



TRUSTEES: Don Barto, Sr. 517.581.6871
Kellie Schlachter 419.350.2945
Mark Schuster 419.466.9884

FISCAL OFFICER: Michele Nowakowski 419.410.8304

2469 Shoreland Avenue, Toledo, OH 43611, 419.726.6621, Fax 419.727.9833 <http://www.washington-twp.com>

REGULAR MEETING SEPTEMBER 13, 2022

Mr. Barto called the meeting to order at 6:03 p.m.
Mr. Barto moved; Mrs. Schlachter seconded.
Roll Call: Mr. Barto yes, Mrs. Schlachter yes, Mr. Schuster yes.

Pledge of Allegiance

Fiscal Officer - Michele Nowakowski

Township Administrator - Leo Britton

Department Heads Present

Fire - Chief Kay

Police – Chief Kaiser

Roads/Park – Chad Klavinger

**MOTION: APPROVE MEETING MINUTES FROM REGULAR MEETING
August 23, 2022.**

Mr. Barto moved; Mrs. Schlachter seconded.
Roll Call: Mr. Schuster yes, Mr. Barto yes, Mrs. Schlachter yes.

**MOTION: APPROVE MEETING MINUTES FROM SPECIAL MEETING
SEPTEMBER 7, 2022.**

Mr. Barto moved; Mrs. Schlachter seconded.
Roll Call: Mr. Barto yes, Mrs. Schlachter yes, Mr. Schuster yes.

Trustee Barto

Trustee and department heads reports can be found online at Washington-twp.com. If you have any questions about them, please direct them to the department heads.

Fiscal Officer Michele Nowakowski's financial report.

OTARMA Inventory Lists

All Departments submitted their inventory lists and they were forwarded to Trustee Schuster who is handling the inventory. Will have to be submitting to OTARMA soon. Trustee Schuster said he looked everything over. Everything looks fine with him. There is one thing he does not agree with and that is the values that are placed on the things. He would like to get with Leo. He always thought things would depreciate out each year? That the values are what we paid for everything. Leo states we don't depreciate things out because we are a government agency. Trustee Schlachter agreed. Trustee Schlachter asks if it is based on replacement value? Leo will check. We just got full replacement value on the slides we had to replace. Trustee Schuster states if that's the case then he is fine with everything. Michele states we can turn that into OTARMA when it is complete. We should receive invoice from them around December 15, 2022. That's when we received it last year. Trustee Schlachter ask how much will that be. Michele replies last year the invoice was for about \$25,000.00. Trustee Schuster and Leo to get together to finalize everything.

Streetlight Assessments

We have lowered the assessments needed for paying for the lighting of the streetlights next year since there is a surplus in this special fund. A resolution was approved in our special meeting and was sent to the County. Overall, approximately \$10,000 less will be assessed compared to last year. Some of the savings is due to the new LED lights that were installed.

2023 Budgets

Monthly budget reports have been submitted to the Dept Heads and Township Administrator. Soon we will need to create next year's budget amounts.

Volunteers

We are pleased to welcome the volunteers who have formally applied to help organize the records in the records room. Faithful Performance of Duty coverage has been added to our insurance, background checks have been completed, educational materials along with volunteer & record policies have been given, acceptance letters have been sent and their oath is to be taken. No cost has occurred to the Township or to the volunteers for the additional coverage of our insurance.

Oath - Sue Futey, Sue Thompson, Karen Mayfield, Barb Kingsley present. Jerry Mayfield not present.

MOTION: Enter into Executive Session at 6:10 p.m. per ORC Rule 3358.17 to consider employment, promotion, demotion or compensation of a public employee.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter yes, Mr. Schuster abstained but still went in executive session, Mr. Barto yes.

Leo Brittson went into Executive Session with Trustees

Back from Executive Session 6:40 p.m.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto yes, Mr. Schuster yes, Mrs. Schlachter yes.

Trustee Barto states in Executive Session the discussion was regarding moving Rick Phillips back to part time, regular employee status for the Road/Park Department, from Road Manager position he was previously filling.

MOTION: Dissolve the Road Manger Position. Move Rick Phillips back to his previous position, part time, road department employee at a rate of \$15.00 an hour effective September 19, 2022.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster, Mrs. Schlachter yes, Mr. Barto yes.

Trustee Schuster thanks Rick for stepping up when they needed him to.

UNFINISHED BUSINESS

Park sidewalk replacement along Rounding River

Trustee Barto states that the Trustees previously discussed this and had a few estimates and decided to go with Scotts Quality Concrete.

MOTION: Approve spending \$17,771.00 out of the General Fund for Scotts Quality Concrete to replace sidewalks in front of Shoreland Park along Rounding River.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster abstain, personal friend of Mr. Schuster's does not want any conflict of interest, Mrs. Schlachter yes, Mr. Barto yes.

Michele wants to add that there is money in the general fund but we don't have the appropriations for that. Feels we will have to make a supplemental budget for that and that will need a resolution.

Trustee Schuster to get in contact with Scotts Quality Concrete regarding start date for project.

RESOLUTION #53:22: APPROVE A SUPPLEMENTAL BUDGET TO BE APPROVED OUT OF GENERAL FUND TO SCOTTS QUALITY CONCRETE IN THE AMOUNT OF \$17,771.00. TO COME OUT OF CAPITAL OUTLAY FUND 1000 GENERAL, PROGRAM 700.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter yes, Mr. Barto yes, Mr. Schuster yes.

Police Lexipol update

Deadline is still October 15 for police to have their portion done.

Chief Kaiser will try and be done. He said he is making progress.

Fire Lexipol approval

Trustee Barto and Trustee Schuster still have not read fires Lexipol portion that has come back from the prosecutors that's ready. They will read over by next meeting so the Trustees can approve. Trustee Schlachter has read.

Govdeals listings for police and roads update

Chief Kaiser said he put this on back burner to work on police Lexipol portion.

Inventory for OTARMA update

Already discussed

Blessing building update

Trustee Barto messaged Becky Blessing yesterday. She said the family is still waiting to hear back from their attorney.

Bids for repaving Redfox and Woodfox

Trustee Barto says they put it out for bid two weeks ago. Have received eight responses so far but they need some more time. Extended it to September 23, 2022. Will discuss at September 27, 2022 meeting.

Shoreland Park playground equipment

Leo says that when it was ordered they told us it would take ten weeks to get in. We are two weeks in. Check is on its way from insurance company.

New Business

New police car

Trustee Barto spoke to Deputy Chief Hart earlier regarding what cars police department currently have. When working on the budget for next year would like to make plans to get a new one. Can look into using money that is received from Govdeal sales to put towards purchasing new car.

Public records request for 911 calls

Trustee Schlachter ask Chief Kaiser how people go about requesting copies of 911 calls. Trustee Schlachter says she knows it has to go through Michele, Fiscal Officer. Chief Kaiser replies I am not sure why it goes through her she doesn't keep the police records. Trustee Schlachter replies but the fiscal officer has to log public records request in and make sure the request is followed through. If Michele gets a request she forwards it to Chief Kaiser, then they can get the information together and get it to the person who is requesting it. They can pull the recordings now.

WTPD jurisdiction on interstate

Trustee Barto ask Chief Kaiser if he is aware of the House Bill that has passed in Ohio. Chief Kaiser says he doesn't think it passed yet. Trustee Barto states according to this print off it goes into effect September 23, 2022. Chief Kaiser wasn't aware of it. Township has a small portion of 75 north and south that they have jurisdiction on.

Trustee Barto sees a lot on the township police logs that we are having a lot of traffic stops on the on ramps to the interstate. Trustee Barto wants Chief to take a look at this.

Patrol for Shoreland School

Trustee Barto ask what the plan at Shoreland School is. He sees from logs that our police are spending a lot of time over there. He knows the first few days of school they were needed to make sure the flow of traffic was working but doesn't think we need to be over there all the time.

Trustee Schlachter ask how many officers we have over there through the day. Chief Kaiser replies anywhere from 1 to 3 officers. He likes his officers to show up and be visible. Trustee Schlachter doesn't think we should have our officers over there all the time. She knows it's nice to have that patrol but that does cost township when officers are over there and not patrolling in the township. Is surprised there isn't someone there that the Washington Local Schools can pay for. Would free up our officers from going over there. Would be nice to have their own resource officer there that the school would pay for. Chief Kaiser says they have talked about it. Karen Mayfield states it is a problem that they are aware of and are working on. She has had conversation with Chief Kaiser, Kim Dedo, Dr. Anstadt and Theresa Morris. They are all working together to pull resources. There will be a conversation regarding pursuing grants to see if there is any opportunity to do so on the schools end to provide for an officer to be at the school.

Police overtime

Trustee Barto ask Chief Kaiser who is handling the schedule? You, Eric, both of you? Chief Kaiser replies Eric is in charge of the schedule. Trustee Barto replies I know you run into situations or there are unforeseen things that come up that cause overtime but last week there was an incredible amount of overtime. Chief Kaiser replies I didn't see an incredible amount. Is any of its OVI hours? Leo says yes there was a lot. Trustee Barto asks what about the part time officers that are supposed to work. Like Dave Bacon, I don't see that he has worked in a while. Having part time officers and scheduling them would help with the overtime but we are not seeing that happening. Part timers are supposed to work a minimum of 24 hours a month. Chief Kaiser replies sometimes they just can't work they have to put their main job first. Trustee Barto replies

I understand that but if they are not able to ever help us and it causes overtime maybe we should look into hiring more part time officers and have them be available when we need them not only when they want to. We need them to be able to fulfill our needs. That doesn't help your budget all overtime. Do you have any leads or any applications of anyone that we could possibly bring in? Chief Kaiser replies yes, I have a couple resumes. Trustee Barto asks him to share those with them to find some more help. The overtime is affecting your budget. Trustee Schlachter ask Leo to check on that overtime. Says they only are allowed 20 to 25 hours a month for OVI not check point just OVI.

Towing and storage fees

Trustee Barto says to Chief Kaiser I know you said that Thrones has raised their towing rates and you want to raise your fees. Chief Kaiser says the fee is \$165.00 and out of that we pay Thrones \$85.00 and then our storage fee is \$20.00 a day. Chief Kaiser would like to raise the fee \$20.00 from \$165.00 to \$185.00 for tow. Chief Kaiser says that Toledo Impound charges a lot more because they use other tow companies besides Thrones and Thrones gives us a better deal because we solely use them.

MOTION: Raise tow impound fee from \$165.00 to \$185.00 per tow effective October 1, 2022. Storage fee will remain the same at \$20.00 a day.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter yes, Mr. Barto yes, Mr. Schuster yes.

Entrance mats for administration building

Discussion - Trustee Barto has breakdown of prices and places that were called. Have rates for service that will come pick up mats and clean them and leave clean ones each time. Trustees want to do more research on looking for cheaper mats.

2022 Budget Forecast

Trustee Schlachter said she went through it and she talked to Michele about it because we have to certify funds for the Creekside Project sent out via email for review. The property tax that came in was about \$9,200.00 short this year and will be about \$8,00.00 short in the inter-governmental. So next year when we go to do the budget for 2023 whatever the county sends us which Michele did send, I have to look at it.

There are fees involved and we have not been accounting for those so we have to do an analysis from what the county says is actual and we can do by a percentage and make sure we reduce the revenue down for this upcoming year to make sure we are closer. Usually, we take our revenue and build our expenses and if we over state our revenue then we are going to be off.

Decide on the monies to be certified for Fullers Creekside Project

Trustee Schlachter states we have to certify \$305,000.00 and 21ish is coming back from the county. We have to pull about \$282,000.00 out of our funds. After doing forecast of where I think the balances are going to be I would suggest taking \$5,000.00 from the 2011 account, taking \$175,000.00 from 2021 account, taking \$100,000.00 from 2031 account, taking \$5,000.00 from 2231 account and taking \$20,000.00 from ARP account. That would give us \$305,000.00. Leo states don't forget you already spent \$17,000.00 of that 21 you're getting back for sidewalks. Trustee Schlachter replies yes so, we have to allocate it this way. We have to come up with the whole \$305,000.00 because we have to certify it then we have to encumber it. Now we will have more money coming in for the Road Levy next year. The project is not going to happen overnight. They will have to put it on their list. Did she say when? Trustee Barto replied 2024. Trustee Schlachter said there will be a whole other year of Road Levy coming in. Michele said that Sarah Rowland mentioned to her that she estimates a little high it might come in a little lower than that. But if it is anything above that her estimates are really close it would be within \$2,000.00. She also bases it on a percentage that the product may go up. Michele said that Sarah also said that when we certify it's not going to be written in stone that we have to take it out of those funds that were certifying it. We just have to make sure we are good for that amount. We can move around as long as we have money to back it up. If estimate comes back higher then what we or she anticipated and we feel like we can't afford to do it they can back some of the project where we don't have to do a road to meet our expenditure cost. Or if we cancel out of the project all together, we could incur penalties and points that may cause us not to get funding again in future for next time we may apply for it. Trustee Schlachter states we will be tight in those accounts but this isn't happening until 2024 so more money will come in. We just have to certify that we have the funds. Michele and I did discuss this.

Trustee Barto ask Michele if she's comfortable pulling it from where their suggesting pulling it from?

Michele replies we only have so much to work with. It's going to have to come from one place or another. With Red Fox and Wood Fox on top of it it's all going to be gone. Trustee Barto replies well unfortunately we are cleaning up messes that are from many years in the making. It's going to be tight but the residents in the end are going to have roads that are happy to drive on and have no pot holes. We have to invest in this the roads need it bad. Michele says no motion or resolution needs to be done per Sarah Rowland. Just needs certified.

Purchase of new mower

Discussion on purchasing and repairing lawn mowers for Road/Parks Departments.

MOTION: Approve purchase of one new 72" Grasshopper Lawn Mower from Buck & Knobby Equipment Co. not to exceed \$14,300.00. Funds to be split between Roads and Parks Fund 2031 and 2194.

Mrs. Schlachter moved; Mr. Barto seconded.

Roll Call: Mrs. Schlachter yes, Mr. Barto yes, Mr. Schuster yes.

MOTION: Per Chief Kays request accept resignation from Abigail Zunk from the Fire Department effective September 13, 2022.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster yes, Mrs. Schlachter yes, Mr. Barto yes.

Chief Kay

Would like to say congratulations to probationary fire fighter Michael Roberts he just passed his EMT Certification Class.

Rob Rudski, probationary fire fighter is currently going through Fire Fighter I training, two nights a week, three hours per night.

These training hours are volunteer hours. Members do not get paid to take these classes. They do it on their own time to fulfill the obligation to provide service to our community.

MOTION: APPROVE SUPPLEMENTAL APPROPRIATIONS, BLANKET CERTIFICATES, PURCHASE ORDERS AND CHECKS NUMBERED 49698 TO 49736 & ELECTRONIC PAYMENT NUMBERED 584 TO 634 TOTALING \$73,002.17.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto yes, Mr. Schuster yes, Mrs. Schlachter yes.

AND \$27,385.01 FOR ACCOUNTING AND \$45,617.16 FOR PAYROLL.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster yes, Mrs. Schlachter yes, Mr. Barto yes.

Resident

Bob Futey

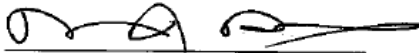
Would like to thank you for helping clean up the area by my parents' house. They appreciate it. Also am concerned about the traffic that leaves the park. Is it possible to put up a few signs letting them know there are kids around there and to slow down.

MOTION: Adjourn meeting at 8:12 P.M.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster yes, Mr. Barto yes, Mrs. Schlachter yes.

Approved by:



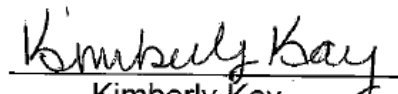
Don Barto



Mark Schuster



Kellie Schlachter



Kimberly Kay