

Don Barto

Meeting report 9/13/2022

Continue working on list for police policies/procedures handbook

Meeting with Leo and Chad Klavinger to go over job duties for roads supervisor position

Daily updates with Leo regarding management concerns and decisions

Prepare bid notice for advertising in newspaper, worked with Kim for final draft of ad to submit for newsprint

Attended special meeting requested by fiscal officer

Kellie Schlachter – Trustee Report – 9/13/22

- Worked on analysis of 911 and current budget
 - Reviewing calls for AsstTPD, OVI hours and 911 costs, and Traffic Stops (Twp vs Toledo)
 - Waiting to review 2021 and 2022
- Numerous updates to website
- Worked with Neon Goldfish on shelter house page
- August Newsletter – create, send out, add to the website
- Worked on police log excel spreadsheet to help with XLookup and Indirect formula
- Prepared for and attended Special Meeting
- Reviewing reports and budgets for 2022 and 2023
- Conversation related to the township with TA

Leo Britton Township Administrator/zoning

Report 09/13/2022

New check being issued for shelter house for playground equipment (slide/rockwall).

Hand dryers are being sent back they were installed incorrectly causing sensor to be out of align.

Met with 3 contractors for road paving bid.

Worked with Chad Klavinger on his transition to Roads Superintendent.

Numerous zoning calls from contractor issues to blight.

Sent out 10 blight notes.

Curbs will be installed at 2611 Shoreland on 9/10/2022.

Gave out 0 permit.

Filed appeal on Terry Picking BWC claim. Thanks, Kim, for all your help.

Ordered key box for key project.

Ordered emergency key box for shelter house.

Worked with John Borrel on Raintree Village.

Received 3 chapters of Lexipol from the police department.

2 public records requests for appraisers for Raintree Village.

Talked to county about zoning of raintree village for the appraiser requests.

Received fully executed document for sale of Ferguson property.

Angela Harding waiting on removal of lein state had on it will take 14 days expected on 20th.

Have vendor coming out to look at back door leaking.

1 hour IT (reset to reset the Norris network as their ups died and took down police network).

Virus questions and walk through of the Norris systems.

Talked to Trustees to keep up to speed.

09/08/2022 For Tuesday, September 13th meeting:

OTARMA Inventory Lists

All Departments submitted their inventory lists and they were forwarded to Mark who is handling the inventory.

Volunteers

We are pleased to welcome the volunteers who have formally applied to help organize the records in the records room. Faithful Performance of Duty coverage has been added to our insurance, background checks have been completed, educational materials along with volunteer & record policies have been given, acceptance letters have been sent and their oath is to be taken. No cost has occurred to the Township or to the volunteers for the additional coverage of our insurance.

Streetlight Assessments

We have lowered the assessments needed for paying for the lighting of the streetlights next year since there is a surplus in this special fund. A resolution was approved in our special meeting and was sent to the County. Overall, approximately \$10,000 less will be assessed compared to last year. Some of the savings is due to the new LED lights that were installed.

2023 Budgets

Monthly budget reports have been submitted to the Dept Heads and Township Administrator. Soon we will need to create next year's budget amounts.



FIRE and RESCUE DEPARTMENT

Ronald Kay-Fire Chief

Report for Tuesday, September 13th, 2022

- 13 new Motorola APX 6000XE portable radios programmed and placed in service on 9/6/22.
- Chief Kay attended the LC RCOG 911 meeting with Lucas County Fire Chiefs on 8/31/22. WTFD will no longer be lead first responder for water rescue incidents in Maumee Bay-Turtle Island area. Toledo Fire & Rescue will now be lead agency for emergency incidents in this area of Maumee Bay.
- Chief Kay and Medic 72 crew monitored first fire evacuation drill at new Shoreland school on 9/1/22. Evacuation procedure went very well.
- Probationary firefighter Rob Rudski started basic Firefighter I training this week.



Report for Township meeting September 13, 2022

We have been very visible at Shoreland School and helping with traffic control issues and parking complaints.

Noris has completed our network, internet and computer upgrades.

Noris security has completed their bi-annual audit with our agency for the Criminal Justice Information System. CJIS. They will audit our Leads in two weeks.

Have been working on Lexipol (Policies and Procedures)

Will be having rifle training with all officers on October 8, 2022

Filing for the BWC grant to get reimbursed for the purchase of two bullet-proof vest for new officers. This grant is a 25/75 percent match. We pay 25%

An unclaimed vehicle 2017 Ford Escape from the impound lot was sold at auction for \$11,000.

Requesting the board to approve raising the tow and storage rates for the impound lot. Thrones towing just raised their fees to \$85.00 for us.

ROAD DEPARTMENT REPORT

SEPT 13, 2022

Put down 6 loads of mulch 011 Monday {24 cubic yards}.

Put in no parking sign project.

Called contractor for Shoreland school and informed them that one of their crossovers is sinking.

Received a call from a resident on Shoreland and notified me that Columbia gas repaired a line in the street there is a sink hole developing. Notified Columbia gas.

Installed drain pipe behind garage to prevent flooding of neighbor's yard. Finish Checked out a tree at 6222 Windamar, needs to be trimmed only, not removed have to get estimate.

Working on back hoe.

Cleaning up Blessing area around back garage.

Cleaned up mess up at Brendmar court.

Contacted county once again about the sink hole on Patriot. Sarah said she contacted sanitary again on aug.11. she will contact them again for me.

RC mowers demo has been postponed. They said that they will come out and do a demo for us at a later time.

Called Rudolph Libbey about the pothole and standing water after it rains at Shoreland school.

Started to move grindings at Shoreland Park.

Went to ace hardware to have keys made for Chad and Shelly (gate key and office door key)

Replaced tire on Back Hoe.

Picked up grasshopper from Buck & Knobby.

Started to change oil in Leafvac. Nobody had filters that I needed. ordered them will be in Friday.

Trimmed trees in park and cut grass at park.

Shelter House

Report 9/13/22

The hall was rented every weekend in August.

Bought the paint for the hall. The painting of the hall will begin Monday 9/12/22 and will be done by 9/16/22.

Met with electrical contractor several times and light switches are now all working correctly.

I will schedule the cleaning of the floors once the painting is done.

Met with Chad about replacing light bulbs and ceiling tiles at the hall. We also talked about replacing filters on the HVAC and maintenance of the units, possible maintenance contract.

Hand dryers were checked out and are being returned to us as they found nothing wrong with them except possibly the length of the screws that was used to install them which could interfere with the sensors. Talked with Chad about installing them once they are returned.

I am booking rentals for next year, especially the summer months, if you need a date, you should call now to see if it is available.