



FISCAL OFFICER: Becky Bodette 419-392-5381

TRUSTEES: Leo Brittson 419-392-5377

Jerry Mayfield 419-392-5375

Kellie Schlachter 419-392-5379

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REGULAR MEETING May 21, 2020

Mr. Mayfield called the meeting to order at 6:00 p.m.

Meeting opened with the Pledge of Allegiance to the flag.

Roll Call: Mr. Mayfield present, Mrs. Schlachter present, Mr. Brittson present.

MOTION: APPROVE REGULAR MEETING MINUTES FROM APRIL 16, 2020.

Mr. Mayfield moved, Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter yes, Mr. Brittson yes, Mr. Mayfield yes.

NO ANNOUNCEMENTS

REPORTS

MR. MAYFIELD - TRUSTEE

Spoke to two residents on Shallowford in regards to a low spot and water near their sidewalk. I gave them maps of the storm water pipes in the area. The water is coming from their private sump pump pipe to the street they will repair.

Looked at park tree at the end of Hammond. It is dying and is infested with some type of boring insect. Tree is dropping limbs and is a safety hazard and needs to be removed.

MRS. SCHLACHTER - TRUSTEE

Completed and posted Township April Newsletter.

Completed employees reviews and forwarded them to Mr. Brittson.

Worked with Ms. Kay and Mr. Rajner with Savage and Associates to finalize the townships health insurance.

Worked on a few township employees unemployment papers we received that had nothing to do with the employees unemployment for their employment with the township.

Will be out of the office May 25th through May 29 please call or text me if you need anything.

CHIEF KAISER

Spoke to home owner at 5514 Brophy we removed a junk car at this address. We also spoke about the yard and how long the grass is and he said he sold the home to his mother and she is on her way into town and will take care of it.

CHIEF KAY

Washington Township Firefighters started back up our in person training drills this past Wednesday, May 13 limited to 10 firefighters at a time and adhering to all social distancing practices.

Would like to ask Trustees to be able to schedule our annual hose and ladder testing to be completed by Waterway of Michigan near the end of July or early August at a cost of \$1,789.80.

Myself and the State Fire Marshall Inspector did the annual fire inspection of Shoreland Elementary School today (May 21). Went very well, no major issues. Discussed with the State Fire Inspector some recommendations to consider regarding the new Shoreland Elementary School that is going to be built and considerations of things that will help the fire department.

BRYON MCINTOSH – ROAD AND PARK

Received phone call from resident on Point Pleasant Way regarding 6031 Bridgview, vacant property behind her house there are some trees she is worried about may fall on her house. Water level is so high and is flooding property. Will get with Mr. Binienda and take some pictures. Not sure what we can do, it is a flood zone and floods.

Playground is taped off and signs are posted, is closed still at this time.

MS. BODETTE - FISCAL

Ms. Kay and I have been working with Citizen Bank on getting paperwork ready for direct deposit for payroll.

MR. BRITTON - TRUSTEE

Motor Vehicle Registrations will be going out June 15, waiting on invoice to see what it is going to cost. Recommended sending it in later due to the Covid-19.

All the computer virus are updated on those that would give me their passwords.

Talk to Wendy French with Ohio Township Association Risk Management Authority regarding Bonding/Faithful Performance Coverage and when she sent me documentation letting us know how much coverage we had it still had Mr. Kay on there and I asked her to update that. She then told me they were still waiting for the fiscal officers appointment to bond her. So she went ahead and updated Ms. Bodettes Bond. She was originally going to date it back to May 1, 2020 but Ms. Kay spoke to her and she said she would date it back to April 1, 2020. All our Bonds are current now.

Tried to attend Workers Compensation online meeting but they had technical issues both days. Did find out that we still have a 300 AP Report due that was due on April 1.

They said there was a lot of Townships that have not done theirs yet and there is no penalty. Spoke to Ms. Kay about it she was aware of it and is working on it.

Spoke to Chief Kaiser still waiting on the EDU-435 Disinfection Lamp to come.

Would like a copy of the Record Retention for 2020.

NEW BUSINESS

Mr. Mayfield - Shelter Hall and playground closure discussion.

MOTION: CANCEL ALL HALL RENTALS AND NO NEW BOOKINGS AND KEEP PARK PLAYGROUND CLOSED THROUGH JUNE 18, 2020 AND REVISIT REOPENING AT THAT TOWNSHIP MEETING.

Mr. Mayfield moved, Mrs. Schlachter seconded.

Roll Call: Mr. Brittson yes, Mr. Mayfield yes, Mrs. Schlachter yes.

Mrs. Schlachter - Vacation payouts discussion. Mrs. Schlachter would like it to be clarified in Policy and Procedure Manual. We cannot keep doing things without having a Policy in place.

Mr. Brittson - Health Insurance discussion when people opt out of going with Township Insurance when they have other options. Needs to go in Policy and Procedure Manual also.

Mrs. Schlachter – Liability issues with Toledo Tax Withholdings discussion. As long as they are paid on time there should not be any liability. Sent Ms. Bodette all the information and who to contact with the city if she needs help. Mr. Mayfield asked Ms. Bodette if she had any further comment on the matter and her response was no.

Hold off until June 18, 2020 Trustees Meeting for Resolution regarding expenditure of Covid 19 funds.

RESOLUTION #07:20: ALLOW FISCAL OFFICER TO DO DIRECT DEPOSIT AND ELECTRONIC FUNDS FOR ACCOUNTS PAYABLES.

Mr. Mayfield moved, Mr. Brittson seconded.

Roll Call: Mr. Brittson yes, Mr. Mayfield yes, Mrs. Schlachter yes.

RESOLUTION #08:20: DECLARING PROPERTY OWNED BY JABBAR YOUSIF LOCATED AT 3100 SHORELAND IN WASHINGTON TOWNSHIP, LUCAS COUNTY, OHIO A NUISANCE.

Mr. Mayfield moved, Mr. Brittson seconded.

Roll Call: Mrs. Schlachter yes, Mr. Brittson yes, Mr. Mayfield yes.

RESOLUTION #09:20: DECLARING PROPERTY OWNED BY MATTHEW MACDONALD LOCATED AT 5514 BROPHY IN WASHINGTON TOWNSHIP, LUCAS COUNTY, OHIO A NUISANCE.

Mr. Mayfield moved, Mr. Brittson seconded.

Roll Call: Mrs. Schlachter yes, Mr. Brittson yes, Mr. Mayfield yes.

RESOLUTION #10:20: DECLARING PROPERTY OWNED BY AIMEE BANKS LOCATED AT 5538 PAGELAND IN WASHINGTON TOWNSHIP, LUCAS COUNTY, OHIO A NUISANCE.

Mr. Mayfield moved, Mr. Brittson seconded.

Roll Call: Mrs. Schlachter yes, Mr. Brittson yes, Mr. Mayfield yes.

OLD BUSINESS

Facebook Page discussion.

MOTION: ALL FACEBOOK REQUEST WILL BE APPROVED BY ALL THREE TRUSTEES BEFORE A POST IS MADE.

Mr. Brittson moved, Mr. Mayfield seconded.

Roll Call: Mr. Mayfield yes, Mrs. Schlachter yes, Mr. Brittson yes.

Employee reviews discussion.

MOTION: MR. BRITTSOON WILL BE HANDLING EMPLOYEE REVIEWS.

Mr. Mayfield moved, Mrs. Schlachter seconded.

Roll Call: Mr. Brittson yes, Mr. Mayfield yes, Mrs. Schlachter yes.

Computer support discussion. Mr. Brittson to be the computer support person for basic help and advice on problems for Township needs. Nothing will be through Computer Gophers. Mr. Brittson will not be purchasing any computer related products, only advising.

MOTION: APPROVE SUPPLEMENTAL APPROPRIATIONS, BLANKET CERTIFICATES, PURCHASE ORDERS AND CHECKS NUMBERED 46739 TO 46817 TOTALING \$22,701.90.

Mr. Mayfield moved, Mrs. Schlachter seconded.

Roll Call: Mr. Mayfield yes, Mrs. Schlachter yes, Mr. Brittson yes.

MOTION: APPROVE FIRE DEPARTMENT TO SCHEDULE ANNUAL HOSE AND LADDER TESTING BY WATERWAY OF MICHIGAN AT THE COST OF \$1,789.80.

Mr. Mayfield moved, Mr. Brittson seconded.

Roll Call: Mrs. Schlachter yes, Mr. Brittson yes, Mr. Mayfield yes.

MOTION: TO START WITHHOLDING CITY OF TOLEDO INCOME TAX, AS A COURTESY, FROM EMPLOYEES PAYCHECKS THAT LIVE IN TOLEDO. SET UP AND TO BE READY TO GO AND MADE ON TIME BY JULY 1, 2020 .

Mrs. Schlachter moved, Mr. Brittson seconded.

Roll Call: Mr. Brittson yes, Mr. Mayfield abstained, Mrs. Schlachter yes.

Discussion – Chief Kaiser asked if it is only for employees that live in Toledo. Reply by Mrs. Schlachter: Will be putting it in Policy and Procedures Manual that if there are ten or more employees living in a city we will take out that city taxes from their pay checks. Mr. Mayfield feels Trustees do not have the authority to tell another elected official what to do.

Mrs. Schlachter states it was in place before to have taxes taken out why did it stop. Mr. Mayfield ask Ms. Bodette do you have any comment regarding this matter, Ms. Bodette stated no.

MOTION: DIRECT DEPOSIT TO BE SET UP AND READY TO GO BY JULY 1, 2020.

Mrs. Schlachter moved, Mr. Brittson seconded.

Roll Call: Mr. Mayfield abstain, Mrs. Schlachter yes, Mr. Brittson yes.

BRYON MCINTOSH – ROAD AND PARK

During Covid-19 time we are going to hold off having Keller's cutting grass for now. Will have them cut grass when Mr. McIntosh is on vacation.

Got three bids for Grasshopper for two tires for the front. Would like to go with Tireman at a cost of \$85.00 a piece, total of \$170.00.

Got bids for removing dead trees and two additional stump at Shoreland Park and Hammond. Would like to go with Vaughn Tree Service at a cost of \$1,600.00.

MOTION: APPROVE VAUGHN TREE SERVICE TO REMOVE DEAD TREES AND STUMPS AT SHORELAND PARK AND HAMMOND, AT THE COST OF \$1,600.00.

Mr. Mayfield moved, Mr. Brittson seconded.

Roll Call: Mr. Mayfield yes, Mrs. Schlachter yes, Mr. Brittson yes.

Discussion - Resident at 5828 Vistamar wants to have two trees removed. Trustees do not want trees cut down. They are live trees. Also resident concern at 2325 Bahiamar regarding a tree. Mr. Mayfield is going to check that complaint out.

MOTION: CANCEL LEAGUE PLAY AT SHORELAND PARK FIELDS, SOFTBALL AND BASEBALL FOR THE 2020 SEASON.

Mr. Mayfield moved, Mrs. Schlachter seconded.

Roll Call: Mr. Brittson yes, Mr. Mayfield yes, Mrs. Schlachter yes.

MS. BODETTE

Continuing to work on direct deposit with Citizens Bank.

Discussion on road closures for summer block parties.

MOTION: Adjourn the meeting at 7:20 p.m.

Mr. Mayfield moved, Mrs. Schlachter seconded.

Roll Call: Mr. Mayfield yes, Mrs. Schlachter yes, Mr. Brittson yes.








