

Don Barto

Meeting report 8/9/2022

Continue working on list for police policies/procedures handbook

Met with Blessing family members, working on agreement with them to resolve building title issues.

Answered emails from residents' complaints about roads, trailer park and various other issues

Talked to resident about damaged fence

Worked on letter to send out to residents regarding grass cutting

Reviewed estimates for road repairs needed. Bringing estimates to board for discussion

Investigated who cut out section of slide. Found out Kevin Krischak cut out and is trying to make repairs for us

Met with Rick about various roads projects, getting mulch delivered and spread for playground, bleachers repairs etc

Reports 8/9/2022

Kellie Schlachter – Trustee

- Updates to website and to Facebook
- Create and send job description for TA and Elected Officials Assistant to the Fiscal Officer
- Create and send out the July news letter
- Review roads and parks funds and where wages come out of
- Review IT and Zoning where wages come out of and review 2022 budget
- Analysis on tax revenue again and prepare to be short
- Plan for which funds road repairs can come out of
- Review road repair quotes that came in
- Interviewed Chad for the Superintendent position – Don brought up at the last meeting that this may be a route to take going forward – will bring my thoughts to the board at the next meeting – researching budget and feasibility
- Review parks budget for repairs we have been getting
- Start to work with Leo on the 2023 budget and planning
- Toured Shoreland School
- Leo/Rick met with ODOT Rep at highway. Waiting to hear back on cutting.
- Sent public records request for 911 tapes to John Borell. Been asking Chris since February and am being ignored. It's now been five months.
- Worked with Laura on process for hall rental, credit cards, and calendar updating
- Requested logs for cash handling to audit new process
- Need to revisit floors and painting quotes
- Responded to several resident questions

# Leo Brittson Township Administrator/zoning

Report 08/09/2022

monitoring Urbanski property seems to be on a regular schedule

Found out who cut out hole in slide Kevin Krischak trying to help

Reduced cable bill 60.00 at shelter house.

Working with OTARMA on insurance claim

Working on blight calls not slowing down

Getting quotes from Mason's asphalt for roads

Gave out 2 permits

Checked work at 2 permits to make sure they are ok

Final Check demo of Shoreland School.

Went through walk thru at shoreland school

Electric project at shelter house was completed

Working with John Borell on ongoing blight

Electric project has been at offices will move equipment over this weekend

Met with roads department

Talked to Eric about automating a couple of items to help him with reporting.

Working on OTARMA renewal

Working on my inventory

With Jakes help we now have 12 cameras at the office we are going to add 2 more

Talked to resident about public records request she is still waiting on.

Electricians determined Hand dryers are bad and Laura returned to manufacture who will fix or replace

0 IT hrs this pay period



## FIRE and RESCUE DEPARTMENT

Ronald Kay-Fire Chief

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### Report for Tuesday, August 9<sup>th</sup>, 2022

- Fire Department completed final pre-plan walk through of new Shoreland school on 8/3/22.
- Full-time firefighter Jacob Cook will be attending state fire inspector training at the Ohio Fire Academy (Columbus) on 8/9/22. This certification training is part of implementation of our new fire code enforcement program for the township.

# ROAD DEPARTMENT REPORT

AUGUST 9, 2022

Re-sprayed weeds in Shoreland Heights , Coveview, woodfox, point pleasant way, rounding river and waterpoint court.  
Spread grindings in parking area in park.  
Continued cleaning up shoreline by Shoreland park  
Picked up spark plugs for gator  
Put up barrier on slide at the park  
Cutting grass in Shoreland park  
Cutting grass along Villamar  
Met with state about cutting behind homes on Bahiamar. Will submit to the powers to be. Told me it may be a month or 2 before any action will be taken. Said first step is to saturate area with weed killer. Most of the area will have to be done by hand because of the steep ditch.  
First energy called me and informed me that the street light to Villamar park will become a reality.  
Went to menards picked up contractor garbage bags and a chemical to put in the paint to harden it up.  
Sprayed alexis place for weeds.  
Cut grass in alexis place. Silver, Stickney, along omar and omar park.  
Picked up supplies a menards, garbage bags and paint hardener for waste paint (park)  
Called bobcat of Toledo for status report. Has not returned call yet.  
They called me and said that they sent a couple e-mails to me, never came thru to me  
Moving the gate and fence at blessing  
Gate has been moved and re-installed at a different location.  
Removing fence and poles.  
Getting rid of old guard rail posts.  
Making up schedule for cleaning up the dead end streets along Shoreland.  
Installed solar street light over the door new overhead door in the garage.  
Brought hand dryer to the park.  
Called mulch king to see if they have a quote ready for us.  
Called city sign shop to see if we can purchase signs from them. Person that answered phone said that they don't sell signs  
Called county sign shop, ordered signs should be done on the 16th  
Finished taking down fence at storage garage.  
Cut up long pieces of pipe and put in scrap pile  
Inquiring about new fence screen material for lots  
Cut grass  
Picked up debris at raintree and alexis  
Ordered mulch for park. Delivery on aug. 11 or 12  
Getting prices for fencing block material. Have to measure how much is needed.

8/5/2022

#### Report for Shelter House

Met with painting company to get quote for repair and painting of shelter house. Still waiting for quote.

Sent authorization to Roofing company to get repairs scheduled for hall.

Met with renters, cleaned hall.

Organized and cleaned storage cabinets at the hall.

Meeting with Shelly and Kim and Huntington bank regarding Clover credit card account.

Met with electrician to install motion sensor lights at the hall. Attempted to repair hand dryers in bathrooms. Not able to repair. Contacted company and will return them to repair or replace them.

Contacted previous painting companies that we received quotes from regarding their quote. Waiting on revised quotes.

Looking into replacing soap dispensers, getting prices.

Completed inventory for shelter house and turned into Shelly.

Started on inventory for park garage.

**W.T.P.D. Report for meeting on 8/9/22**

**: Several officers took advantage of the tour and training provided at the new school. All involved were impressed and it was time well spent.**

**: Vehicles listed on GOVDEALS should have the sales completed by Tuesday 8/9/22. Three other vehicles will be prepped and listed after additional title issues are resolved.**

**: The NORIS upgrade is nearing completion as the work on the downtown end is wrapped up.**

**: Thrones has raised their tow rates to \$ 85.00 per tow effective 8/1/22.**

**: Annual training updates were held with each officer and we are on track for the mandatory continuing education requirements for 2022.**

**: Will ask the trustees for a motion to donate a large quantity of unclaimed clothing to The Washington Local Schools Clothing Closet program. This is unclaimed property from a completed investigation and are all new brand name clothing items.**

**Respectfully Submitted,**

**D/C E. Hart # 2**

**8/5/22**