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# REGULAR MEETING

## FEBRUARY 9, 2021

### Zoom Meeting

Mr. Britton called the meeting to order at 6:01 p.m.

Roll Call Trustees: Mrs. Schlachter here, Mr. Schuster here,  
Mr. Britton here.

Department Heads Present at Meeting:

Police Department - Chief Kaiser, Fire Department Chief Kay,

Assistant Chief Yunker, Assistant Chief Bailey

Superintendent Parks and Roads Department Bryon McIntosh,

Jim Binienda, Zoning Inspector and Shelly Nowakowski Fiscal Officer.

All present

Pledge of Allegiance

**MOTION: APPROVE MEETING MINUTES FROM REGULAR MEETING  
JANUARY 12, 2021 AND REGULAR MEETING JANUARY 26, 2021.**

Mr. Britton moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter yes, Mr. Britton yes.

Mr. Schuster was not in attendance at these meetings will not approve or  
sign.

### NEW BUSINESS

#### **Bryon McIntosh – Parks/Roads Department Road and Crack Sealing Project**

Worked with Kim Kay and we ran some numbers regarding the township  
roads department employees versus Lucas County garage to do the work  
on the roads for the crack sealing project. To have the County do the work

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it would cost anywhere between \$6,000.00 to \$9,000.00 just a start. They said they will not know till they get out there because the widths of the roads, number of cracks there are, amount of sealant they will have to use and how many workers they will have on the job. Then we figured what it would cost to keep the job in house for our employees to do the job. It would be around \$4,800.00 for labor and cost materials about \$1,955.00. I feel it would be more cost efficient to keep the project in house vs. subletting it out. I would like to ask trustees to approve this. The project will be the roads off of Suder Avenue. If we have any left then we will drive around and see if there's any spots that are in need of it and use it for those areas. We have budgeted this in for 2021. We did not do this last year but we usually do every year. The streets we will be concentrating on are Vistamar, Terramar, Brendamar Court, Windamar, Rosemar, Bahiamar, and Villamar.

**MOTION: APPROVE THE ROAD DEPARTMENTS PROJECT FOR CRACK SEALING AND TO KEEP IN HOUSE THIS YEAR. HAS BEEN BUDGETED FOR 2021.**

Mrs. Schlachter moved; Mr. Brittson seconded.

Roll Call: Mrs. Schlachter yes, Mr. Schuster yes, Mr. Brittson yes.

**MOTION: APPROVE \$4,000.00 OF CARES ACT MONEY TO BE SPENT FOR ZOOM MEETING HARDWARE.**

Discussion – Mr. Schuster asked how much Cares Act Money is left.

Mrs. Schlachter answered \$19,992.00. Mr. Brittson states we have until December 31, 2021 to use.

Mr. Brittson moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter yes, Mr. Schuster yes, Mr. Brittson yes.

**COVID – 19**

Discussion – Mrs. Schlachter where are we at with employees out and people vaccinated.

Assistant Chief Bailey – Fire Department, 2 confirmed positive and out as of right now.

Chief Kaiser - Police Department have 2 officers out but not confirmed 1 officer tested positive is out coming back shortly.

Chief Kay - Fire Department is still following strict policies for Covid-19 protocol in the Fire Station and on calls. We are starting training again on Wednesdays, only half the department at a time. No more than 10 firefighters at a time with mask on at all times and maintain proper distance.



Mr. McIntosh - Shoreland Shelter House is still closed. Employees wearing mask in building. Department heads are still documenting in Evens Time under Covid19 if an employee is off and getting paid if they have Covid19.

Chief Kaiser asked if there is any Cares Act money that could be appropriated for the garage to fix the possible mold or decontamination of the garage/roof. Mr. Brittson states he just got the detailed report back from Seagate on findings for the township building has not had a chance to review report yet. It will be put on the agenda for the February 23<sup>rd</sup> meeting.

**MOTION: APPROVE \$3,000.00 FOR THE ANNUAL FEE TO PREMIER PHYSICIANS FOR THE COST OF THE FIRE DEPARTMENTS MEDICAL DIRECTORSHIP. HAS BEEN BUDGETED FOR 2021.**

Mr. Brittson moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter yes, Mr. Schuster yes, Mr. Brittson yes.

### **Financial Reports**

Financial Reports went out to each department over the weekend great detailed reports. Please use these to keep track of expenditures and make sure the expenses are coming out of the right fund.

Fire - Chief Kay stated great job and thank you to Shelly the Fiscal Officer for setting up these for the Department Heads. It is so helpful to be able to understand the budget and letting them be involved and giving them the knowledge of what is going on financially and to be able to be up on their expenditures. All our service testing has been budgeted. Only expense unknown is any repairs that may come up from annual maintenance.

Roads/Parks – Bryon McIntosh

Payroll and gas for trucks are the only expenses that I have right now.

Thank you to Shelly for all her help.

No expenditures coming up that we have planned.

Still getting free loads of salt from the Lucas County. As mentioned in previous meeting we do help them out on a lot of things.

Police – Chief Kaiser

No expenses coming up that we are aware of. Concerned with overtime if we have guys come down with Covid-19.

Would like to ask the Board to be able to bring Andrew Whitmore on from auxiliary to part time officer. We will be losing Habib Howard at the end of February. He will not be able to work for township because of being on

Sheriff Department. He cannot hold 2 commissions. Thank you to Shelly for her help as well as the trustee's input.  
No expense coming up, would like to get the roof fixed.  
Looking at Grants for help with things.

**MOTION: HIRE ANDREW WHITMORE FOR PART TIME PATROLMAN FROM THE POLICE AUXILARY EFFECTIVE FEBRUARY 9, 2021. PROBATIONARY PERIOD OF 1 YEAR.**

Mr. Brittson moved; Mrs. Schlachter seconded.

Roll Call: Mr. Schuster yes, Mr. Brittson yes, Mrs. Schlachter yes.

Mr. McIntosh

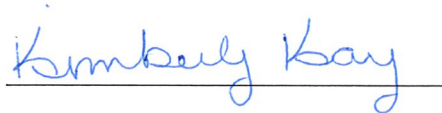
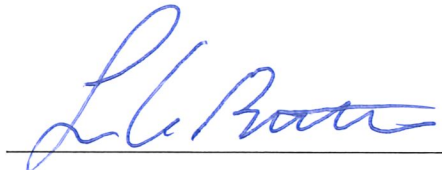
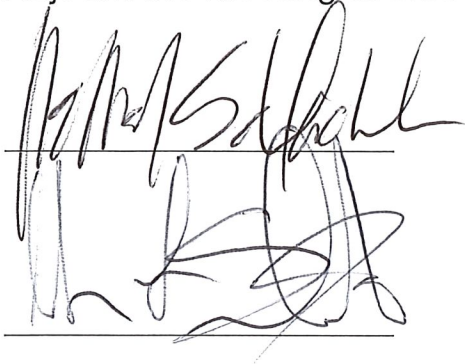
Asked Trustee Schuster his recommendation regarding the back flow system at Shoreland Park and Township Hall. Also discussed port a potty at Shoreland Park. Mr. Schuster will give recommendations once he has a chance to look into it.

Mr. Brittson

Open meeting for public questions.

No one responded.

Adjourn the meeting at 6:56 p.m.



KIMBERLY A KAY  
Notary Public  
State of Ohio  
My Comm. Expires  
June 21, 2025