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REGULAR MEETING AUGUST 23, 2022

Mr. Barto called the meeting to order at 6:01 p.m.
Mr. Barto moved; Mrs. Schlachter seconded.
Roll Call: Mr. Barto yes, Mrs. Schlachter yes, Mr. Schuster yes.

Pledge of Allegiance

Fiscal Officer - Michele Nowakowski

Township Administrator - Leo Britton

Department Heads Present

Fire - Chief Kay

Police – Chief Kaiser

Roads Manager - Rick Phillips

**MOTION: APPROVE MEETING MINUTES FROM REGULAR MEETING
August 9, 2022.**

Mr. Barto moved; Mrs. Schlachter seconded.
Roll Call: Mr. Schuster yes, Mr. Barto yes, Mrs. Schlachter yes.

Trustee Barto

Trustee and department heads reports can be found online at Washington-twp.com. If you have any questions about them, please direct them to the department heads.

UNFINISHED BUSINESS

Discuss moving Deputy Chief Hart from hourly to salary

Trustee Barto will get with Eric to see when he wanted to give presentation to trustees. Need to get off the unfinished business list. Need to get resolved.

Update on park sidewalk replacement along Rounding River

Trustee Barto ask Trustee Schuster status. Trustee Schuster said it was quoted as a three-foot-wide sidewalk in width. He thinks the requirement has to be four-foot-wide. Trustees are in agreeance that they want to put sidewalks in. Just need to figure out where money is coming from. The quote Trustee Schuster received was around \$16,500.00, \$17,000.00. Would like to have it done before winter. Would consider using ARP money. Trustee Schuster said he spoke with them and he suggest making some areas 6 inches thick where there may be vehicle traffic coming through. Trustee Schuster said they would do it for the same price if we wanted to bump some areas up. Overall, four foot in width and 520 feet long. Trustee Schuster stated the quote was for approximately 2080 square feet to tear out and replace. Trustee Schlachter wants to have Trustee Schuster bring the actual quote to next meeting and they can make a decision and finalize it then.

Update on police/fire Lexipol

Chief Kay states fire is done with theirs. Changes from prosecutors' office have been made and uploaded for trustee's approval. Chief Kay said once approved by Trustees they will then begin training the staff on them.

Police – Leo met with Chief Kaiser they have a plan together to get it done. Leo printed off the policies and procedures so Chief Kaiser can go through it that way instead of on the computer. Would like Chief Kaiser to be done with his by October 15, 2022.

Update on Govdeals listings for police and roads

Police have the 2017 Ford Escape online on Govdeals now that was just posted today price is already at \$9,000. Trustee Barto ask Chief Kaiser if they have got anywhere with the titles on the other two trucks that they want to put on Govdeals. Chief Kaiser says there is a few more things they need to get before they can post.

Update on inventory for OTARMA

Trustee Schuster gave update of departments status on inventories. Rick, Chief Kaiser and Chief Kay, all got theirs over to Michele. Leo is going to update the general inventory. Will be down by September 1, 2022.

Update on roads paving issues

Trustee Barto said regarding the area over by Holliday and Shoreland he ended up emailing the Townships Attorney John Borell about it. He is going to call the County to see if he can get anywhere with them. Trustee Barto ask Rick what the estimate for \$3,000.00 was for. He replied \$1,500.00 was for the large area at Shoreland and Holliday and rest was for the lower end and that was \$1,500.00. Trustee Barto asked what was that for patching or repaving? Rick replied spraying. Trustee Barto says that seems like a lot. Rick said he will have him call Trustee Barto and explain to him what he plans to do.

Update on park slide

Leo says OTARMA approved for insurance to cover \$11,600.00 for damaged rock wall and slide, \$500 deductible was taken off the top of the check ended up being \$11,161.00. Went with a upgraded slide with cover to prevent from kids riding their bikes up it. Ten weeks out for getting items. Includes removal of old equipment and includes removing and replacing concrete. Trustee Barto thanks Leo for suggesting looking into seeing if insurance company would cover damaged items.

RESOLUTION #46:22: TO CREATE A SUPPLEMENTAL APPROPRIATION OUT OF THE PARKS CAPITOL ACCOUNT 760 FOR \$11,492.42.

Mrs. Schlachter moved; Mr. Schuster seconded.

Roll Call: Mrs. Schlachter yes, Mr. Barto yes, Mr. Schuster yes.

MOTION: ORDER FROM GAME TIME PLAYGROUND EQUIPMENT THE ROCK WALL AND THE SLIDE TO REPLACE THE DAMAGED ONES AT SHORELAND PARK IN THE AMOUNT OF \$11,492.42.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto yes, Mr. Schuster yes, Mrs. Schlachter yes.

Michele states once she gets a purchase order for that she will let Trustees know and then the order can be placed.

Update on Blessing Building

Trustee Barto received a text message from Becky Blessing saying they talked their attorney and he is drawing up some kind of paper work that he is going to send over for Trustees to review. Have not received anything yet.

Discuss master key box and rekeying

Trustee Barto said it is Ohio Code that we have a master key box on the premises. In it should be an extra key for anything that we own that needs a key. This is used for emergency's if someone loses a key where we can go to have a backup one. Need to make list of everything we have a key for to make sure we have a backup.

Update on volunteers helping with records retention

Michele received some applications and is in the process of completing it according to policy.

Trustee Barto asked Chief Kay about Knox Boxes in the township. Chief Kay is going to check with Chief Yunker he started to work on that project. Fire department sent out letters to area businesses in the township if they would be interested in having a Knox Box for their business. No one responded. Shoreland School has one in place. They are nice to have so when the fire department shows up for a call at the property and the key holder is not there it allows the fire department to enter using a key instead of damaging the structure.

Update on 5952 Villamar property

Leo states there is a letter that John Borell sent for Trustees to sign. Its exactly what was stated at the appeal. Once signed the buyer is ready to close.

Update on Raintree Village Park

Leo and Chief Kay went through trailer park with gentlemen from Commerce Department. Management met them over there. They are sending out about 30 letters to lots that have blight issue. We will be sending out notices as well. If we go in and clean them up, we can put expenses on their taxes. Chief Kay will be working on the hydrants over there. Chief Kay reached out to the State Fire Marshalls Inspection Office on best course of action they suggested to have the trailer park management make sure the hydrants are tested annually and flow tested every five years. Management is willing to comply with what they have to do. They will have to go out and find a company that is certified by the State of Ohio that can work on private fire hydrants and fire maintenance. The State Fire Marshal advised us not to go in and do it ourselves because of the liability factor.

Michele Nowakowski – Fiscal Officer’s Report

Custodial Account

I received the approval from the Auditor of State’s office for the new fund needed to “pass through” the money we will be receiving for the PACE Special Energy assessment.

I will be setting up this new fund ahead of time to be ready for when we receive the assessed funds.

9-1-1 Regional Council of Governments (RCOG) Cost

This year cost was subsidized at 100% by Lucas County, so the total due was \$0. Invoices were received showing a breakdown of the annual average total incidents for EMS, fire and police. They include 4,050 in all.

- EMS: 413
- Fire: 474.75
- Police: 3,162.25

Our proportional share was 0.7046% of the Lucas County 911 RCOG Operational Budget. Our cost for 2022 would have been \$96,230.69. This averages out to \$23.76 per incident.

Lucas County states our proportional share for 2023 will be 0.7336%, up .0290% from this year. We will be billed annually. Lucas County will approve their final budget in September. We should receive our invoice in

October that is due in December 2022 for the 2023 fiscal year. Lucas County will be subsidizing our share at 50% for fiscal year 2023. If this is the case, we will need to increase appropriations for Police to pay the annual bill for 2023. Currently we have \$30,000 encumbered for Police share. We will need to increase it at least \$10,000, possibly more, if the operational budget increases.

Records Policy Poster & Acknowledgment

O.R.C. 149.43(E)(2) says the township shall distribute the public records policy adopted by the township under O.R.C. 149.43 (E)(1) to the employee of the township (township fiscal officer) who is the records custodian or records manager or otherwise has custody of the records of that office. The township shall require that employee to acknowledge receipt of the copy of the public records policy. The township shall create a poster that describes its public records policy and shall post the poster in a conspicuous place in the township's public office.

-A written acknowledgement of receiving the policy has been placed in the binder by the front door and a poster has been hung for display. Our policy is also posted on our township's web site.

Michele wants to state how important it is to have the change of status forms done for employees when one is required. Please make sure these are being done.

COVID Tax Credits

IRS sent us a letter stating that they are disallowing credits we claimed on our 941's in 4th quarter of 2020 & 1st quarter in 2021 tax periods. They will be sending us an invoice to pay.

Trustee Barto ask Rick if he has something he wanted to say. Rick states the mulch is now all done at Shoreland Park.

Rick said he received a call from Toledo Edison regarding his interest in putting in a street light at the entrance of Villamar Park and they said they would have to sink a pole because there is too many things on the pole there now. The cost would be \$4,500.00. Rick would like to just put a pole up and put a solar light on it.

Rick wanted Trustees to know that new road/park employee Parker Griggs is doing great job.

Rick wanted to say there is one thing that has been bothering him a lot. He doesn't want people asking questions about things to his crew members. If anyone has any questions ask him. Trustee Barto ask who are you talking about. Rick doesn't want to say any names. He says they know who they are. Trustee Barto states I don't know who they are you started this who are you talking about? He replies Leo. I just want him to come to me if he has a question and I don't want to be talked down to. Trustee Barto ask Chief Kaiser if he has been talked down to from Leo. Chief Kaiser replies that's not fair to put someone on the spot like that not at a public meeting. Trustee Barto says to Rick, I told you this before I am Leo's boss and if Leo comes to you or anyone else on your crew and asks them something or tells them to do something it probably came from me. Trustee Schuster states he talks to employees on the road crew all the time. He will stop and talk to them. He didn't mean to offend anyone.

Rick called Bob Cat today regarding lawn mowers that they ordered. They are still having problems getting engines/motors to build mowers. They said they are still at least 60 days out.

Small mower needs to be put on Gov deals.

Rick to find out how much it will cost to fix mower we have and cancel sale of mower that was ordered.

NEW BUSINESS

Trustee Barto would like to put road paving out for bid in paper per ORC.
Discussion

MOTION: TO PUT OUT FOR BID VIA THE NEWSPAPER JOB TO REPAVE REDFOX AND WOODFOX.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll call: Mr. Schuster yes, Mrs. Schlachter yes, Mr. Barto yes.

MOTION: APPROVE LAURA WISHART TO FILL IN WHEN NEEDED FOR KIM KAY, ELECTED OFFICIALS' ASSISTANT, AT A PAY RATE OF \$14.00 AN HOUR AS OF AUGUST 8, 2022.

Kathy Pinkert will be primary fill in. Laura will fill in if Kathy is not available.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter yes, Mr. Barto yes, Mr. Schuster yes.

MOTION: TO APPROVE MARK SCHUSTER II TO PROBATIONARY PAY-PER-CALL FIRE FIGHTER.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto yes, Mr. Schuster abstain, Mrs. Schlachter yes.

MOTION: APPROVE HIRING OF AUXILIARY PTLM. JACQUELINE CRAPSEY TO PART TIME POLICE OFFICER AT A STARTING PROBATIONARY RATE OF PAY \$19.00, EFFECTIVE AUGUST 22, 2022.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster yes, Mrs. Schlachter yes, Mr. Barto yes.

MOTION: APPROVE PARKER GRIGGS FOR PART TIME ROADS/PARK DEPARTMENT GENERAL LABOR. EFFECTIVE AUGUST 16, 2022 AT A PAY RATE OF \$11.50 AN HOUR. 90 DAY PROBATIONARY PERIOD. TO BE PAID OUT OF WHAT DEPARTMENT HE IS DOING THE WORK FOR.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter yes, Mr. Barto yes, Mr. Schuster yes.

MOTION: APPROVE TO SCRAP/DISPOSE OF MOTORCYCLE FROM THE POLICE IMPOUND LOT THAT IS UNTITLED AND PUT TOGETHER IN PIECES WHICH IS DEEMED JUNK.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster yes, Mrs. Schlachter yes, Mr. Barto yes.

RESOLUTION #47:22: UNDER OHIO REVISED CODE 505.108 POLICE DEPARTMENT TO DONATE UNCLAIMED CLOTHING TO WASHINGTON LOCAL SCHOOLS.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll call: Mrs. Schlachter yes, Mr. Barto yes, Mr. Schuster yes.

RESOLUTION #48:22: BLIGHT CLEANUP 842 TRAGLER, TOLEDO, OHIO WASHINGTON TOWNSHIP, LUCAS COUNTY. NOTIFYING LUCAS COUNTY AUDITOR TO ENTER ON THE TAX DUPLICATE THE CHARGE OF \$1,989.00 LISTED FOR THE INDIVIDUAL PROPERTY TO BE A LIEN ON PROPERTY COLLECTED AS OTHER TAXES AND RETURNED TO THE TOWNSHIP GENERAL FUND.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter yes, Mr. Schuster yes, Mr. Barto yes.

RESOLUTION #49:22: BLIGHT CLEANUP 2938 JASIK, TOLEDO, OHIO, WASHINGTON TOWNSHIP, LUCAS COUNTY NOTIFYING LUCAS COUNTY AUDITOR TO ENTER ON THE TAX DUPLICATE THE CHARGE OF \$1,374.50 LISTED FOR THE INDIVIDUAL PROPERTY TO BE A LIEN ON PROPERTY COLLECTED AS OTHER TAXES AND RETURNED TO THE TOWNSHIP GENERAL FUND.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter yes, Mr. Barto yes, Mr. Schuster yes.

MOTION: APPROVE SUPPLEMENTAL APPROPRIATIONS, BLANKET CERTIFICATES, PURCHASE ORDERS AND CHECKS NUMBERED 49674 TO 49697 & ELECTRONIC PAYMENT NUMBERED 550 TO 583 TOTALING \$92,806.24.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto yes, Mr. Schuster yes, Mrs. Schlachter yes.

AND \$56,949.46. FOR ACCOUNTING AND \$35,856.78 FOR PAYROLL.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto yes, Mr. Schuster yes, Mrs. Schlachter yes.

MOTION: ADJOURN MEETING AT 7:28 P.M.

Mr. Barto moved; Mrs. Schlachter seconded.

Resident Angela Sobczak

Angela spoke about September being brain aneurism month.

Her mother, Diane Worley, resident of Washington Township for over 40 years, passed away on September 4, 2021 of a brain aneurism.

No symptoms no signs. The State of Ohio did not recognize September as brain aneurism month. Angela contacted Governor DeWine's office every week until she finally got the Proclamation signed. The State of Ohio is now going to recognize September as brain aneurism awareness month. She would like to ask the Townships permission to put burgundy ribbons out in the Township and down Shoreland Avenue on poles to raise awareness. Burgundy is the color for brain aneurism.

MOTION: FOR WASHINGTON TOWNSHIP, LUCAS COUNTY, OHIO TO OFFICALLY RECOGNIZE SEPTEMBER AS BRAIN ANEURISM AWARENESS MONTH.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster yes, Mrs. Schlachter yes, Mr. Barto yes.

Trustee Schlachter asks for a flyer to be able to post on Facebook page. Fire Department is willing to put on the sign in front of fire station for September.

Resident that lives behind Blessing Building garage by tow lot has a complaint about the township fence and gutters that's causing problems for his property. Trustee Schuster would like to see video of the problem he's talking about after the meeting. Trustee Barto said we will make sure we look into the problem.

MOTION: ADJOURN MEETING AT 7:36 P.M.

Mr. Barto moved; Mrs. Schlachter seconded.

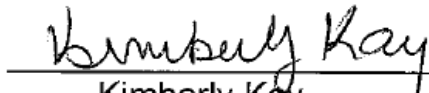
Roll Call: Mr. Schuster yes, Mr. Barto yes, Mrs. Schlachter yes.

Approved by:


Don Barto


Kelle Schlachter


Mark Schuster


Kimberly Kay