

Leo Britton - Trustee

12/14/2021

- Lexipol has been sent out to prosecutor waiting on his approval from prosecutor
- Donated PPE gear to Cherry Street mission.
- Call on police issue with car not being released to owner car title not in her name
- Continued Working with Eric Hart on project to put logs on excel doc going to drop car off
- Obtained Static IP address need to reload router for complete network change
- BWC about opening claim working to recover over payments for mis handled claims back to 2015
- Multiple discussions with Prosecutor about ongoing issues in Township
- Reviewing budget status (recommend all spending need approval of trustee for remainder of year)
- Met with all 3 department heads Fire, Roads, and Park are ready to be given to board for review and approval. Made sure Lexipol and 911 are included in proper budgets. Police are still working on bringing the budget in line with their revenue
- Continue to monitor 911 consolidation and what it will mean for Township going forward.
- Ordered signage for back of the building....
- Working with Ron Kay on employee issues
- Working on transition list for things I have open and do on a regular basis.
- Worked with Bryon and his team to recycle scrap metal about 200.00 worth.

Kellie Schlachter – Trustee

12/14/2021

Announcements – Thank you to everyone who participated in and came to the parade. Thank you to Rick for bringing the Polar Express. Thank you for the Fire Department for getting the Community Christmas Tree and to the residents who are helping to decorate it.

Working with Ron and legal counsel on employee concerns

Meeting with department heads and employee

Starting to review 2022 budgets

Review and sign checks - payroll and ap

November Newsletter

Updates to the website

12/09/2021 For Tuesday, December 14th meeting:

2020 COVID Funding

COVID Fund 2272 is going to be expiring soon. The balance remaining is: \$2,899.61 if sanitizing vehicles is all of \$600. Deadline to expend funds is December 31st.

Quotes for On-Line Payments

I was asked at last meeting to find out the surcharge (percentage) for credit cards other than Visa, Mastercard, Discover and American Express. Amy Milton who handles Huntington's online payments responded back stating 3.5%.

2022 Appropriation Budgets

I have met with all Department Heads regarding next year's appropriations. I shared YTD figures, spreadsheets and reports. Dept. Heads are to finalize & approve their appropriations to present to the Board. They will need to be approved by the Board and sent to Budget Commission by December 31st.

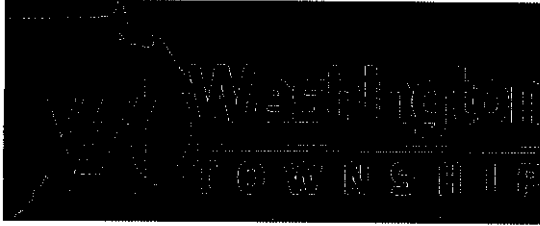
Resolution needed for this year's Blight Fund Transfer

A Resolution is needed to transfer the money we received from Lucas County this year, for the Blight from last year's Resolutions. Once received, it went into the General Fund whereas it will need to be transferred to the Gas Tax Fund. Funds to transfer amount to \$462.35

Court Ordered Bond Money

At our last Board meeting, the Stipulation and Consent Entry of Release of Motor Vehicle case was brought up and our Trustees thought we should contact the State Auditor's office to verify that the bond money was handled in the correct manner. (When bond money is ordered, our Police receives it from the Respondent and takes it to bank in order to receive a cashier's check payable to Lucas County Common Pleas Court. The bond money, once received by the Court, is immediately & irrevocably forfeited to the State of Ohio. Upon receipt of these proceeds, the Lucas County Ohio Clerk of Courts distributes money to our Law Enforcement Trust Fund which then would be receipted into UAN in our Law Enforcement Trust Fund as given).

The Auditor's Office states that this was handled correctly. However, if decided upon, our Township could create a custodial fund to place the money in (before it is the Township's), but strongly recommends that we consult with the Prosecuting Attorney with the process, if deciding to do this.



Bryon McIntosh
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Park & Road Report

December 14th. 2021

Announcements

- 2021 / 2022 Park and Road Budget with Shelly and Trustee Brittson. We will be working on this on the weekend at the Fire Station.
- Worked on transmission pans on dump trucks Sanded and painted also undercoated both pans
- Moved electric wire for new overhead door at shop
- Dug posthole 42" deep and put in post with 100 pounds of bagged concrete next to building so we can move fence.
- We are still picking up leaves we have collected thirteen loads and still counting.
- Working on getting heat up and running in new building.
- Made minor repair to leaf collection equipment.
- Called out Monday 11/29/21 for snow removal. This was the first time for 2021 / 2022 season.
- Ordered a new control switch for #1 Dump Truck this control operates the flow of salt and the speed of spinner
- Ordered new tires for John Deere's
- Ordered two new tires for the steering arm on Grasshopper.
- Made a few other purchases for the Road Department to be utilized in the spring of 2022. This was a cost savings for my Department.
- Met with Matt McFadden from Lucas County do go over my MS4 report. "Municipal Separate sewers system" this is an annual report that has to be done before December 21,2021
- Asking the Board of trustees to allow me to increase the Funeral cost of rental at Shoreland Park from \$75.00 to \$150.00. It has been over 5 years since the last increase. " Funeral rentals. 3 in 2019 – 1 in 2020 Covid – 4 in 2021"
- Met with Meg Adams Wednesday the 8th. From the Toledo Edison to discuss lighting at park and power at the Blessing Bld.
- There will be an increase of plow parts and controls as of Jan 1st. The auger and spinner controller I just purchased triples as of January 1st. the new cost will be \$ 2,900.00 for the same controller.
- Trustee Schuster and I set the new furnace in the road department building we will start plumbing it and getting power to it this coming week.

Bryon McIntosh



FIRE and RESCUE DEPARTMENT

Ronald Kay-Fire Chief

Report for Tuesday, December 14th, 2021

- Received new Self Contained Breathing Apparatus (SCBA's). This was from our FEMA Assistance to Firefighter grant award. Total grant award was \$116,000. Training and required Fit testing for all members will take place on 1/16/22 which was part of the grant. Units will go in service after this date.
- On 12/8/21, WTFD crews did our first walk through of new Shoreland School and reviewed safety and fire protection systems.
- Chief Kay and Asst. Chief Yunker had meeting with fiscal officer Nowakowki and Trustee Britton on 12/7/21 to prepare 2022 FD budget.



Report for Township meeting December 14, 2021

Patrol Unit #89 has been ay Bauman Ford for repairs for 2 weeks trying to fix electrical problem. They finally figured it out and repaired. \$1574.74

Met with Mr. Britton and Mrs. Nowakowski to discuss police budget for year 2022. Looking at ways to cut expenses and gain revenue.

The police department obtained the title for the 2020 Hyundai that was impounded and went unclaimed. The blue book value of car exceeds \$20,000. Asking the board to permit the police to put car up for auction on govdeals.

Working on sexual abuse case and obtained search warrants for several cell phones to be forensically examined and used for evidence in the upcoming case.

Had new battery put in patrol car # 91 covered under warranty.

All 4 cars are scheduled to be taken to Precision Auto for a full decontamination, sanitation, and disinfectant.

Attended the Law Enforcement RCOG-911 meeting on zoom with area Chiefs.

Had two drug cases cleared in court. Both suspects voluntarily signed drug money over to township police drug fund. \$4,470.00 and \$1323.00 in a plea agreement in court.

Ptlm. Whitmore has the traffic speed sign data available for review if anyone interested.

Ptlm. Whitmore had a traffic stop that resulted in a drug abuse case which led to the seizure of over \$10,000.00 U.S. Currency. Case pending.