semis and detouring them another way and not down Shoreland if this happens again. Wants weight limit on Shoreland watched asked Chief Kaiser to have officer's monitor this. Unless there is a delivery or something like that, they need to go down that way. Trustee Barto had a discussion with Officer Gill when this last accident happened on expressway and all the trucks were going down Shoreland. He could have been a little more proactive in stopping some of the trucks and get them to go the other way.

Zoning recommendations

Trustee Barto stated that there was a zoning meeting last Tuesday night. The zoning board has a list of recommendations that they are sending over to the Lucas County Planning Commission first. Then the Trustees will review.

Jessica Stacy resignation

MOTION: ACCEPT JESSICA STACY RESIGNATION FROM THE WASHINGTON TOWNSHIP FIRE DEPARTMENT EFFECTIVE NOVEMBER 2, 2022.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

Parker Griggs resignation

MOTION: ACCEPT PARKER GRIGGS RESIGNATION FROM THE ROAD/PARK DEPARTMENT EFFECTIVE OCTOBER 30, 2022.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter, yes; Mr. Barto, yes; Mr. Schuster, yes.

Police request approval of CJCC/NORIS Contract

No invoice yet. Last year we paid January 4, 2022. Chief Kaiser stated last year we paid kind of late so I thought I would get it to you little early. Leo states the only problem with that is you didn't budget to pay it twice this year. That will throw your budget off. I suggest we wait till the end of the year to pay it and see what his budget looks like because it is really tight right now. If we can find the \$20,000.00, we can pay at the end of this year. If not, it will have to wait till January or it is going to turn his budget upside down.

Chad stated that the pot hole has been fixed on East Harbor by Rudolph Libbey.

Leo states that the leaf pickup is going well. Chad and his workers are doing great job.

MOTION: APPROVE SUPPLEMENTAL APPROPRIATIONS, BLANKET CERTIFICATES, PURCHASE ORDERS AND CHECKS NUMBERED 49819 TO 49849 & ELECTRONIC PAYMENT NUMBERED 748 TO 804 TOTALING \$112,820.82.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

AND \$66,651.78 FOR ACCOUNTING AND \$46,169.04 FOR PAYROLL.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, yes; Mrs. Schlachter, yes; Mr. Barto, yes.

MOTION: Adjourn meeting at 7:01 P.M

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto, yes; Mr. Schuster, yes; Mrs. Schlachter, yes.

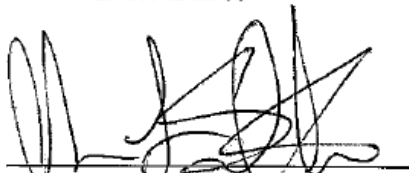
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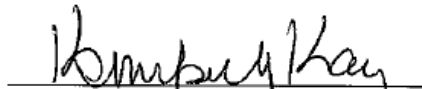
Don Barto



Kellie Schlachter



Mark Schuster



Kimberly Kay

