

## **Don Barto - Trustee**

### **Report for Tuesday, October 11, 2022 Meeting**

Daily updates with Leo regarding management concerns and decisions

Filled cracks in walls and repaired toilet at the shelter house

Ordered parts for shelter house toilet

Meeting with Shelly and go through budgets for meeting

Attended special meeting to approve budget

Talked with several residents about various issues in township

Looked into damaged fence for resident on Viramar

Meeting with roads department regarding pay

Meeting with Chief Kaiser for police matters

## **Kellie Schlachter – Trustee**

### **Report for Tuesday, October 11, 2022 Meeting**

- Correction of a TYPO on my last report erogenous should have been egregious – thank you to all who pointed it out via social media, so sweet and helpful. Glad I gave some a good laugh.
- Researched, created, sent, and posted to website – September newsletter – it was late – sorry – didn't finish until Sunday October 2<sup>nd</sup> – wish there was more time in the day
- Posted minutes on the website and made several updates
- Reviewed new revenue spreadsheet after Leo and Don discussed
- Called the auditor's office to discuss why our tax amounts are lower than the amount they forecasted. Found out the budget was over estimated on our side. The budget amount should have been spread across 3 accounts 101,102,535 and it was all in 101 however 102 and 535 also had a budget amount and shouldn't have. This has happened for the past two years. That is why it seemed the tax revenue was coming in under budget. The error caused the tax revenue in 2022 to be over budgeted by 157k. The actual came in under by 100k this year. Tax revenue was higher than the county estimated but unfortunately the error still caused us to be under budget.
- Corrected the budget spreadsheet based on new information that the 2<sup>nd</sup> half of the state tax was not posted on the 9/24/22 report I was working off of for the revenue calculation.
- Attended Special Meeting to finalize revenue – Leo was able to get an extension so we could all make the meeting – THANK YOU Leo
- Posted information on Facebook page

**Leo Britton Township Administrator/zoning  
Report for Tuesday, October 11, 2022 Meeting**

Ferguson house closed on 10/03/2022

Hand dryers have been returned and installed they need be moved need 15" of clearance

Red fox and Wood fox roads have been completed

Continued with Chad Klavinger on his transition to Roads Superintendent

Street has been fixed on Shoreland Ave multiple issues from water main break

Sent out 7 blight notes

Gave out 2 permit

New mower received under 4 weeks

Waiting on appeal on Terry Picking BWC claim.

Sent out spreadsheet to track township assets

2 public record requests completed

Continue to Work with John Borrel on Raintree village

Received 3 more chapters of Lexipol from the police department

Received extension for the revenue budget

Notified that Raintree village has been sold working on new contact info

Talked to county about zoning of raintree village for the appraiser requests.

Toledo door following up on leaking door again

Playground equipment delivery date is 10/20/2022

Starting to gather info for the 2023 budget

Talked to Trustees to keep up to speed.

## **Michele Nowakowski – Fiscal Officer**

### **Report For Tuesday, October 11, 2022 Meeting:**

The 2023 Revenue Budget has been submitted to the County Auditor's office and I have received receipt of confirmation.

Budget reports have been sent to the Township Administration & Dept. Heads,

### **Resolutions**

#### Supplemental Budgets

Resolutions "as of" 09/27/2022 are needed for the following:

- To increase appropriations of \$100,000 in Gas Tax Fund 2021 for the purpose of paying Crestline for our Redfox & Woodfox road repairs in the amount up to \$100,000.
- To increase appropriations of \$120,000 in the Local Fiscal Recovery Fund 2273 for the purpose of paying Crestline \$150,000 for the same road repair on Redfox & Woodfox.

Resolution "as of" 09/27/2022 to Move Money between Programs:

- To move all appropriations in our Local Fiscal Recovery Fund 2273 to the Capitol Program of 760 to pay for the roads and sidewalk.

Resolution to Transfer Money between Funds:

- Resolution to transfer \$150 from the General fund and to permanently transfer it to Gas Tax Fund. -This is the amount we received from the County this year going towards blight.

PO "as of" 10/06/2022 for the emergency repair of the ambulance. Payable to Butz Welding and Fabricating

## **Chief Kay - Fire**

### **Report for Tuesday, October 11<sup>th</sup>, 2022 Meeting**

- Day shift crew completed hydrant flow checks on all hydrants in township.
- Probationary firefighter Michael Roberts has successfully completed basic fire and EMT training and will be promoted to active firefighter during a badging ceremony on 10/13.
- Full-time firefighter Captain Jacob Cook will be in Columbus at the Ohio Fire Academy on October 19<sup>th</sup>, 20<sup>th</sup> and 21<sup>st</sup> to complete his fire inspector course.

## **Chief Kaiser - Police**

### **Report for Tuesday, October 11, 2022 Meeting**

Submitted grant request to get reimbursed for bulletproof vest purchased from Superior Uniform. Should receive \$869.25 back from the State.

Deputy Chief Hart and I working on Lexipol policies and procedures.

Have obtained several more titles to cars that have gone unclaimed in the impound lot.

Will have rifle training Saturday October 8<sup>th</sup>, 2022 in Woodville, Ohio.

Shoreland School Principal, Mrs. Dedo has made arrangements to pick up clothing for needy families that has been donated by the police department.

## **Chad Klavinger - Road Superintendent**

### **Report for Tuesday, October 11, 2022 Meeting**

Trimmed and cleaned up trees on Water Point Ct

Work with Lucas Co. Sanitary Dept. on pot hole on Patriot Dr

Picked up new mower from Buck & Knobby Equipment Co

Mowed

Work with Crestline Paving on Woodfox and Redfox

Work with Crestline Paving on Shoreland patch

Installed Street signs for Windamar and Bahiamar

Replaced burnt out light bulbs in shelter house hall

Replaced stained ceiling tiles in shelter house hall

Replaced ballast in shelter house storage room

Installed fence covering at Blessing building lot gate

**Laura Wishart – Shoreland Shelter House**

**Report for Tuesday, October 11, 2022 Meeting**

Compliments from renters on wall painting and overall condition, cleanliness of the hall.

Lights, ceiling tiles changed at the hall, thanks Chad.

Scheduled stripping and waxing of floors at hall and Fire Station to be completed in November. Notified department heads.

Created a poster advertising the hall for rent and will distribute to local businesses.