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REGULAR MEETING JANUARY 25, 2022

Mr. Barto called the meeting to order at 6:02 p.m.
Thank you for coming tonight.

Pledge of Allegiance

Roll Call: Mr. Barto yes, Mrs. Schlachter yes, Mr. Schuster yes.

Department Heads present:

Fiscal Officer - Shelly Nowakowski

Police Department – Chief Kaiser

Road/Park Department – Bryon McIntosh

Zoning – Leo Britton

Fire Department –Chief Kay excused working Toledo Fire

MOTION: APPROVE MEETING MINUTES FROM ORGANIZATIONAL MEETING JANUARY 4, 2022.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto yes, Mrs. Schlachter yes, Mr. Schuster yes.

**MOTION: APPROVE MEETING MINUTES FROM REGULAR MEETING
JANUARY 11, 2022.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto yes, Mrs. Schlachter yes, Mr. Schuster yes.

**Enter into Executive Session at 6:04 p.m. under Rule 3358:17-1-04.2
(A) (1). To consider the appointment, employment, dismissal,
discipline, promotion, demotion or compensation of a public
employee or official.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto yes, Mrs. Schlachter yes, Mr. Schuster yes.

Return from Executive Session at 7:22 p.m.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto yes, Mrs. Schlachter yes, Mr. Schuster yes.

Trustee Barto: We are going to start having executive sessions at the end of our meetings instead of the beginning. It will be before we let anyone who wants to speak and will be before we close the meeting. In executive session we discussed adding a new position which is taking over the entire process of renting, cleaning and showing the Shoreland Shelter House. We offered Kathy Pinkert the position at \$50.00 per rental. She is going to get back to us and let us know if she will take it.

We also discussed the situation of needing an IT person. We decided that we are going to have Leo Britton continue as the Townships IT person at a rate of \$25.00 an hour. Leo are you good with that? Mr. Britton replied yes.

**Motion: Offered Kathy Pinkert the new position of being in charge of
showing, renting, cleaning, over all in charge of the Shoreland Shelter
House at a rate of \$50.00 per rental.**

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto yes, Mr. Schuster yes, Mrs. Schlachter yes.

Motion: Offer Leo Britton the position of handling the Townships IT needs for \$25.00 per hour.

Break fix, no benefits. Nothing through his company. Is an employee of the Township. Mr. Britton agrees.

Mr. Barto yes, Mrs. Schlachter yes.

Roll Call: Mr. Barto yes, Mr. Schuster yes, Mrs. Schlachter yes.

ANNOUNCEMENTS/REPORTS

Department Heads full reports are available online on our website www.Washington-twp.com

Mr. Barto – Trustee Report

Met with Kathy Pinkert regarding park position.

Met with Chief Kaiser and the full-time officers regarding policies and procedures, police chases and a few other topics.

Worked with Leo on my Township laptop/computer.

Met with Bryon on the Blessing Drive garage/building.

Trustee Barto ask Bryon the status on garage door. Bryon said he spoke to the guy today from Overhead Door. The springs and tracks are on back order. The door itself is in. Once the springs and tracks come in, they can install within a week. The guy said if we cancel the door now, we are still responsible for paying for everything but the labor. Since they missed the deadline that they gave us to have it in they are discounting it \$100.00.

Door was \$5,500.00. Guy did say he would throw in openers for the trucks. No deposit was made. Said it would be 12 weeks at the most out to get door installed from the start which would have put us at January 11.

Trustee Schlachter states I think we need to go ahead and get the door but everything else put-on hold and check back in two weeks. Trustee Barto replies yes for sure. Let's hold off on insulation for now. We are up in the air where we are going with everything over there and we don't want to put

money into the back building for now.

**Mrs. Schlachter – Trustee
Report**

Was on vacation out of town.

Update website.

Post on Face

Respond to emails from residents

Sign AP checks

Conversations with employees

Looking into ARP new rules

Review police logs daily

Mr. Schuster – Trustee
Nothing to report

**Bryon McIntosh – Parks/Road Department
Report**

Working on brake chambers and exhaust pipes brackets / straps are failing and missing.

Met with Sanitary Engineers to look at Storm out lets on Shoreland Rd. We will dig them out as soon as possible the County Engineers office will have contractor help us out on this project.

Spoke to Bob Newbert from County regards to 30" storm doors not working as it should be. Repairs will be made

County will call us on any issues that occurs on the sanitary project located in Holliday Heights.

Spoke to Joe Zeiler regards broken Gas lines on Holliday Dr. Having problems locating which is causing them to hit them.

Meeting with County discussing storm water drains and run off from Michigan up Shoreland Av.

Called Joe Z regarding condition of roads in Holliday Heights. I asked them to sweep them and try to keep them cleaner than they have been.

Met with a couple of people regarding employment for Road Department.

Had to go out Friday the 21st, last week, and salt everything west of Hageman that is in Township and salt our bridge decks for snow and ice.

Had a few people call me regards possible rentals made Two more deposits for Shoreland Park rent

Starting to grease all of the moving components under each dump truck. I feel this will save my budget and the trucks (kingpins, steering, sway bars, etc.) will last longer.

Dump truck plow broke down if people were wondering why we were a little behind getting out on roads. Bryon gave explanation what happened. Discussed repairs on trucks.

Received some more salt from county at no cost.

Ask board for permission for a resident who would like to do a ride along at night. He is doing an article. Will have him fill out proper paper work.

Motion: Allow resident to do a ride along with the road department with proper paperwork in place.

Mrs. Schlachter moved; Mr. Barto seconded

Roll Call: Mr. Barto yes, Mr. Schuster yes, Mrs. Schlachter yes.

Would like to ask Board to raise shelter park hall rental to \$125.00 for funerals, Monday – Thursday during the day with key returned by 6:00 p.m. or they will be charged full rental price which is \$200.00 for township residents and \$300.00 non-township resident.

Regular Meeting January 25, 2021

Motion: Raise shelter park hall rental for funerals to \$125.00, Monday – Thursday, during the day.

Mrs. Schlachter moved; Mr. Schuster seconded.

Roll Call: Mr. Barto yes, Mr. Schuster yes, Mrs. Schlachter yes.

Chief Kaiser – Police Report –

Had a new car battery replaced in car # 92. It was covered under a full 5-year warranty at no cost.

D/C Hart completed 2021 year-end statistics for the police department. Turned in to the board.

Discussion on Ptlm. Dave Bacon's return. Would like to know when the board will permit him to return working. (Executive session if necessary).

Andrew Whitmore was involved in an accident in which he was rear ended on Alexis and Benore while sitting at a red light. (No injuries) The other driver was cited and arrested for OVI. Damaged patrol car was taken to Bauman Ford for repairs. (Board notified)

We had \$10,498.31 cash forfeited to the police drug fund from a drug investigation case. Rb # 000821-21 Money forfeited through Toledo Municipal Court.

Was asked to assist TPD Vice in stopping a car on Shoreland Road at Summit. The stop resulted in 7 pounds of marijuana confiscated, suspects arrested. This incident led to several search warrants on homes, which resulted in guns seized, money seized, more arrest and Toledo possibly foiling a homicide that was supposed to happen that day.

Had to send back another Mobile Data Terminal (MDT) to Panasonic for repairs. All repairs and shipping covered under warranty at no cost.

D/C Hart met with NORIS IT person to discuss switching our entire internet system, email, and storage over to them for better service and security. Working on a contract and cost.

For the past few months, the police department has been limited on the use of the police vehicles. The breakdown for repairs, MDT's, in-car cameras has had vehicles being parked, in the shop or out of service. We would like the board to permit me to start exploring looking for a new police car. If we were to order a new car, it could possibly take 6 to 9 months before receiving the car. I would like to get moving on this project ASAP.

Discussion on the Taurus (Chief Kaiser would like to keep per Trustee Schlachter we will revisit what to do with this vehicle), current police fleet and different options on new cars.

Motion: To have Chief Kaiser start looking into purchasing a new police car at a cost no greater than \$50,000.00.

Mrs. Schlachter moved; Mr. Barto seconded.

Roll Call: Mrs. Schlachter yes, Mr. Barto yes, Mr. Schuster yes.

Leo Brittson – Zoning Report

Multiple calls about zoning set back rules

Sent one call to zoning appeals on property on Shoreland of Mr. & Mrs. Hart looking for documentation from zoning appeals on setback variances he was granted.

Received a call regarding if a permit is needed for a gazebo.

Received an email from someone in Dayton on setback for a shed, wrong Washington Township.

Will be sending out multiple warning letters on garbage cans being in front yard would like reminder put in newsletter.

Shelly Nowakowski – Fiscal Officer Report

Regular Meeting January 25, 2021

W9's

When using new vendors, we must obtain a W9. Vendors are familiar with these. It gives their tax ID for submitting 1099's to IRS.

If uncertain if one is on file, please ask and/or obtain when purchasing from new vendors. We need to send 1099's at the end of the year for some LLC companies and sole proprietors.

Public Record Requests

Recently, I have had several public record requests. Some I have completed. Others I am still in process of fulfilling.

Year End

This time of year, is busy with year-end processes. Various reports, submissions, financial notes, figures, and info are needed to obtain, gather and process before the deadlines given. Information is then submitted electronically to the State Auditor. A publication will be printed in the paper once this process is complete.

W2's are ready and will be distributed by Department Heads to their employees.

Custodial Fund

I spoke to LGS to discuss the process of setting this type of fund up for our Township. They stated the first step is to verify with the Prosecuting Attorney to determine if a statute is in place to create this fund. If no statute, ORC 5705.09 states permission from LGS is needed and then a resolution is to be written. Waiting for Prosecuting Attorney's verification.

Chief Kay- Fire Excused

Report posted on line

Submitted 2022 FEMA - Assistance to Firefighters (AFG) grant application for 800 MHz mobile and portable radios. Total requested for 30 portable and 10 mobile radios' = \$202,256.57

Have been working on Lexipol program, feel we are about 85% complete with policies side of program.

Chief Kay has been attending weekly meetings (Zoom) with medical directors, LC health officials and county fire chiefs to stay current with health and safety measures during current COVID-19 surge.

The WTFD needs to increase our staffing levels and needs volunteer pay per call firefighter/EMT's that live in the Point Place/Shoreland community. If you, or you know someone interested in learning about opportunities in the WTFD, please email: [wtf72.info@gmail](mailto:wtf72.info@gmail.com) and a member of our recruitment team will contact you.

UNFINISHED BUSINESS

Discuss ARPA Funds Allocation

Trustee Schlachter states John Borell confirmed we can use a standard deduction up to \$10,000,000.00 of loss revenue and we don't have to prove it. So, the ARPA Funds now become and are considered loss revenue which means we can use it for, pretty much whatever we want. So, I went back out and pulled from the departments their capital needs. We will sit down and prioritize and decide what we really need. Asked Department heads to submit list of things we need that we can use money for.

Discuss updates to Road Department Building Blessing Drive

Already talked about above.

Discuss options for our IT needs

Already talked about above.

Discuss microphones for meetings

Leo is looking into something that would work.

NEW BUSINESS

Discuss creating a new position for park rentals.

Already talked about above.

Discuss maintenance of shelter house.

Trustees and Bryon going to set up a time to walk through the shelter house and decide what to do to maintain.

Discuss possible purchase of new police car

Already talked about above.

MOTION: APPROVE SUPPLEMENTAL APPROPRIATIONS, BLANKET CERTIFICATES, PURCHASE ORDERS AND CHECKS NUMBERED 49265 to 49303 & ELECTRONIC PAYMENTS NUMBERED 34 TO 56 TOTALING \$54,918.82. \$22,993.21 IS FOR PAYROLL AND \$31,925.61 IS FOR ACCOUNTING.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster yes, Mr. Barto yes, Mrs. Schlachter yes.

Adjourn meeting: 8:12 p.m.

Mr. Barto moved; Mrs. Schlachter seconded.

Roll Call: Mr. Barto yes, Mrs. Schlachter yes, Mr. Schuster yes.

Approved by:



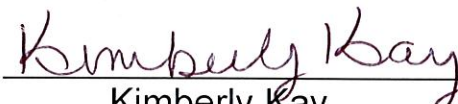
Don Barto



Kellie Schlachter



Mark Schuster



Kimberly Kay



KIMBERLY A KAY
Notary Public
State of Ohio
My Comm. Expires
June 21, 2025