



## Report for May 25<sup>th</sup>, 2021

- Deputy Chief Hart and I had a 2 hour zoom meeting with Rick Bates from Lexipol Friday May 21, 2021.
- Had meeting with Ptlm. Dave Bowman regarding his employment and obligations to the police department. Ptlm. Bowman stated that with his new job and family commitments, he has decided it would be in the best interest of all that he resign his position with the police department.
- Ptlm. Joe Gill had his first child and is taking some time off to care for his child and mother of child.
- Putting together a spread sheet for all golf carts inspected by the police department. This list will not include carts that were previously inspected by Toledo Police prior to our resolution authorizing carts. Each inspection will have an assigned number to track each owner and fee paid.
- Ptlm. Dennis Moszkowicz has submitted a return-to-work clearance from his doctor. Full duty with no restrictions effective June 2, 2021. (letter enclosed).
- Requesting the board to approve the hiring of Mark Barker to the police auxiliary effective immediately. Mark was previously a patrolman with the department.



**FIRE and RESCUE DEPARTMENT**

Ronald Kay-Fire Chief

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**Report for Tuesday, May 25<sup>th</sup>, 2021**

- Fire station parking lot and apparatus approach sealcoating project was complete this past week.
- Completed several projects within fire station this week to assist in transition and move of township police and administrative offices into fire station.
- Chief Kay completed State of Ohio certification as live fire instructor. Training was through 4-County Vocational.



*Bryon McIntosh*  
Washington Township Road Department  
5714 Blessing Drive  
Toledo, Ohio 43612  
419-726-6908 - Phone  
419-726-0528 - Fax

### Park & Road Report

May 25, 2021

#### Announcements

- Met with Kathy P. the new park employee we went over the job duties and answered any questions she had. Sent list of rentals to Kathy.
- We have been cutting fields and trimming the grass thought the Township
- The Park rentals have picked up in the last week or Two.
- Need to order supplies Benches and Tables, for Villamar Park. Need trustees to help with this.
- My crew and I have been working at Villamar Park. Trimming trees pulling the weeds and vines at the new launch then chipping them up. We will be ordering the tables and cookers. We will be setting them as soon as we receive them.
- Shoreland Park Hockey courts tennis courts and Pickle Ball courts have been completed. If you have not seen them you should take a look it looks amazing.
- My self and Rick Phillips Sharpened blades on Wood chipper. This took some time due to everything needed to be heated up with torch do to the Red lock tight which holds everything tight.
- We will be starting patching roads this week. Shortly after that I will call for the roadways to be swept by using the Water utility fund money.

Bryon McIntosh

## Zoning Department Report for Tuesday May 25, 2021

- Spoke to resident about zoning concern on Coveview.
- Notified of possible unlicensed day care on Point Pleasant Way. Notified Ohio Job & Family Services.
- New resident concern form on website is functional. Have received 1 concern through it. This is preferred way to submit a zoning concern to better track them.
- Found multiple violations in Township and will continue to drive throughout to monitor compliance.
- Issued the following permits:
  - 181691 for shed at 2952 Northshore
  - 181692 for pool at 858 Gibson
- Followed up on following Resolutions:
  - 4-Day #09:21 for 5338 Belpre – Corrected. No further action.
  - 10-Day #10:21 for 6214 Randon – Corrected. No further action.
  - 10-Day #11:21 for 2940 Northshore – Corrected. No further action.
  - 10-Day #12:21 for 6031 Bridgeview – Working with Executor of Estate to take care of violation. No further action.
- Citations issued for violations:
  - 15 for refuse cans stored in front yard.
  - 1 for camper in driveway
  - 1 for stored vehicle in driveway
- Would like to change the current process for violations. Would like to work more with residents to achieve compliance with the zoning resolution. Would like to issue first notice of violation, if no compliance and no contact, I would issue a final notice. If still no compliance and no contact, then would recommend to the Board for a single resolution on the violation rather than one notice and two resolutions.



Leo Britton:

- Took multiple blight calls
- Continue to work with Lexipol on downloaded policies and procedures
- Electric & data updates scheduled for June 1st.
- Schedule Buckeye for phone move on June 1<sup>st</sup>.
- Walls will be assembled the week of May 24<sup>th</sup>
- Got confirmation that the sewers will be going in on Shoreland for homes with septic system
- Calls about mini bikes and 4 wheelers
- Talked to A&S asphalt about some follow up work they need to do
- Signed contract for health care renewal
- Worked with Verizon on free replacement phones
- Normal items for Month:
  - Website updates
  - Police Logs
  - Signed checks

Kellie Schlachter – Trustee Report for 5/25/21

NOT IN ATTENDANCE – ON VACATION

ANNOUNCEMENT –

The Point Place/Shoreland Parade committee has decided to move forward with the parade on June 5<sup>th</sup> at noon. A final push for participants worked. The community is getting excited!!

- Conversations with Bryon on timeline for Villamar Park
- Conversations with Bryon about Friendship park and courts
- Forwarded Trustees and Bryon what to order – 20 days for tables and benches to come in
- Regular duties – updated website, created posts for Facebook, reviewed payroll, reviewed and answered emails
- We will need to have conversations regarding the June 2<sup>nd</sup> COVID restrictions being lifted and what we will do at the office
- Researched and reviewing if and when we will get more relief funding
- Proposed moving to a different MCO – trustees have the information and can decide
- Newsletter will be going out on Monday Memorial Day – after vacation

The parking lot looks great at the Fire Station and so do the courts at the park!!! Thank you!!!

05/20/2021 For Tuesday May 25<sup>th</sup>'s meeting:

## New Business

### **Motion: GDP Agreement**

Needs to be signed & approved to keep money in this savings account (previously Star Plus account)

Must be submitted by 11am on May 26<sup>th</sup> or account will be closed and money will be moved to Star. GDP is offering incentives to keep account open.

### **Resolution: To Permanently Transfer Funds**

from General Fund (unappropriated BWC money) to Payroll Funds for paying wages for time spent on park enhancement project. According to 03/23/2021 meeting minutes enhancements not to exceed \$12,000. Labor is a portion of this cost.

## Agenda

### **Budget Proposals**

According to ORC 5705.28 Department Heads are to submit *estimated* budget (revenue and expenditures) for 2022 by May 31<sup>st</sup>. If additional reports are needed, please let me know. I can be available most evenings this week to help and to let you know how we stand with current budgets.

This is also the time to check if any levies are about to expire.

Governing Board is to adopt budget proposal by July 15<sup>th</sup> and we must have submitted to Auditor by July 20<sup>th</sup>.

### **Next Payroll**

Timecard Monday falls on Memorial Day. Please have time sheets ready for me on Tuesday, June 1<sup>st</sup> so that I can submit them that evening for payroll June 3<sup>rd</sup>.

### **Audit Date**

I checked with Auditor's office and no definite date has been set for our township's audit yet this year however I was told that it is tentatively set for sometime in August.

### **US Treasury Coronavirus Funding**

On May 18<sup>th</sup>, Ohio Business Management (OBM) informed me that the US Treasury has not provided allocation information regarding Non-Entitlement Units so we do not know which local governments are eligible for funding yet. An early estimate released by the Treasury did not include townships, but we are hopeful townships will be included when the allocations are released in the coming days. OBM is still ironing out the details for having local governments apply for funding but we are ready. Communication happens frequently and will give any other updates at Tuesday's meeting.