

Leo Brittson – Trustee Report

11/9/2021

- Lexipol has been sent out to prosecutor after trustee review
- House at 5850 Rounding River is being back filled and seeded
- Blight calls and showing up at my office
- Worked with vendor from 10 to 1 to get police non-emergency phone line active
- Continued Working with Eric Hart on project to put logs on excel doc
- Obtained Static IP address need to reload router for complete network change
- Continue working with Bryon to setup his building after sale
- BWC about opening claim working to recover over payments for mis handled claims back to 2015
- Reviewing inventory looking for more changes
- Multiple discussions with Prosecutor about ongoing issues in Township
- Working on cleaning out Blessing building
- Reviewing budget status (recommend all spending need approval of trustee for remainder of year)
- Continue to monitor 911 consolidation and what it will mean for Township going forward.
- New doors are painted on the building (thanks Kim for doing all the leg work)

**Kellie Schlachter – Trustee Report
11/9/2021**

Congratulations to Mark and Don!!

- Updated website
- Create and sent out October Newsletter
- Worked with Chief Kaiser to setup a special meeting to get Justin and Andrew on board
- Review and sign payroll and AP checks
- Trying to get a meeting setup with Lucas County to go over reduced revenue related to ARP funds
- Helped move items out of Blessing garage to maintenance building
- Discussions with legal counsel
- Contact related to property tax – we have received everything
- Review revenue and expenses through October
- Answers questions for residents
- Review Lexipol policies
- Analysis of 2021 expenses and forecast
- Look at CARES funding ideas

11/04/2021 For Tuesday, Nov 9th meeting:

Premium Pay

Premium pay has been issued on November 4th to all qualified employees.

Public Record Requests

All public records requests have been completed.

IRS

I sent in an appeal to IRS for the denial of Families First Coronavirus Response Act (FFCRA) credits received last Fall and early this year. These credits were given for COVID related sick time.

I was told by IRS that they are backlogged with requests relating to 941's and COVID related issues and they will answer them in the order they are received. It may take some time before we receive a definite ruling.

2020 COVID Funding

COVID Fund 2272 is going to be expiring soon. The balance remaining is: \$9,221.76. I am encouraging Department Heads to look at their inventories of PPE, sanitizing supplies, masks, testing kits, etc., rather than return unexpended funds to the State of OH. Deadline to expend funds is December 31st. Items would have to be ordered soon.

Quotes for On-Line Payments

I requested quotes from Key, Huntington & PNC Banks & Directions Credit Union. I spoke to Dave at Key Bank. He said he doesn't deal with this type of service directly. He said he would have the person that did contact me, but I haven't been contacted yet. PNC has not responded either. Directions Credit Union seems promising. I spoke to a Representative there who states they only charge a convenience fee of about 3.5%, with no service charge. She also told me they would help set this up on our website at no charge. She is to send me more detailed information.

Shoreland Shared Expenses

It was requested that I pull the last two months of bills pertaining to shared services at Shoreland. Since utility prices alter per month, I will prepare a spreadsheet looking back at utility bills from each month in 2020 & 2021. Other shared expenses include: Republic Services & Buckeye Cable. I will also include the Property Tax.

Shared copier bill is already split. Insurance, maintenance/repairs, and supplies may also need to be split as well.

2022 Appropriation Budgets

In the next 3 weeks I will be needing to meet with each Department Head to go over next year's appropriations. They will need to be approved by the Board and sent to Budget Commission by December 31st.



FIRE and RESCUE DEPARTMENT

Ronald Kay-Fire Chief

Report for Tuesday, November 9th, 2021

- Front end repairs complete on Medic 72. Medic 72 is back in service.
- WTFD crews patrolled township neighborhoods Halloween evening.
- Election day in new township offices in fire station went well, no issues reported.
- Please come out and support the Shoreland Firefighters annual feather party fundraiser November 19th & 20th. Event held in the Shoreland Park shelter house. 7:00 PM to 11:00 PM.



Report for Township meeting November 9, 2021

D/C Hart and I attended another zoom meeting Monday with Lexipol for an additional session working on policies and procedures. Was given further task of completing several chapters. Making progress.

The State of Ohio is mandating 24 hours of Continuing Professional Training (CPT) for year 2022. The state also says it will pay for 50 % Filed paperwork with the State of Ohio to get reimbursed for 50% of training cost for a new mandatory 24 hours requirement.

Attended the Law Enforcement RCOG-911 meeting on zoom. They are asking all agencies to be patient with the change as they are working on small issues, while trying to resolve them.

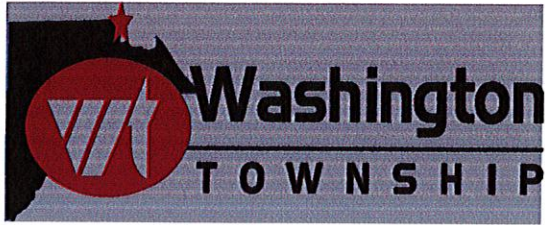
Attended Block watch meeting Monday night at Park Shelter house.

Still cleaning out property, equipment and files from old building.

Had to take unit #90 in for a steering problem to AAA automotive. Vehicle repaired at estimated cost of \$600.00.

Would like to thank the firefighters, trustees and roads department for helping clean up space and move files at Blessing building Wednesday night.

Would like to thank the board of trustees for the special meeting and hiring Andrew Whitmore to a full-time position and permitting Justin Jackson to return as a part-time officer.



Bryon McIntosh
Washington Township Road Department
5714 Blessing Drive
Toledo, Ohio 43612
419-726-6908 - Phone
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Park & Road Report

Nov 9th. 2021

Announcements

- Worked Wednesday night with the help of Fire personal Trustees and trustee's spouses moving old building items into new maintenance Garage.
- Welded a new hose guard together in my garage using my own welder and tools. This made it much easier to work on and saved budget around \$400.00
- Mowing park field as much as possible. "Standing water at least 4" in main field" do to all the rain this month.
- Continue on working moving items and trying to get things put away.
- Worked with Rick showing him how I schedule park rentals and going over time sheets with him.
- Had a few extra hours on payroll due to the move to the new building.
- I'm turning in my report early as requested, do to My Vacation. Rick P. will be at Meeting with more updates.

I spoke to Mr. Phillips regards to what I wanted to see done and started while I was gone. He will be in charge while I'm gone.

BRYON

- Finished leaf vac. All ready to go.
- Picked up propane & ordered 100# will deliver tank
- Continued to work on "new" shop
- Met with Morton building for insulation quote
- Cleaned up dead ends off Shoreland rd.
- Filled in large hole on Shoreland just past summit
- Replaced plow scraper blade and curb finder on truck 1.
- Returned calls about park rentals
- Removed all steel chairs from basement, moved to scrap pile.
- Park rental contract, met with a couple of people

- Met with 2 people for the key for shelterhouse
- Removed all items out of basement (washer, dryer, old door, wood & misc. chairs
- Removed router rack from old police office.
- Added additional shelf in new shop
- Installed gate for upstairs storage