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REGULAR MEETING MAY 10, 2022

Mr. Barto called the meeting to order at 6 :02 p.m.

Motion to start the Meeting.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto yes, Mrs. Schlachter yes, Mr. Schuster yes.

Pledge of Allegiance

Department Heads Present

Representing the Roads & Parks - Rick Phillips

Representing Fire - Assistant Chief Yunker Chief Kay is working

Toledo Fire

Police – Chief Kaiser

Zoning – Leo Brittson

Fiscal Officer

Michele Nowakowski

MOTION: TO ACCEPT BRYON MCINTOSH RESIGNATION FROM THE PARKS AND ROADS DEPARTMENT SUPERINTENDENT POSITION EFFECTIVE APRIL 29, 2022.

Mr. Barto moved; Mrs. Schlachter seconded

Roll Call: Mrs. Schlachter yes, Mr. Barto yes, Mr. Schuster no.

Trustee Barto announced that Mr. McIntosh would like to say a few words. Bryon McIntosh spoke.

Trustee Barto stated on behalf of the Washington Township Board of Trustees and I believe this entire Township thank you for your service and dedication over the years.

Pause for cake.

**MOTION: APPROVE MEETING MINUTES FROM REGULAR MEETING
April 26, 2022.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster yes, Mrs. Schlachter yes, Mr. Barto yes.

Don Barto – Trustee

Met with Mike Pniewski to inspect creek erosion behind resident's house by David and Blessing they have agreed to take care of it for us. They said it is something that we can use that Water Fund. Just waiting to hear back from him. They have to figure out how they are going to get down in there.

Finished inspecting all the Township roads and mapping out which ones need repaired. Received an email back from a call I put into Monroe Asphalt to get estimates to get roads repaired/repaved. They said it will take about a week to get estimate for us.

Met with a few residents regarding issues with the roads. Working on numbers to see how we can afford getting these issues taken care of.

Set up shelter house and attended special meeting last week.

Asked Washington Local School Board to donate Shoreland Elementary playground equipment to the township, they have agreed. Thanks to Mrs. Mayfield for her help in getting me connected with Kadee Anstadt. They have agreed. There will be a two-week window the first part of June to get it out of there. I will be looking for volunteers to give us a hand with that and get it moved over to Shoreland Park and replace some of the old equipment.

Walk through inspection of Shoreland Park working on a list of things that need attention. Met with Rick Phillip to go over some things that need attention.

Kellie Schlachter – Trustee

Report is online

Will be leaving meeting at 7:00 tonight to attend a work-related call I have to be on.

Will be attending a 911 meeting Wednesday.

Shelly Nowakowski – Fiscal Officer

New Policy

The new credit card processing policy has been sent to our Prosecuting Attorney, for review, before being approved by our Board.

Shelter Park Contract/Forms

The suggested revisions to our shelter park contract and rental form will need approval, before being revised and then submitted to Neon Goldfish for upload.

Would like to start the Records Commission. I am still waiting on some schedules. Trustee Barto ask whose are you still waiting on? Chief Kaisers right. Michele replies yes. I don't want to keep delaying it. Once it is turned in it takes about 120 to process once it leaves our hands after they receive it. It takes 60 for Ohio History Connection and then they transfer it to Auditor of the State.

Still waiting on clarification on the utility split for the electric on the second building for the Shoreland address. Trustee Barto states what we are going to do after talking to Kim is add both bills together for the electric and then split it the 60 fire, 20 police, 15 administration, 2 ½ roads, 2 ½ parks. Do not go back and reallocate just moving forward do the above split.

Resolutions

- 1) Special Assessment for Energy Improvement Projects

Fund Balance History & Future Outlook for our Township

I compiled data and created numerous reports looking back at 8 years of our township finances. Revenue and expenditure graphs & reports have been created to show at a glance where our Township stands in each Fund.

I am also working on a cost analysis from the changes made between Blessing and Shoreland offices with shared expenses.

OTARMA Insurance

Requested quotes from OTARMA for added cash coverage.

Medical Insurance Coverage Costs

In our last meeting, RJ from Savage Assoc. presented our current choices for upcoming medical insurance coverage for our employees who are eligible. For a renewal with our current network: MMOH, it would cost quite a bit more. However, to my surprise, if we switch to UHC or Anthem it would be a decrease in expense. The plan and the network chosen will determine our savings. Currently we have 10 employees receiving coverage.

Records Commission

All department's retention schedules have been requested by May 6th. They need to get ready for submission.

I would like to set a date to proceed with the Records Commission so we can start the process of approving them with the Auditor of State. This process takes approx. 120 days once Ohio History Connection receives them.

Leo Britton – Zoning

Numerous calls on blight followed up on them.

Spoke to Urbanski's regarding their property across from Rudy's Hot Dog regarding their grass. He said somebody will be out there on Thursday to cut it.

Talked to Land Management Company they will be putting curbs back in at 2611 Shoreland.

Talked to Sanitation Department about cleaning up area next to Villamar Park.

There is a tentative date scheduled for June 13 for Shoreland School to be torn down. I sent them the application but I have not heard back from them yet with a confirmed date. When I talked to them, I mentioned to them to be cautious of wet lands next to it.

Submitted 10-day Resolution for cleanup.

RESOLUTION #23:22: BLIGHT 10 DAY RESOLUTION RAINTREE VILLAGE, LOTS 297, 299, 322 WALNUT LANE.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll call: Mr. Schuster yes, Mr. Barto yes, Mrs. Schlachter yes.

Mr. Britton spoke to John Borell, our prosecutor, he said if there is someone physically living in the trailer, we can send a notice to them as well as the manager of the trailer park. Chief Kaiser doesn't think we have jurisdiction in the trailer park to do anything about the conditions. Trustee Schlachter states that John Borell says we do.

Trustee Barto was contacted by Channel 13 News regarding doing a story on the condition of the trailer park. There are residents that live in there that are sick of the conditions in there.

Assistant Chief Yunker – Fire Department

Department will be hosting a Firefighter/EMT Recruitment open house on June 18th from 11:00 AM to 1:00 PM at the fire station.

Chief Kay and day shift crew assisted State Fire Marshall inspector in completing annual fire code inspection at Skilled Nursing Home.

Would like to ask trustees to make a Motion so we can put an ad out in the paper to hire two to three part time, day shift employees. We do require them to have Fire One and be an EMT. Keep in mind we are one of the thirteen departments in Lucas County that are all looking for fireman and EMT's. We are all struggling to find. A lot of departments pay anywhere from \$20.00 to \$25.00 range. We pay \$15.00.

MOTION: APPROVE FIRE DEPARTMENT TO HIRE TWO TO THREE PEOPLE, PART TIME FOR DAY SHIFT.

Trustee Schlachter moved; Trustee Barto

Roll Call: Mr. Barto yes, Mr. Schuster yes, Mrs. Schlachter yes.

MOTION: APPROVE FIRE DEPARTMENT TO SELL THE SCBA'S AND EXPIRED TURNOUT GEAR ON GOV.DEAL.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster yes, Mrs. Schlachter yes, Mr. Barto yes.

Assistant Chief Yunker talks about new radios. States he knows Chief Kaiser is going to bring this topic up too.

There have been some updates going on in the county. City of Toledo is making a move forward with mobile and portable radios. We have been talking about this for over a year how our radios are getting older. As of 2025 the current radios that both our police and fire are using, they will no longer be functioning. Both the electronics and programming in them will not work. Motorola has told us that straight forward we have 2 ½ years to figure out what we are going to do or we will not have communication with the county, other agencies or each other.

The City of Toledo is doing a mass purchase of over 300 radios with that the company is offering significant discount on the radios right now and extending it to us if we jump on the purchase with them and order our radios when they do. It needs to highly be considered. We knew this was

coming but unfortunately it wasn't till Friday the let us know the pricing. We applied for a grant for the radios but we haven't heard yet if we got it. I know we can use the ARP Funds for this purchase if need to. That's what a lot of the other departments are doing. If we buy today our cost is just under \$7,400.00 per radio. If we jump on with the order the city is placing, we would get a discount of 45% which would take them down to about \$4,229.58 per radio. We would like to ask for help to purchase thirteen portable radios at a cost of \$54,984.54. This allows all our officers to have one and two for the medic unit and four for the engine. Would like the Board to make a motion to allow us to jump on board with the order going in and save 45% now. Chief Kaiser said they actually knocked it down to 50% today. He said it is a great deal and feels we will not get this deal again. Trustee Schuster says there is always a sale. Chief Kaiser says we are getting this deal because it's a large order going in. Trustee Schuster says they always want you to get the newest technology. Assistant Chief Yunker states technology is always changing. Our radios now are fifteen years old. Technology is always changing we always have to be up to date on that. I am sure no one here has a fifteen-year-old computer or cell phone. We have to make sure we have good communication in this line of work. The police if they are chasing someone or pull someone over. The fire if we are in a house fire and we lose communication with our firefighters that are in the fire. It actually happened on two occasions with the radios we have now fail. Chief Kay was on the second floor and his battery disconnected and had no radio communication. Luckily, I was on the first and I could hear him yelling but it wasn't coming through the radio because the battery disconnected from being older, they lose that connection. Trustee Schuster replies I personally think we can wait a couple years. We supposedly have 2 ½ years before they go obsolete again and in 2 ½ years, they may come out with features you like better. Assistant Chief Yunker replies if we wait 2 ½ years and they expire in 2025 and you wait 2 years to get them and we can't get in 6 months we will have no radios and no way to communicate with the county. That means we don't get our dispatches, we have no way to radio if were in trouble, in route to scene, no communication at all. Trustee Schlachter ask Chief Kaiser and Assistant Chief Yunker so both of you guys are on board with this. They both respond absolutely. Trustee Schlachter responds ok I will put a Motion forward.

**MOTION: TO SPEND \$88,000.00 OUT OF THE ARP MONEY ON
RADIOS NEEDED FOR POLICE AND FIRE.**

Mrs. Schlachter moved; no second

Trustee Schuster responds I want that roof taken care of on the Blessing Building before I buy radios.

Trustee Barto is concerned that we will not have the firefighters to do the job in a year to use the radios. Assistant Chief Yunker responds we are asking for thirteen radios that is for the number of firefighters we have now and to cover two of our front-line equipment. We are actively recruiting.

Trustee Barto table Motion until next meeting. Quote for radios is good until May 26, 2022. Assistant Chief Yunker replies ok but that gives us two days after next meeting to put order in. I feel strongly in having the proper and working equipment to do the job. I have been in a fire where we lost communication on the radios and they were not working. I will put my life on the line to save anyone in this room, anyone in the township but I am not willing to do that though if I can not talk to someone out side the fire when their telling me to get out that its not safe to be in there.

Chief Kaiser – Police

D/C Hart and I attended a 9-1-1 TAC zoom meeting on May 4, 2022.

D/C Hart is investigating a rape case that was reported on May 1, 2022. Victim interviewed, suspect identified and an arrest warrant has been issued for his arrest. D/C Hart did an outstanding job with this.

2022 Mutual aid agreement completed and distributed to all area police and public safety forces. Our copy on file with the Clerk and Chief.

Axon had delivered new Taser holsters, batteries, and accessories. The new Taser's and body worn cameras will be shipped shortly.

Had new tires put on patrol car # 91

Had new rear brakes put on patrol car # 92

The new police car is in service. The old car taken out of service had to have a new alternator installed, otherwise the car would not run. Approx. \$700.00.

Police pursuit policy has been hand delivered to John Borell's office for review.

Requesting the board to approve the hiring of two auxiliary police officers. Both are OPOTA certified. 1) Jacquelyn Crapsey 2) Michael Chandler

Per Trustee Barto please note that Trustee Schlachter left meeting at 7:02 p.m.

Chief Kaiser - Had a short pursuit on May 9. Started off with it being an abduction Officer Gill got involved, stopped the vehicle, suspect had a gun to the women's head she was nine months pregnant. The guy got out they chased him and tased him and took him into custody. Officer Gill did an outstanding job. Toledo assisted.

Trustee Barto replied Officer Gill also was on pursuit over the weekend, they caught the guy got him off the streets. Officer Gill was the primary on it. We lost three tires but tires are replaceable. There was also one last night thanks to him for doing an outstanding job on that one as well. He got drugs, drug dealer and bad guy off the streets.

Chief Kaiser would like to thank Bryon McIntosh. He has been a good friend, good co-worker and a supportive person of the police department and I am sad to see him go.

UNFINISHED BUSINESS

Update on various road pavement issues.

In Trustee Barto's report.

Update on cul-de-sac and garbage trucks.

Trustee Schlachter has not had any success getting a hold Republic Services regarding this matter.

Resolution to vacate portions of Omar and Andover roads per Lucas County request.

Trustee Schuster was supposed to be working on. Trustee Barto states no letter done to residents on this yet.

Discuss records retention updates.

Trustee Barto ask Chief Kaiser status when he is going to have his done to turn in. Chief Kaiser responds I have an old retention schedule I will look for it and get it to Shelly. I didn't know you needed it that bad.

Update on storm water utility fund.

Trustee Barto waiting for county to get back with us on this.

MOTION: APPROVE THE 2022 DRAINAGE IMPROVEMENTS BETWEEN THE BOARD OF TRUSTEES OF WASHINGTON TOWNSHIP AND LUCAS COUNTY.

Mr. Barto moved; Mr. Schuster seconded.

Roll call: Mr. Barto yes, Mrs. Schuster yes.

MOTION: 2022 LONG LINE STRIPPING AND VARIOUS ROAD PROGRAMS BETWEEN WASHINGTON TOWNSHIP AND LUCAS COUNTY. \$1,755.00 TAKING OUT OF ROADS DEPARTMENT 2031 FUND.

Mr. Barto moved;

Should check with Sarah Rowland amount doesn't sound right. Table until we find out for sure.

Trustee Schuster ask Trustee Barto how are we going to proceed with the roof. Any ideas Shelly how you would like to see it paid. We approved it two meetings ago to get it done. Shelly states we need to get bids and go with the lowest bid we get if we use the ARP money. Trustee Schuster states wouldn't it make sense to use the zero percent loan we could get to put the roof on. That way its impacting the township very little. Shelly responds I know you can use that on roads. I'm not sure you can use it on a roof. Are you talking about OPWC? Trustee Schuster says yes. Shelly replies we will have to ask them.

I know for road improvements we can, not sure about the roof.

Trustee Schuster says well there's a lot of things coming up like these radios that are obviously going to have to be addressed at some point but I do not want to lose focus on the roof and have it get swept under the carpet because it was approved a couple weeks ago but how it is going to be paid for wasn't approved. I don't want it forgotten. Shelly replied we sent an email to John Borell but he has not responded back so maybe we can reach out to him again. But the procedure for using the ARP Funds we have to place an ad in the paper and get bids at least two of them and we have to go with the lowest bid. Trustee Schuster states we have those. Shelly asks but was an ad placed, since it is government grant money, they have strict standards we have to follow. Trustee Schuster ask Shelly is it ok that we revisit this at the next meeting and you can tell us how you think we should pay for it. Shelly replies yes that is fine.

MOTION: TO PUT THE REPLACEMENT FOR THE ROOF AT THE 5714 BLESSING DRIVE BUILDING OUT FOR BID VIA THE NEWSPAPER.

Mr. Barto moved; Mr. Schuster seconded.

Roll: Mr. Barto yes, Mr. Schuster yes.

Trustee Barto to check into wording for the ad.

Trustee Schuster feels the Blade would be best route to go for ad.

NEW BUSINESS

Discuss renewal levies coming up.

Trustee Barto - I understand that fire department would like to push their levy to be permanent. We will have to get with John Borell to put on ballot and ask him about the wording. I would like table until next meeting when Kellie is here.

Discuss roads department personnel changes.

Trustee Barto – I spoke to Rick Phillips and he has agreed to take on the position on a part time bases.

MOTION: TO APPOINT RICK PHILLIPS TO POSITION OF ROAD DEPARTMENT MANAGER AT A RATE OF PAY OF \$20.00 PER HOUR. EFFECTIVE PAY PERIOD STARTING MAY 16, 2022.

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mr. Barto yes, Mr. Schuster yes.

Trustee Schuster would like Mr. Phillips to start getting some younger workers in the township. Spoke to Bryon McIntosh about it when he was here.

Trustee Barto answers question from audience about Parks and Road Department. Rick Phillips will take over Road Department. He will be responsible for grass, maintenance anything like that that's needed at the parks and anything to do with roads. Laura Wishart will be in charge of Shoreland Shelter House.

Trustee Schuster wanted it known that he did not accept Bryon McIntosh's resignation.

Trustee Barto – Harry Thoman approached me regarding a part time position with the Roads Department. I spoke to him and he has agreed to come on part time for Roads Department. We will table this until the next meeting. Will have to discuss pay will sit down with you Harry to discuss.

Grass in front of the fire station is to be cut by fireman now instead of Road Department doing it.

Trustee Barto – Mrs. Mayfield did you get a chance to get the Resolution from Washington Local Schools for the donation to the Township. She replied it will be approved at next Wednesdays Board of Education meeting.

Insurance renewal.

Asked employees that have the Townships health insurance their opinion on options for new health plan. We decided to go with United Health Care CQEE Plan

MOTION: GO WITH UNITED HEALTH CARE CQEE PLAN FOR TOWNSHIP HEALTH INSURANCE.

Mr. Barto moved; Mr. Schuster seconded.

Roll call: Mr. Barto yes, Mr. Schuster.

MOTION: RENEW WITH AMERITAS FOR TOWNSHIP VISION AND DENTAL INSURANCE.

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mr. Schuster yes, Mr. Barto yes.

Trustee Barto - Chief Kaisers requesting the board to approve the hiring of two auxiliary police officers. Both are OPOTA certified. Jacquelyn Crapsey and Michael Chandler.

MOTION: TO APPROVE THE HIRING OF TWO AUXILIARY POLICE OFFICERS. JACQUELYN CRAPSEY AND MICHAEL CHANDLER.

Mr. Barto moved; Mr. Schuster seconded.

Roll call: Mr. Barto yes, Mr. Schuster yes.

Shelly asked Trustee Barto, I didn't really get an answer about the Shelter Park form and revising it. Trustee Barto replied yes go ahead. Leo will convert for Shelly to revise.

MOTION: APPROVE SUPPLEMENTAL APPROPRIATIONS, BLANKET CERTIFICATES, PURCHASE ORDERS AND CHECKS NUMBERED 49490 to 49518 & ELECTRONIC PAYMENT NUMBERED 255 TO 293 TOTALING \$80,648.17.

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mr. Barto yes, Mr. Schuster yes.

AND \$37,820.46 FOR ACCOUNTING, AND \$42,827.71 FOR PAYROLL.

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mr. Barto yes, Mr. Schuster yes,

MOTION: APPROVE REVISIONS TO THE CURRENT SHELTER PARK RENTAL CONTRACT.

Mr. Barto moved; Mr. Schuster seconded.

Roll call: Mr. Barto yes, Mr. Schuster yes.

Speakers

Angela Sobzak

Regarding the townships health insurance. I keep hearing that we don't have a lot of money. I am just wondering whose insurance we pay for.

Trustee Barto responds trustees, department heads and full-time employees are eligible for insurance. She asks if some department heads only work part time do we pay their whole insurance or do they pay a portion? Trustee Barto responds we pay 100% for everyone.

She asks if our township is in such need and we don't have money why do we pay department heads insurance if they work 20 hours a week. She doesn't know of anywhere that does that. She said she is not saying that the trustees and the full-time department heads don't deserve it. Ask when was that passed and who passed that? Trustee Barto replies it is in our policy's, Lexipol so I guess the passed board approved. Angela replies oh last year so it was Kellie and Leo and Mark. Angela asked so you passed 20 hour a week employees get health insurance? Mark replies I didn't. Angela says oh so Kellie and Leo did and then when Leo was not in office anymore and then moved to zoning and then he got insurance? Leo responded I don't have insurance through here. Trustee Schuster responded I am not aware of any part time employees that have insurance through here. Angela states well I know we paid for Leos in January and a lot of residents want to know because we weren't suppose to pay for it that's what we were told. Then we heard department heads did get health insurance. We just want to know. Trustee Schuster ask Shelly do you know who gets insurance? Shelly responded no it would be on the Medical Mutual invoice. Trustee Schuster says the people who have insurance are Kellie, Don, myself, Chief, Shelly, Kim, Jacob Cook, police departments full time officers. Angela replies I'm not saying anything about that, I just don't feel a department head that works 20 hours a week if you offer them insurance, they should have cost share at least. I also want to thank Chief Kaiser I feel terrible for you. I have lived in the township my entire life and I feel you are being micro managed so bad about your overtime and like I said at the last meeting if you have to have overtime you have to use it. What are you suppose to do not have patrol out there from midnight to six or six to midnight? I can tell you that 95% of this township backs you. They support you 100%. I also have to say I am very sad that Bryon left we are never going to be able to replace him but I know he can only take so much.

Person in audience questions regarding what Angie was saying about insurance. Is it part time or full-time employees that get insurance?

Trustee Barto responds yes full time. So, is Kim full time then? Does she get insurance? Trustee Barto responds yes, she is full time.

Joann Vail Nixon

First may I suggest the podium be moved off to one side or the other?

That way, the speaker can still direct comments to the Board without standing with their back to the residents. Trustee Schuster replies I agree with you drag it over there.

Second, let me thank Bryon McIntosh for his dedication and service to this Township. Bryon, I wish you only the very best as you move forward. Thank you.

Matt Hart presented a plaque. Thank you to Bryon for all his years of service.

Thirdly, I stopped at Villamar Park today. Most of the trees seem to be leafing out. A few are questionable. I did not look at the grasses. I did see Rachel Tippet at an event a month or so ago and she asked if any water had been run there. She spent time last year hauling water from the creek by bucket and now has watering bags that she would like to install at each tree. The only thing is she's not sure how to fill them. We are coming into summer and they will need to be watered regularly!

Trustee Schuster said to call him he has a way to water them. He has a machine that carries 100 gallons of water that can dispense quickly. Call him if you need help.

Mrs. Kingsley

States she appreciates and adores Chief Kaiser feels he is the nicest guy in the world and appreciates his work. She also stated she feels bad Bryon is gone she tried to talk him out of it and begged him to stay. Feels Bryon was pressured out. It really bothers her and she said she probably shouldn't say anything but she thinks Trustee Schlachter gets rid of people she didn't want. Trustee Schuster replies she hasn't got rid of me yet Barb. Mrs. Kingsley replies good I don't want you to go.

I like your way of thinking. I like your idea to fix the roof at the Blessing Building and to bring the police back over there. States she is praying for that. Said she feels bad saying that gossipy kind of things but hope people remember this when it comes time to vote.

Bryon wanted to reply to Mrs. Kingsley's remarks. He says he respects Mrs. Kingsley a lot but he wants to make it clear that Trustee Schlachter didn't get rid of him he resigned. I don't want to blame anyone, I resigned.

George Green

Thanks to Bryon for all your service. Just wanted to say I have been around the fire station for 53 years. I ran the feather party for 25 years. I have been questioned by a lot of residents who know me asking how much it cost to move trustees in here. We could have used that money towards the Blessing Building. Trustee Barto states I agree 100%. If you remember last summer that's what I said when I was running. Shelly states it cost over \$40,000.00 to move over here.

Shelly wants permission to be able to publish financial documents on our website to give our residents some clarity about how our funds are doing. Trustee Schuster replies I don't think you ever needed permission to do that. If you want to do it just do it. Trustee Barto ask you have access to the website, correct? Shelly replies yes but I don't post but I just put the drafts on and a trustee has to approve the posting of it. Trustee Barto states we can not tell you what to do. You can post what you want.

Discussion regarding Fire Department's needs, training and response times.

MOTION: ADJOURN MEETING AT 8:07 P.M.

Mr. Barto moved; Mr. Schuster seconded.

Roll Call: Mr. Schuster yes, Mr. Barto yes.


Approved by:



Don Barto



Kellie Schlachter



Mark Schuster



Kimberly Kay