

## **Don Barto - Trustee**

### **Report for October 25, 2022 Meeting**

Daily updates with Leo regarding management concerns and decisions.

Helped Park renters that couldn't figure out how to flush the toilets. Will be discussing the option of putting handles back on the toilets during meeting.

Talked with several residents about various issues in township.

Email to attorney regarding blessing building, no response back yet

Resolved issues with a couple park rentals.

Meeting with Leo and Chief Kaiser to go over police matters.

Phone discussion with Chief Kay and Leo regarding an internal fire department issue.

Planned meeting with Laura to go over park rentals.

Planned meeting with Leo and Rob to discuss snow plowing position for winter

## Kellie Schlachter – Trustee

### Report for October 25, 2022 Meeting

- Posted minutes on the website and made several updates
- Reviewed last weeks minutes
- Added tow information to Police page on the website and added a button
- Reviewed and approved payroll
- In office to review and sign checks
- Correspondence with Leo for updates on township business
- Requested 911 incident reports (2018 – current) – analyzing to see if we are getting charged correctly and where we might be able to adjust to save on 911 call outs. Ex: 40% of our Police 911 calls are us to dispatch and related to traffic stops. We are working on asking about the assist Fire to see if Police need to be called out or if the Fire can just share the information. Also, assist Police is assist Toledo. Toledo rarely ASKS us to assist. Dispatch rarely ASKS us to assist Toledo.

#### TOP FIVE TYPES OF INCIDENTS (2018-2021)

Count of Incident Number		
Problem	Total	Percent
TS-Traffic Stop	5236	40.97%
ASTFIRE-Assist Fire Division/R	818	6.40%
EMERG-Emergency/Nature Unspeci	639	5.00%
ASTPD-Assist Police Department	611	4.78%
CKSAFETY-Ck Safety Person	364	2.85%

- Posted information on Facebook page

## **Leo Britton - Township Administrator/Zoning**

### **Report for October 25, 2022 Meeting**

Received Invoice for Crestline under budget followed up to make sure final invoice under by 62,000.00.

Hand dryers are being moved to be more than 15" above the counter.

Red Fox and Wood Fox roads have been completed.

Worked on time card issue with police chief.

Met with Roads department.

Working with Roads on better tracking maintenance on township assets.

Continued with Chad Klavinger on his transition to Roads Superintendent.

Sidewalk on Shoreland is to be finished on 21.

Sent out 8 blight notes:

Garbage cleanup on Jasik

Boat on Capri and Shoreland

Gave out 2 permits.

Worked with Chris on Facebook post by Lucas County Sheriff on our behalf.

Terry Picking claim on 11/02/2022 will be represented by Sedwig.

Sent out spreadsheet to track township assets working on combining them.

1 public record requests completed.

Continue to work with John Borell on Raintree Village.

Still receiving Lexipol from the police department.

Met with fire department on Budget.

Playground equipment delivery date is 10/20/2022 delayed waiting to setup shipping.

Starting to gather info for the 2023 budget for other departments.

## **Michele Nowakowski – Fiscal Officer**

### **Report for October 25, 2022 Meeting**

#### **Resolutions**

- Resolution to Close Citizens Checking Account and place balance in our Huntington Checking Account.

The last activity in our Citizen checking account was made on 12/29/2021 for the FEMA Grant received for our Fire Department.

WHEREAS; the remaining balance as of 10/12/2022 in the Citizens account is \$2039.88

- Resolution for Supplemental Budget “as of” 10/14/2022 for the following:

To increase appropriations of \$11,272.67 in Police Fund 2191 for the purpose of paying Lucas County for our 9-1-1 invoice #WASHINGTON TWP–FY2023 received on 10/14/2022.

Lucas County 9-1-1 Police’s portion to pay for 2023 is \$41,272,67, Fire’s is \$12,372.75. A 50% discount was given for 2023.

#### **Crestline Invoice**

The invoice received for the Woodfox/Redfox resurfacing project is \$62,712.87 less than the proposed price that was given. 😊

#### **OTARMA**

Will be meeting with OTARMA Representative for Risk Management on October 24<sup>th</sup>.

## **Chief Kay – Fire**

### **Report for October 25, 2022 Meeting**

Budget meeting held with Township Administrator Leo Britton on 10/18.

Assisted in emergency evacuation drill at Shoreland school on 10/24.

Chief Kay will be attending meetings with LC Fire Chiefs, LC EMS and LC 911 on 10/26.

Probationary member Michael Roberts promoted to firefighter/EMT on 10/19.

Working with ambulance vendor with options to speed up new ambulance delivery.

Flu shots offered to all firefighter/EMT's.

FD will be out patrolling township streets during Halloween trick or treat on 10/31 from 6-8 p.m. Police department will be doing candy inspections in fire station from 6-9:30 p.m.

Shoreland Firefighters Association purchased 2 new ice rescue suits for upcoming winter season.

Thank you to township resident Patricia Hale for heading up a fundraiser to help cover cost of the Polar Express this coming Christmas holiday season, these efforts are very much appreciated.

## **Chief Kaiser – Police**

### **Report for October 25, 2022 Meeting**

D/C Hart working on a felony theft case involving two suspects who stole a township resident's credit card and went on a shopping spree. Both suspects identified, and charges to be filed.

Have put three unclaimed vehicles on Govdeals auction site and two court ordered vehicles to be listed Monday.

The department did have rifle training and qualifications on 10-8-22. All officers attended and all officers qualified.

Have reviewed the 9-1-1 RCOG invoice for jurisdictional billing for 2023.

We have a Halloween patrol schedule out with added patrols that night for safety and security. 2 police bikes will also be out, weather permitting. Additionally, we will have 1 officer at the fire station to assist in checking candy for the kids.

All officers are on track to meet the State of Ohio's mandate for training and some officers have exceeded the minimum requirements by taking additional courses.

Deputy Chief Hart and I working on Lexipol policies and procedures. Turning them in on each Friday to Township Administrator for submission and entry.

**Chad Klavinger – Road Department**  
**Report for October 25, 2022 Meeting**

Meet with Tree Service Toledo.

Completed oil and filters change on Ford Pickup.

Completed oil and filters change on Dodge Pickup.

Set pole and light at Villamar Park.

Removed 2 trees at Villamar for Keep Toledo/Lucas Co Beautiful.

Attended TMACOG meeting.

Attended Road Salt BMP's Workshop.

Worked with Scott's Quality Concrete on Shoreland Park sidewalk.

Pick up signs from Crestline.

**Laura Wishart – Shelter House**

**Report for October 25, 2022 Meeting**

Rentals still continuing to come in.

Met with Shelly to go over contracts and documentation since 6/9/22. All verifications were in order.