

## Kellie Schlachter – report

### 7/27/2021 Meeting

- 7/12 – lunch meeting with Lisa Sobecki – Capital \$\$ need to focus on one project – could look into funding for Villamar Park project since we already have funds and a grant invested – dock, Pavilion, concrete work - Capital projects to not cover repairs, maintenance, roads, vehicles or equipment or buildings. And/or shoreline restoration on Shanty Creek parks
- 7/14- Spoke to owner of property next to Villamar Park interested in selling – discuss in executive session
- 7/14 - Spoke to a gentleman who is interested in buying the Blessing building –told him to walk through during open house to see what it needs – he is in the construction trade and would use as an office and storage
- Coordinated an Open House for the Township Hall building – 7/20 6 to 8pm – to get feedback and talk to the residents- per legal counsel can have an open house with trustee – just cannot talk to each other about township business
- 7/18 On scene at rounding river for fire in the a.m.
- 7/18 Reached out to homeowner if he needed anything
- 7/20 Open house at Blessing
- Updates to website
- Reviewed – plan for Villamar – sent it back with questions
- 7/21 Attended Fire fighter picnic at Shoreland Park
- Would like to hear from each employee their thoughts on the move and new location
- Spoke to more residents regarding the Blessing building

Capital needs by department

Property tax levy income only – Does not Include extra revenue from tow lot, cable, BWC refunds or dividends, shelter house rental, ambulance revenue, or sale of tow lot cars etc....

Taxing Authority	Levy Fund Code	Millage	Levy Type	Inside/Outside	Date of Vote	Duplicate Year Levy Begins	# Years Voted	Duplicate Year Levy Expires	Not Qualified	TY 2019 1st Half Revenue	TY 2019 2nd Half Revenue	TY 2019 Total Revenue	
Washington Twp	0101	2.40	General Fund	Inside	-	-	-	-		\$ 48,614.00	\$ 53,130.33	\$ 101,744.33	\$ 101,744.33
	0905	1.00	Police	Outside	11-08-83	1983	Continuing	-		\$ 10,599.86	\$ 11,561.04	\$ 22,160.90	
	0906	1.00	Police	Outside	11-06-84	1984	Continuing	-		\$ 10,599.88	\$ 11,561.07	\$ 22,160.95	
	0907	1.00	Police	Outside	11-06-84	1984	Continuing	-		\$ 10,599.88	\$ 11,561.07	\$ 22,160.95	
	0901	3.80	Police	Outside	11-07-89	1989	Continuing	-		\$ 49,256.99	\$ 54,310.82	\$ 103,567.81	
	0902	2.00	Police	Outside	11-05-96	1996	Continuing	-		\$ 31,372.12	\$ 34,308.12	\$ 65,680.24	
	0904	4.75	Police	Outside	11-04-03	2003	Continuing	-		\$ 88,711.78	\$ 96,152.85	\$ 184,864.63	
	0903	2.50	Police	Outside	11-03-09	2009	Continuing	-		\$ 46,690.45	\$ 50,606.79	\$ 97,297.24	\$ 517,892.72
	0701	2.50	Road & Bridge	Outside	11-06-18	2019	5	2023		\$ 32,405.91	\$ 35,730.79	\$ 68,136.70	\$ 68,136.70
	3401	1.00	Park	Outside	11-06-18	2019	5	2023		\$ 18,024.68	\$ 19,492.86	\$ 37,517.54	
	3402	0.30	Park	Inside	-	-	-	-		\$ 6,076.81	\$ 6,641.42	\$ 12,718.23	\$ 50,235.77
	0803	2.00	Fire	Outside	11-06-18	2019	5	2023	X-3.75 mills	\$ 37,352.32	\$ 40,485.42	\$ 77,837.74	
	0802	3.75	Fire	Outside	11-06-18	2019	5	2023	X-3.75 mills	\$ 69,617.75	\$ 75,472.73	\$ 145,090.48	
	0801	2.50	Fire	Outside	11-02-04	2004	Continuing	-		\$ 46,690.45	\$ 50,606.79	\$ 97,297.24	\$ 320,225.46
										\$ 506,612.88	\$ 551,622.10	\$ 1,058,234.98	

**FIVE YEAR – Capital Needs**

Park: New Mower John Deere \$28,000.00 would like (2) in the next (5) years  
 Roof on Shelter House Building \$35,000.00  
 Blowers and trimmers \$1,200.00 – use for both Parks and Roads

Road: Truck \$60,000.00  
 Mower \$18,500.00  
 Road repairs \$10,000.00  
 New roads and curbs and sewer repairs in one area \$818,000.00 road project Fuller Creek sub division may be eligible for 50% OPWC funding for half of it if we decide to go forward.

Each we will need to budget capital funds to make sure we can afford capital needs – this will change year to year – we also need to maintain the Shelter House, park equipment, and garages – large road projects without other funding would be very difficult – look at grants and other funding – we could afford to spend some of the fund balance on the priority items next year – highly suggest permanent levy in order to budget – not an increase or new levy – need full evaluation of township road repairs and needs

Cash Summary					
2020					
Fund	Name	Revenue	Expenses	Difference	Fund Balance
2011	Motor Veh License Tax	\$ 4,382.61	\$ 540.10	\$ 3,842.51	\$ 13,894.57
2021	Gas Tax	\$ 134,364.32	\$ 69,069.38	\$ 65,294.94	\$ 104,581.25
2031	Roads/Bridge	\$ 83,160.54	\$ 29,902.43	\$ 53,258.11	\$ 75,655.18
2231	Permissive Motor Veh	\$ 10,131.86	\$ 4,406.72	\$ 5,725.14	\$ 9,102.44
2194	Special Levy Park	\$ 75,116.43	\$ 64,448.62	\$ 10,667.81	\$ 50,545.13
		\$ 1,100,385.99	\$ 1,542,485.00	\$ 151,438.70	\$ 753,608.13

Police – addition 911 expense 85% of 80k or 64k

Vehicles – 50k every 18 months – currently have 4 vehicles and need to replace one soon. Other items the police department needs are budgeted

Cash Summary					
2020					
Fund	Name	Revenue	Expenses	Difference	Fund Balance
2191	Special Levy Police	\$ 644,386.37	\$ 652,122.91	\$ (7,736.54)	\$ 191,979.99
2261	Law Enf Trust	\$ 587.50	\$ -	\$ 587.50	\$ 16,300.68
2271	Enf/Edc	\$ 320.00	\$ -	\$ 320.00	\$ 9,171.17

In 2020 we over spent in the Police department the highest expense to the department is salaries and benefits – suggest we look to curb overtime and adjust schedules – look at officers 1<sup>st</sup> with less than 40 hours to be on call before calling in officers for OT – OVI grant is the exception – also look at mixing in more part time officers to cover shifts instead of calling in officers for OT – rework the schedule – look at other ways to cut cost in order to afford the 911 expense – consolidating into one space would help cut costs for General, Police, Roads, Parks, and Fire – we may also lose tow lot revenue however those labor hours can now be used to cover patrolling and other needs of the township - once we get the budget and spending under control we can use the fun balance to purchase a much needed vehicle – we will need to plan for rotating vehicles out and buying a new vehicle every two years. Sell the old vehicles. The less we have to insurance the better and will save money and repairs and maintenance.

Fire – 911 expense 15% of 80k or 16k

Pumper Truck – 600k

Radios – 160k

Air tanks – 100k

Dynamics and trends are changing in the department and equipment needs are very expensive. We can finance items however we have to guarantee income - highly suggest permanent levy in order to budget – not an increase or new levy – currently are financing turn out gear – the permanent levy only brings in around 97k a year – if we spent 100k out of the fire fund we would have 207k left just in case we needed

to cover a year between levy asks – consolidating into one space would save expenses for the fire department – we do not have much excess in the year because we need the funds for staffing, supplies, repairs, and maintenance on equipment and the building

Cash Summary					
2020					
Fund	Name	Revenue	Expenses	Difference	Fund Balance
2192	Special Levy Fire	\$ 378,204.58	\$ 356,206.08	\$ 21,998.50	\$ 307,849.57

General – would save money if we consolidate into one building

We need to be mindful of spending out of the general since we may need to help parks and roads in the future – we did over spend in 2020 – without the BWC funds we would have been negative – general brings in around 101k in property taxes – 3 trustees, the fiscal officer, zoning inspector, and elected officials assistant/office assistant gets paid out of general along with benefits, OPERS, and taxes – sharing a consolidated space would save the general fund money.

Cash Summary							
2020							
Fund	Name	Revenue	Expenses	Difference	Fund Balance	BWC Funds	Balance
1000	General	\$ 457,064.06	\$ 192,189.48	\$ 264,874.58	\$ 389,972.50	\$ 270,000.00	\$ 119,972.50

## Leo – Trustee Report

- Open House at Blessing
- Still Gathering information for multiple public records request
- Blight calls have picked back up, spent time in Northshore, Jasik, and Capri area.
- Web-site updates
- Working with Eric Hart on project to put logs on excel doc
- Continued Talking to people about 5714 Blessing repairs & or staying at Fire Department what is best for the long run for the Township.
- Began process of getting bids for repairs on Blessing building
- Multiple discussions with Prosecutor about ongoing issues in Township
- Will finish Lexipol by August 15
- Updates from Ron on Fire
- Working on getting Theresa Morris to attend one of our meetings
- Working on what we need to do to get Food Trucks for Villamar Park.
- Reviewing budget status
- Working on cost of 911 consolidation and what it will mean for Township going forward
- Schedule Anita Lopez's office to come to July 27<sup>th</sup> meeting she will be discussing new property evaluations using numbers from 2019 & 2020.

07/21/2021 For Tuesday, July 27<sup>th</sup> meeting:

**4 Resolution Requests:**

Supplemental Budgets are needed for Park & Gas Tax Funds. Based on the average of the last 5 yrs. expenditures, I am requesting an increase for both:

- 1) Park: Current: \$41,800 Request to increase \$40,000 to: \$81,800.
- 2) Gas Tax: Current: \$70,070 Request to increase \$25,000 to: \$95,070.  
Resources are available in both funds.

- 3) Fund Appropriations: Also, I am requesting a Resolution in order to move money within a fund instead of only within a program. With slimmer appropriations, it will be more difficult to pay bills at year end.

I am requesting Dept. Heads to inform me before any unusual or large purchases are to be made to ensure funds are available and purchase orders are obtained.

- 4) Bills for Shared Services/Supplies & Location

Since the move, it will need to be determined how to split bills for certain shared services, supplies & space at our new location. Copier is programmed by department usage. I will need a decision made for all upcoming bills that are shared, and to the existing bills still at Blessing.

(The Resolution to move funds from the BWC Park Enhancement Project to the payroll fund is on hold until final payroll for these projects are given).

**On-line website payments:**

Huntington can help us set up the link on our website along with Neon Goldfish's assistance. \$30/month minimum charge for this service. There is a convenience charge also. User friendly system -many payment options available by clicking a link. I sent Dept Heads an example of Ottawa County's link for them to review and give feedback. Forms would need to be added to our website also.

**ARP Funds (Local Fiscal Recovery Funds):**

OTA states they have packets in mail regarding uses. Our township has not received this packet yet. Generally, uses will be expenses similar to those eligible under the CARES Act, but the ARP is more expansive. Townships are encouraged to work with legal counsel in determining eligible uses.

OTA encouraged everyone to register to receive these funds. Our township's registration has been submitted.

FROM THE DESK OF MICHELE NOWAKOWSKI/FISCAL OFFICER

Covid Fund Balance:

\$10,074.69 Balance     \$3500 cost for Michael Roberts turn out gear may be approved to come out of this fund. Last year, replacement turn out gear was approved. I am inquiring to see if initial purchases are covered.

Funds may be used to:

- Support public health expenditures, by, for example, funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
- Address negative economic impacts caused by the public health emergency, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
- Replace lost public sector revenue, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
- Provide premium pay for essential workers, offering additional support to those who have and will bear the greatest health risks because of their service in critical infrastructure sectors; and
- Invest in water, sewer, and broadband infrastructure, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.



## Zoning Department Report for Tuesday July 27, 2021

- Continuing to issue violations throughout the Township.
- Noticing a lot of boats and campers improperly parked/stored throughout the Township. Reminder to residents that they cannot be kept in the front yard set-back of a residence.
- Working with Lucas County Prosecutor's office regarding property at 5420 Patriot (Whiting).
- Referred to Lucas County 2611 Shoreland Ave. for the runoff of rainwater to neighboring properties.
- Recommend 10-day resolution for:
  - **5301 Pageland Dr. –**
    - **1320(B)** No watercraft, recreational vehicles or utility equipment shall be parked or stored in a front yard.
    - **1320(C)** Watercraft, recreational vehicles or utility equipment may be parked or stored in a side yard or rear yard but shall not be located nearer than three (3') feet from the front line of the main building, a minimum of three (3') feet from any side lot line and a minimum of six (6') feet from a rear lot line. This requirement shall apply to both frontages on a corner lot.
  - **5952 Villamar Dr. –**
    - **1308(E)** The existence of any vacant dwelling, garage, or other out-building unless the same is kept securely locked, windows kept glassed or neatly boarded up, and otherwise protected to prevent entrance thereto by vandals.
    - **1308(H)** Areas which have grass, groundcover plantings, shrubs, trees that are not kept in a healthy, neatly trimmed condition or woodpiles, skids or other burnable materials that harbor rodents, or other animal or insect infestation. Vegetation shall not encroach on adjacent properties.



*Tom Yunker*  
*Zoning Inspector*

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5714 Blessing Dr. Toledo, OH 43612 • Office 419.726.6621 • Fax 419.726.0528 • [www.washington-twp.com/zoning](http://www.washington-twp.com/zoning)

- **1308(J)** Building exteriors must be kept in good condition with no partially completed siding or painted walls. Peeling paint or deteriorating surfaces are prohibited.



## Report for Township meeting July 27th, 2021

- Rick Bates from Lexipol cancelled our meeting for July 23<sup>rd</sup>. They were having issues with our agency logging in. Their IT people are working on it. Will set up another meeting when bugs are worked out.
- Andrew Whitmore is attending a 16-hour training course called ARIDE. Advanced Roadside Impaired Detection and Enforcement. This is a certification for OVI and Drugged drivers.
- Had a working house fire early Sunday morning on Rounding River that was found by Officer Tom Fall while on routine patrol. The home was unoccupied at time of fire. The State fire Marshall was called in and took charge of investigation and scene. Investigation continues.
- We have an investigation underway with a subject who was injured in a home in Raintree Village. We are not sure if the injuries were from an assault/attack in his home or if they were self-inflicted due to his past medical history. Subject still in hospital. Investigation continues.
- Met with 2 ladies from Zepf Center to discuss the new facility and operations. The Zepf center will replace Rescue Crisis as our resource to take people suffering from mental illness or are in a crisis situation.
- Had to send back 1 MDT to Panasonic for repairs with internal problems and had to replace the screen. It was sent in repaired in 3 days and is now back in car. No charge for repair as it was under warranty.



**FIRE and RESCUE DEPARTMENT**

Ronald Kay-Fire Chief

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**Report for Tuesday, July 27<sup>th</sup>, 2021**

- Chief Kay assisted State Fire Marshal investigators with fire investigation at 5850 Rounding River.
- Chief Kay assisted Lucas County and Guardian alarm with annual fire alarm test in current Shoreland school.
- Chief Kay and Asst. Chief Yunker attended meetings this week with Lucas County 911 in regard to transition to Lucas County fire dispatch. Also attended meeting with Lucas County on radio channel template change for all WTFD portable and mobile radios. New Lucas County fire dispatch set to go live on October 4<sup>th</sup>.
- Annual hose testing set for August 2<sup>nd</sup>.