

Don Barto
Meeting report 4/12/2022

Responded to emails about Redfox pavement issues.

Started researching grants available that we can apply for to help cover road repairs.

Met with Shelly and bank regarding credit cards and online payment questions.

Additional research on other police jurisdictions policies and read through our police policies.

Discussed with Chief Kaiser about police policies.

Called about estimate to run new electric line in roads building.

Helped with getting holes drilled for cameras for police tow lot.

Looking into having a special community get together at the park this summer.

Kellie Schlachter – Trustee

4/12/22 Report

- Updates to Website
- Wrote and sent out March Newsletter
- Reviewed and signed checks
- Reviewed daily police logs
- Reached out to the county regarding crumbling curbs on Shoreland
- Answered resident messages and emails
- Reached out to attorney regarding ARP monies and roads – will read email at meeting
- Reached out to Sarah from Lucas County regarding Redfox- will read email at meeting

OUT OF TOWN 4/3/22 to 4/10/22

04/08/2022 For Tuesday, April 12th meeting:

On Line Payment System

It was discussed at the last meeting, that while during our training session with our Huntington Rep, for online payments, Huntington stated that we as a merchant would pay 3.38% of purchases made and the consumer would pay surcharge of 3.50%. I verified with Huntington that this is correct. However, it is also correct, that the 3.50% will be given back to the merchant to offset the 3.38% fees. Township fixed monthly costs for this service is just shy of \$30 according to our verbal agreement and a new contract or amendment will be made since set up fees were listed on the original agreement which they will not charge.

A policy for credit card processing will be created.

Step 2: The consumer set up (E Commerce), to pay Zoning or Park on our website is in the process of being developed.

More updates to come.

Public Record Policy

During our audit we found a partial policy that the Auditor's office accepted. I have typed up a complete policy according to a template given by the Auditor of State's office.

Retention Schedule

According to Ohio History Connection, every department of our township needs to maintain a retention schedule. This is a record inventory that gives timelines of retention. I have given dept. heads a suggested schedule for each department according to the Ohio Township Records Manual and asked them to submit their schedules. Once received, we can move forward with the process of approvals & our Records Commission.

ARP Reporting

In April, Duns numbers have been discontinued. The SAM.GOV ID # is being used to identify our township instead.

The Treasury's portal has recently been updated to include the link to report ARP expenditures.

Reporting is due by April 30th.

Resolutions

Auto Trim of NWO Inc. \$575 Invoice # 45404 from ARP Fund for Police car lettering.

2261 Police Appropriation Budget

It was brought to my attention that Axon will be a big increase since last year. (Last year's price: \$7,923). The price this year and for the next four years will be: \$9822.47. An increase of \$1899.47 per year. This year's budget was set for \$8,200. A resolution will need to be made if using ARP money or if a supplemental budget is to be created.

U.S. Census Bureau Survey

At least every 5 years, it is required to take part in the Census of Governments, Survey of Public Employment & Payroll. This survey is the only source of comprehensive information on the employment and payroll for state and local governments in the United States. The information collected serves as an integral part of the foundation for developing national economic and public policy by measuring public activity. Deadline to complete: April 26th, 2022

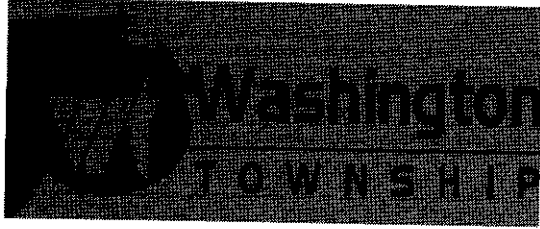


FIRE and RESCUE DEPARTMENT

Ronald Kay-Fire Chief

Report for Tuesday, April 12th, 2022

- WTFD has a scheduled final walk-thru of new Shoreland School on Wednesday, April 20th @ 7:00 PM
- WTFD has launched a new informational website dedicated to providing recruitment/hiring information for anyone interested in joining our team. The new website address is: **www.joinwtf72.com**
Please help get the word out as we are in need of pay per call firefighter/EMT's.



Bryon McIntosh

Washington Township Road Department

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Park & Road Report.

PARK & ROAD REPORT
4/12/2022

Need to look at a new slide for park equipment large hole I slide I have it blocked off so no child can get hurt playing on this slide.

Cleaned out garbage cans at Park from winter Dog walkers

Starting to service mowers for spring

Drilled back wall for camera with Trustee's Barto and Schuster Put camera box up at same location.

Took tool box from home and filled it with some tools for Road Department. (I'M donating the box and tools).

Shoreland Park Fence has been repaired at Patriot and Foch

Trees have been trimmed in Shoreland Park and the one dead tree removed

Worked in back garage on arranging equipment and supplies.

Rick reported Wood behind siding in the rear of Blessing is rotting out. Found that out when I was putting up a camera

Picked up a couple of dead animals on Shoreland Av.

Mounted forth camera on Blessing Building

Changed rear steer tires on GrassHopper Mower

Met with contractor on RedFox to look at the scale and scope of road repairs needed.

Working with Sarah Rowland from County on road condition at Shoreland @ Pageland

Bryon

Leo Brittson

Zoning report 04/12/2022

Met with David Golis Lucas County Building Regulations about Empire poker club getting Occupancy Permit from county not city.

We currently don't give a Zoning Certificate I think the Township should moving forward to be involved with new businesses moving in. Lucas County says we are one of the only Townships that don't give them a certificate to take to the county.

Numerous calls on blight followed up on them.

Met with Karen Ferguson and exterminator. She also has Turski Lawn Care doing the grass and yard cleanup also. She needs to also get the roof cleanup up has tree limbs and leaves all over.

Have examples of our Lexipol policies to send to the OTARMA Auditor. I also have a password change policy I would like approved to add to Lexipol

Worked on the zoning for issue with Jack and the townhouses and water draining on his property.

My recommendation is to force the owner of the townhouse property to put Curbs back in to control the runoff of property onto Jack's property.



Report for Township meeting April 12, 2022

Mr. Barto and I signed the updated area wide law enforcement mutual aid agreement with all other police agencies on March 23, 2022. When signed by all agencies, it will be returned and on file in our office.

We have received the new Axon (Taser and body cameras) 5-year contract proposal. The contract went up in price from \$7923.00 per year to 9822.00 per year. We had budgeted for an increase with an estimated cost of \$8200.00, however we didn't have a quote yet. Asking the board to approve this contract with Axon for 9822.00 per year to come out of the LETF.

We have two vehicles in the impound lot that ordered forfeited by the courts to the police department. A 2008 Chevy Silerado pick-up truck, and a 2006 Dodge Dakota pick-up. Additionally, we have a 2004 Saturn Vue that went unclaimed. Requesting the board's approval to sell them on govdeals auction site.

All officers are working on their 24-hour mandatory OPOTA training. This includes classroom training and some online courses.

The new police car was striped with logos and decals and is now at D.R. Ebel to finish installing the equipment.