

Leo Britton Trustee

12/28/2021

- Continued Working with Eric Hart on project to put logs on excel doc going to drop car off
- Obtained Static IP address need to reload router for complete network change
- BWC about opening claim working to recover over payments for mis handled claims back to 2015
- Multiple discussions with Prosecutor about ongoing issues in Township
- Reviewing budget status (recommend all spending need approval of trustee for remainder of year)
- Met with all 3 department heads Fire, Roads, and Park are ready to be given to board for review and approval. Made sure Lexipol and 911 are included in proper budgets. Police are still working on bringing the budget in line with their revenue
- Continue to monitor 911 consolidation and what it will mean for Township going forward.
- Working with Eric to get county pc updated to windows 10 pc is causing network errors due to being out of date on patches
- Worked with Ron Kay on employee issues
- Working on transition list for things I have open and do on a regular basis.

Kellie Schlachter Trustee

12/28/21 Report

Budget review and emails and feedback back and forth

Updates website

Updates Facebook

Communication, as needed with department heads

Legal discussions with attorney

Signing and review of payroll and AP checks

Planning for gaps and needs when new trustee coming in and one leaving

12/23/2021 For Tuesday, December 28th meeting:

2020 COVID Funding

Expended funds remaining in account, reported to OBM & deactivated the Fund. All deadlines have been met.

2022 Appropriation Budgets

Department Heads approved & finalized each of their appropriation budgets and they were submitted to the Board. Waiting for Board's approval. The 2022 Appropriation Budgets will need to be approved on or before December 31st and sent to the County Auditor's Office.

Resolution: Supplemental Appropriation of \$5500 in General Fund to pay for Overhead Door

In the October 26th meeting, it was approved to pay Overhead Door for a garage door to be installed in the Road's Building on Blessing. It was intended to come out of General Fund's unexpended BWC dividend money from last year. Before I create a supplemental budget I must have this clarified that \$5,500 is to come out of last year's BWC, in the General Fund to pay this invoice of \$5,500.

Resolution: Supplemental Appropriation of \$116,380.95 in Fire Fund to pay Fire Safety Services

WTFD was rewarded a grant to go towards the purchase of the SCBA's from Fire Safety Services. We will need a resolution to appropriate this revenue given so we can pay the invoice received.

Additional Shared Expenses?

At the Nov 23rd meeting it was approved by the Board to split utility bills between the Departments. Trash Pick Up and Buckeye Cable may also need to be considered to split.

Another Fiscal Year Ends

It is time again for another fiscal year to begin. I have the UAN updates in place. Ready to plug in 2022 Budget amounts, create PO's and all that involves closing 2021. The Annual Organizational Board Meeting date will need to be set.

I would also like to suggest we change the Records Retention Schedule for audio recordings of Board of Trustee Meetings to 2 years instead of 15 years.

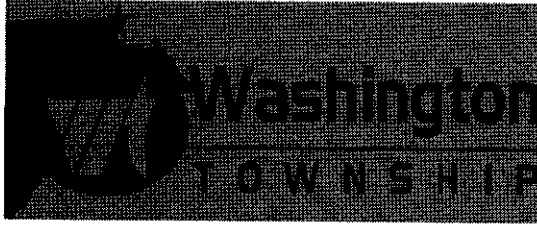


FIRE and RESCUE DEPARTMENT

Ronald Kay-Fire Chief

Report for Tuesday, December 28th, 2021

- Chief Kay and Asst. Chief Yunker worked on 2022 FEMA Assistance to Firefighters (AFG) for 2022. Applying grant for a total of 38 mobile and portable 800 HMz. radios totaling \$202,554.17. Deadline to submit grant is 1/21/22.
- Chief Kay, Asst. Chief Bailey with the assistance of the new ambulance committee completed process and will recommend to Board of Trustees the purchase of new ambulance for WTFD. Presentation will take place at this meeting.
- Would like to discuss overall maintenance/cleaning responsibilities for administrative building/fire station with department heads and trustees to assure it will be fairly and properly maintained.



Bryon McIntosh
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Park & Road Report

December 28th. 2021

- Announcements

- Finished up with the leaf collection on Tuesday the 14th. Then received a few calls asking to pick up leaves so we made a pass and picked up ½ truckload.
- Made minor repair to leaf collection equipment. Will need to weld handle back on at a later time.
- Picked up three loads of limbs
- Watched six video's on MS4 reporting and best housekeeping procedures.
- Submitted my six page report to Lucas County. Melissa Greene Hopfer.
- Rick pressure washed Leaf Vac and winterized.
- Trimmed a few trees that would hit the truck mirrors when plowing next to curbs.
- Will be starting on Inventory and taking a closer look at what is actually needed or be deleted off.

Bryon McIntosh



Report for Township meeting December 28th, 2021

All officers have completed their annual firearms qualifications except for Ptlm. Whitmore. He will qualify by the end of the month.

Have had several patrol cars in the shop for various repairs. Additionally, have been having issues with the in-car cameras and several of the MDT's. We will be sending 2 MDT's back to Panasonic for repairs. All fixed at no cost, under warranty.

Ptlm. Dennis Moskowicz is on sick leave. He has a small fracture to hip bone. (Not work related) Will be out for 4 weeks. Doctor's note on file.

Met again with Mr. Britton and Mrs. Nowakowski to discuss the 2022 police budget.

Have the impound lot in Bryon's salt shed area cleaned up in order for the road department to have easy access to the salt shed during snowfall.

Placed the 2020 Hyundai that went unclaimed in the tow lot on govdeals auction site. The present bid for the vehicle is over \$20,900 as of this date. Auction will end December 27th, 2021.