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REGULAR MEETING AUGUST 24, 2021

Mr. Britton called the meeting to order at 6:00 p.m.

Roll Call Trustees: Mr. Britton here, Mrs. Schlachter, Mr. Schuster here.

Pledge of Allegiance

Department Heads present:

Police Department –, Chief Kaiser, Deputy Chief Hart.

Fire Department – Chief Kay, Assistant Chief Yunker.

Road/Park Department – Bryon McIntosh

Zoning Inspector - Tom Yunker

Fiscal Officer - Shelly Nowakowski not present, is excused.

**MOTION: APPROVE MEETING MINUTES FROM REGULAR MEETING
August 10, 2021.**

Mr. Britton moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter yes, Mr. Schuster yes, Mr. Britton yes.

Chief Kay - Announcement

We were notified that we received a FEMA Assistant to Fire Fighters Grant for \$122,200.00 that we applied for to replace Self Contained Breathing Apparatus (SCBA). This is a huge get for our department. Wanted to say a huge thank you to Assistant Chief Yunker for all his hard work on this.

Chief Yunker

We were very fortunate to get this Grant. It is very competitive. We went through five rounds before we were finally awarded it. This is a nationwide Grant. This will be able to outfit our entire department with what we need. These will last us anywhere from 10 to 15 years. This takes a huge financial burden off of us.

Chief Kay

Just wanted to also let residents know that we are still working on getting vendors out here to look at getting the new ambulance. Assistant Chief Bailey said he will be at the next meeting to update us on the status of the new ambulance.

Trustee Britton

Big thanks to Chief Kay and Assistant Chief Yunker. I know they put a lot of time and work on this Grant and it paid off. They deserve a lot of credit. It takes one thing off the fire departments Capital and that helps the township out.

MOTION: ENTER INTO EXECUTIVE SESSION AT 6:08 P.M. PER ORC #121.22G to consider purchase and sale of property.

Mr. Britton moved; Mrs. Schlachter seconded.

Roll Call: Mr. Britton yes, Mrs. Schlachter yes, Mr. Schlachter yes.

Back from Executive Session 6:43 p.m.

No decisions were made.

ANNOUNCEMENTS/REPORTS

Department Heads full reports are available online on our website www.Washington-twp.com

Mr. Britton – Trustee Report

Working with the insurance company regarding status on the fire cleanup on Rounding River. The permit is being pulled for demolition. Making sure they include in the cleanup the deck and the pool that's in the back yard.

Continuing to work on Lexipol. I have three chapters left and I am done with the general part. Chief Kay and Chief Kaiser if you can let me know when you have your next session and I would like to sit in on it.

Been working on pricing for the lighting with Michele and Bryon.

**RESOLUTION #23:21: LIGHTING ASSESSMENT
044W SHORELAND, 070W CREEKSIDE GLEN,
072W OTTAWA RIVER EST, 073W SHORELAND HEIGHTS, 074W
SHORELAND HEIGHTS, 075W RAINTREE SUBDIV.,
076W POINT PLEASANT COV., 077W SUMMIT STREET IN THE
AMOUNT OF \$28,536.98.**

Mr. Brittson moved; Mrs. Schlachter seconded.

Roll Call: Mr. Brittson yes, Mrs. Schlachter yes, Mr. Schuster yes.

Couple blight calls.

Web site updated.

Worked with TruPay on billing issue.

Continued conversations on Blessing building.

Worked with Michele, Fiscal Officer, on audit questions. We are meeting with auditor tomorrow to go over his findings. Will get it verbally then he will put his findings in a report.

Mrs. Schlachter – Trustee Report

Thank you to Bryon and Rick for getting the benches and tables in at Villamar park. They look awesome.

Updated website.

Followed up on emails.

Reviewed payroll and AP checks.

Have been working on the 2019 – 2020 audit, answering questions.

I was out of town on vacation with my family. Limited access!

We don't have funding for lotus, we don't even have equipment to remove. Residents can manually remove them or mow them. You cannot use pesticide unless you get a permit through the EPA.

Trustee Brittson read Shelly Nowakowski – Fiscal Officer's Report

The 2019 – 2020 Audit is currently in progress for our Township. I have been working with them closely in order to get this complete.

Waiting on feedback from Dept Heads before moving forward with online payment. Example of Ottawa County's online payment system was given: <http://www.ottawacorc.com/permits/driveway-residential> We could be set up with a similar service for our township with many payment options to choose from. Huntington would charge the township a minimum of \$30 per month for this service. Neon Goldfish could assist with loading in appropriate forms on our website. We just need to inform Huntington if we wish to proceed and will need to work out some details on our website.

Park Enhancement Projects Balance & Move

Villamar: Starting amount \$8,000.00, spent \$6,229.33, including payroll expenses amount still available: \$1,770.67

Shoreland Park: Starting amount: \$4,000.00, spent \$0.00. Have not used any of the funds yet.

Move to Shoreland Avenue - Starting amount \$40,000.00. spent \$39,628.86.

Called many vendors to request they send invoices via our payment email. We have not been receiving some timely in order to get them paid and sent back by the due dates. Many we had to call for and ask that they send. I also updated our mailing address with them to our Shoreland location.

Worked on Resolution for Special Assessment Lighting. Converted to LED 5 years ahead of schedule. Off set rise in expenses.

Bryon McIntosh - Parks/Road Department Report

\$250,000.00 Grant finished will fax in tomorrow Creekside area

Looking into new sign for Villamar Park.

Received certificate of coverage from the insurance company for the cross-country team for the kids to use park. They are insured.

Shoreland Firebirds Cheerleaders have been using park as well to practice I will be getting their insurance paperwork so they can continue using it. This covers us incase someone gets hurt on our property.

Will be getting quotes for some trees to be trimmed at Shoreland Park.

Rick Phillips and I Installed Benches and Picnic Tables at Villamar Park. Thanks to Rick for his help putting them together.

Put five bags of asphalt in holes in the road for a resident on Brendamar Court.

Block Watch Committee uses the Shelter Hall at the park every fourth Monday of every month. Would like to continue to let them use it at no cost since it is for the Point Place/Shoreland Community.

MOTION: APPROVE POINT PLACE BLOCK WATCH TO USE SHELTER HOUSE, THE FOURTH MONDAY OF EVERY MONTH, FOR THEIR MEETING AT NO COST FOR THE REMAINDER OF 2021.

Mr. Brittson moved; Mrs. Schlachter seconded.

Roll Call: Mr. Brittson yes, Mr. Schuster yes, Mrs. Schlachter yes.

Trustee Brittson had me have the County come out and trim behind guard rails on Summit Street. Had to fill out another request to see if we can have them come out and take some more trees down to open up the view on the southbound side of the bridge.

Called Toledo Area Sanitary District for mosquito sprayer to run through the Township trying to get them under control.

Lost two trees on Redfox in storm cut them up and haled brush away. Trustee Brittson was on job site and helped out. Trustee Brittson stated the resident really appreciated us doing that.

Chief Kay - Fire Report-

We had a budget meeting for firefighters wanted to make members informed where we are at financially. Assistant Chief Yunker put together a presentation.

Assistant Chief Bailey will give an update at next meeting regarding new ambulance. The process will take about a year.

Probationary firefighters Michael Roberts and Drew Lasley have started Firefighter I training with completion date at end of December.

Chief Kay attended two planning meetings this month with LC RCOG 911 consolidated fire dispatch committee.

Chief Kaiser – Police Report –

While I was on vacation and in my absence, Deputy Chief Hart handled the police department in stellar fashion and reported no major incidents.

Deputy Chief Hart attended another county-wide tow lot meeting to report that we will be able to keep our own tow lot as some departments elected to do so.

They confiscated firearms that were forfeited or unclaimed have been traded in and picked up by Vance Law Enforcement for credit on August 11, 2021.

No new updates on the house fire on Rounding River other than the State Fire Marshall reports all evidence recovered has been sent to the crime lab for testing. No results back yet.

Had multiple police vehicles in for various repairs. These repairs are becoming more frequent as the fleet of police cars get older and the milage increases.

Had all four in car radar systems calibrated and certified with certificates for each unit. This is an annual certification process.

Shoreland School is back in session. Will have officers being very vigilant in and around the school. Officers have been instructed to get out and walk the halls of the school to make their presence known.

Auxiliary Charles Lightner has submitted his resignation effective September 13, 2021. He will be relocating to Texas.

Deputy Chief Hart attended the block watch meeting last night.

MOTION: PER CHIEF KAISERS REQUEST ACCEPT CHARLES LIGHTNERS RESIGNATION FROM THE AUXILARY EFFECTIVE SEPTEMBER 13, 2021.

Mr. Brittson moved; Mrs. Schlachter seconded.

Roll Call: Mr. Brittson yes, Mr. Schuster yes, Mrs. Schlachter yes.

Mr. Yunker – Zoning Report –

Continuing to issue violations throughout the Township. Lots of campers, utility vehicles boats remember you can not park them in your yard.

Continuing to work with Lucas County Prosecutor's office regarding property at 5420 Patriot (Whiting).

Continuing to work with Trustees and Lucas County regarding 5952 Villamar (Ferguson). Spoke to a resident regarding her property. Meeting her next week. She wants to get it cleaned up so she can put it up for sale.

Continuing to work with Mark Smith at Lucas County regarding 2611 Shoreland Avenue for the runoff of rainwater to neighboring properties.

Declined a zoning permit on Point Pleasant Way for shed. Too close to property lines. Advised of option to appeal through Board of Appeals.

Property at 5850 Rounding River (house fire): Need update from Trustees on conversation with insurance company. No demo permit yet. Trustee Brittson to follow up on status.

Would like Trustees to look at our zoning permit fees we charge. A few contradict themselves.

Would like to combine the shed and deck fee with accessory structure.

MOTION: MAKE A CHANGE COMBINE SHED/DECK ZONING PERMIT FEE IN WITH ACCESSORY STRUCTURE FEE FOR THE AMOUNT OF \$40.00.

Mrs. Schlachter yes, Mr. Brittson yes.

Roll Call: Mr. Brittson yes, Mrs. Schlachter yes, Mr. Schuster yes.

Recommend issuing 10-day Resolution for the following:

RESOLUTION #24:21: 10 DAY BLIGHT 5232 FORTUNE DRIVE.

1308(D): The storage or accumulation of junk, trash, rubbish or refuse of any kind. Domestic refuse shall be stored in cans with lids.

1308(K): The emission of noxious and odorous matter in such quantities as to be readily detectable at a point along any property line.

Mr. Brittson moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter yes, Mr. Schuster yes, Mr. Brittson yes.

RESOLUTION #25:21: 10 DAY BLIGHT 2727 SHORELAND AVENUE.

1308(J): Building exteriors must be kept in good condition with no partially completed siding or painted walls. Peeling paint or deteriorating surfaces are prohibited.

Mr. Brittson moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster yes, Mr. Brittson yes, Mrs. Schlachter yes.

RESOLUTION #26:21: 10 DAY BLIGHT 6021 HOLLIDAY.

1308(D): The storage or accumulation of junk, trash, rubbish or refuse of any kind. Domestic refuse shall be stored in cans with lids.

Mr. Brittson moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster yes, Mr. Brittson yes, Mrs. Schlachter yes.

RESOLUTION #27:21: 10 DAY BLIGHT 5714 BLESSING DRIVE.

1308(J): Building exteriors must be kept in good condition with no partially completed siding or painted walls. Peeling paint or deteriorating surfaces are prohibited.

Mr. Brittson moved; Mrs. Schlachter seconded.

Roll Call: Mr. Brittson yes, Mrs. Schlachter yes, Mr. Schuster yes.

Recommend issuing 4-day Resolution for the following:

RESOLUTION #28:21: 4 DAY BLIGHT 2585 SHORELAND AVENUE

1320(B) No Water Craft, Recreational vehicle or utility equipment shall be parked or stored in a front yard.

Mr. Brittson moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster yes, Mr. Brittson yes, Mrs. Schlachter yes.

Recommend Township move forward with cleaning up property at 2938 Jasik Drive.

RESOLUTION #29:21: NOTIFYING LUCAS COUNTY AUDITOR TO ENTER ON TAX DUPLICATE THE CHARGE OF \$1,500.00 FOR 2938 JASIK DRIVE FOR BLIGHT REMOVAL/CLEANUP –

1308(H) Areas which have grass, groundcover plantings, shrubs, trees that are not kept in a healthy, neatly trimmed condition or woodpiles, skids or other burnable materials that harbor rodents, or other animal or insect infestation. Vegetation shall not encroach on adjacent properties.

1303 (F) All fences shall be maintained in good condition.

Mr. Brittson moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter yes, Mr. Schuster yes, Mr. Brittson yes.

NEW BUSINESS

Tow lot - update - Deputy Chief Hart explains what's going on with the 911 consolidation and the effect it will have on tow lot. Police can still run their tow lot if that is the route Trustees decide to take.

Changing the requirements around auxiliary officers - It's an investment, we need think about having them complete training in so many months or cut them loose. We invest a lot of money to outfit them to be on auxiliary then they leave and never even become an actual part time or full-time officer.

Discuss part time officers – We need to consider making it so there should be a minimum of hours required that the part time officers must work each month to stay on as part time officer. We have a lot of overtime that these officers should help out with to avoid but they say they want to work then when it comes time to need someone, they aren't available to help which causes overtime. If we had a minimum of hours, they are required to work in a month they are obligated.

Discuss and consider, Dave Bacon coming in to help with administration and paperwork until he is allowed back on patrol.

Discuss hiring for road crew - seasonal staff for grass cutting or the cost to bid out if we don't have the man power. Need to have someone in line (or mind) to move up and take over when Bryon leaves.

Discuss where are we at with road repairs and pot hole repairs and street cleaning. Bryon said he talked to guy about coming out and cleaning the streets. Spoke to Chief Kaiser about maybe asking residents to keep cars off street when we know they are going to come out. Could put sign out letting residents know when it will be.

OLD BUISNESS

Update on status of Lexipol for Fire & Police. Trustee Brittson ask that the department heads include him on their next meeting.

Online payment system for fines, park rental, permits. Still waiting to hear back from department heads

Discuss ARP funds – Still discussing what we can use money for. We did learn we cannot use the \$250,000.00 ODOT Grant to match for another project has to be its own stand-alone project. If it is used for roads it has to be with a sewer or water project but do, we have to pay for the sewer and water project too to use ARP money. Chief Kaiser said he heard others were using money for police and fire portable and mobile radios. Trustee Brittson will check into with prosecutor. Trustee Schlachter said they were told you can use funds towards equipment. City is using a lot because of revenue loss.

Looking into putting a curfew in place - Trustee Schlachter says there has been a lot of problems with kids being out at all times of the night. Would like to look into putting a curfew in place. Chief Kaiser says we don't need one. Chief Kaiser said check the Ohio Revised Code. There should be something in place they can enforce with that if needed.

Shanty Creek Lilly Pads/Lotus – Trustee Schlachter spoke about in her report.

5420 Patriot Whiting property- Tom Yunker spoke about in his Zoning Report.

911 Consolidation update

Meeting today did not go well. We are told that they mis budgeted, they are three million dollars off and the reason behind it is because all the numbers they put together were in 2018 before everything with covid hit. Now everything has gone up. The labor cost went up, benefit cost went up and equipment went up just to mention a few. Were up to almost \$100,000.00 that we have to pay when it comes time to pay full amount. Police percentage of the bill is 78% and Fire is 22%. \$78,000.00 for Police to have to budget and \$22,000.00 for Fire. They will be voting the budget on September 14, 2021. We are going to have to figure out how these departments are going to fit this in their budgets.

Cost to repair Creekside roads – They are still putting numbers together what our matching portion is going to be.

Determined how to split bills for certain shared services, supplies & space at our new location - Still waiting for a couple of cycles of bills to come in to see how we are going to split.

Grass Cutting property that isn't Township's responsibility- Bryon said he talked to Mike today and he is going to send one of his guy's out next week and we are going to go over everything we mow for them.

Update on quotes for Blessing Building -

Trustee Schuster says until we know what direction we are going with the building its going to be hard to get quotes. We need to get the roof fixed first then in order to get hard numbers for the inside its going to be impossible until we tell contractors what we want.

MOTION: TO MAKE THE MOVE TO THE FIRESTATION FOR POLICE, ROADS AND ADMINISTRATION PERMANENT.

Mr. Brittson moved; Mrs. Schlachter seconded.

Roll Call: Mr. Brittson yes, Mrs. Schlachter yes, Mr. Schuster no.

2022 Budget – Continuing to work on this.

Discuss ODOT grant – Already talked about it.

UPDATES ON PRIORITY TASKS

Blessing Building Trustee Schuster gave an update.

Lexipol – New Policies and Procedures, Leo is the project manager. Department heads continuing to work on theirs.

911 Consolidation – Trustee Brittson attended meeting today it's up to One Hundred Thousand Dollars.

Villamar Park – Bryon gave update in his report.

Roads – Creekside project nothing has changed.

5420 Patriot, Whiting Property – Tom gave update in his report.

5952 Villamar, Ferguson Property – Tom gave update in his report, suppose to be meeting with home owner next week.

Bryon informs Trustees that there is going to be a request to return a check from a deposit for the Shelter House.

MOTION: APPROVE SUPPLEMENTAL APPROPRIATIONS, BLANKET CERTIFICATES, PURCHASE ORDERS AND CHECKS NUMBERED 48906 to 48945 & ELECTRONIC PAYMENTS NUMBERED 294 TO 319 TOTALING \$71,026.54. \$35,337.23 FOR ACCOUNTING AND \$35,689.31 FOR PAYROLL.

Mr. Brittson moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster yes, Mr. Brittson yes, Mrs. Schlachter yes.

Open the floor for comments.

Becky Bodette

5409 Belpre

Handed out to Trustees list of delegation questions. Ms. Bodette states “I have questions”:

Is the Board of Trustees going to approve project specifications for the Blessing Drive Building?

Trustee Schlachter: We do not know because we have not made any decisions.

Will the Board of Trustees advertise for sealed bids for Blessing Drive projects to be opened at a Board of Trustees Public Meeting?

Trustee Schlachter: We do not know because we have not made any decisions.

Was an emergency declared in order to move the departments from the Blessing Drive building to the Fire Station?

Trustee Schlachter: No, not that I recall.

Since it is illegal to move public money from any fund other than the General Fund, how can money voted by the township residents for the Fire Department be shared with other departments?

Trustee Schlachter: I am not sure what you mean. The money that we used was from the General Fund, I do not know what you mean when you say moved money.

Ms. Bodette: That's not the issue, the issue is that the money that built this building was voted on by township residents for the Fire Department, it was voted on for fire levy. I voted to give the money to the Fire Department. So how can the fire department money that was spent on this building now be shared with all the other departments. Is this legal? I don't know?

Trustee Schlachter: The money that we spent to bring these cubicles in here was from the General Fund.

Ms. Bodette: That's not what I am talking about.

Trustees Schlachter: Ok well then, I am not sure, we will get back to you on that. We can email you.

Ms. Bodette: I mean, I don't care where that money came from, I care that this building is filled with tax payers' money that they voted for for the Fire Department. Not for Administration, Police, Zoning, Parks and Roads. Thank you.

Cindy Martinez

3001 Capri

My issue is I live next to the house on 2938 Jasik. She cuts just a little of her grass and the rest she leaves. Every time I call or my neighbors call and complain it takes the Township six weeks to get someone out there to look at this problem when it is a continuous problem. Its constants. There is mice and other animals back there. She throws dog crap out of her house to her back yard and leaves it. She has two dogs; a bunch of cats and you never see them be let out. I know you can not do anything with the inside of the house but as neighbors, we all keep our yards up nice and hers is ridiculous.

Zoning, Tom Yunker states there's a process we have to follow. We sent out a warning/violation letter, then we sent a 10 Resolution stating if she didn't clean it up, we would then send a 4-day Resolution that we are coming in to do it our selves then bill it to her taxes for her to pay.

Mr. McIntosh has a Resolution now if it isn't done within 4 days the Road Department will be going in and doing it. It is on the schedule for this to happen next week. Going forward if she doesn't keep up on it, we will continue to go in and keep it up and continue to send to Auditor the charge to be put on her taxes.

Barb Kingsley
5717 Blessing Drive

First, I want to say thank you and a big kudos to fire and police for coming over and take care of my husband fell down embankment. Officer Jackson went down and got him out. He went into the water full uniform, shoes and everything. Alec Vaughn came and helped straight out of the swimming pool with his swim trunks still on. That's what our volunteers due to help people in need. I was so impressed. I want to keep the fire under you guys the people want the police back at blessing. Get the building fixed. You probably just want it on Shoreland because its closer to where you live. The Board just doesn't want to put money into building. I walked the neighborhood everyone wants them to stay. It took me 8 minutes to get over here from where I live. Most of the police calls are in Raintree Village. If I was choking, they couldn't get there on time. If they were on Blessing Drive, they would be able to. You keep giving these political answers why you don't want to move back there or fix it. Your being selfish. A lot of problems occur over by me. Please get building fixed and bring them back. (Applause)

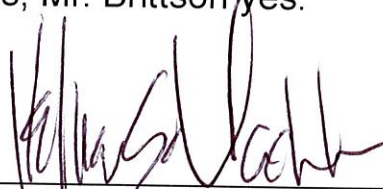
Adjourn meeting 7:53 p.m.

Mr. Brittson moved; Mrs. Schlachter seconded.


Roll Call Mr. Schuster yes, Mrs. Schlachter yes, Mr. Brittson yes.

Approved by:


Leo Brittson


Kelle Schlachter


Mark Schuster


Kimberly Kay



KIMBERLY A KAY
Notary Public
State of Ohio
My Comm. Expires
June 21, 2025