



FISCAL OFFICER: Michele Nowakowski 419-392-5381

TRUSTEES: Leo Britton 419-392-5377

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# REGULAR MEETING

## JANUARY 12, 2021

### Zoom Meeting

Mr. Britton called the meeting to order at 6:00 p.m.  
Roll Call: Mrs. Schlachter yes, Mr. Britton yes.

On Zoom Call: Mr. Britton, Mrs. Schlachter, Jim Binienda, Chief Kaiser, Bryon McIntosh, Chief Bailey and Chief Yunker.  
Shelly Nowakowski, Fiscal Officer, not present, excused. Chief Kay not present, excused for funeral.

### MR. BRITTON

Starting in 2021 we will be having 2 Regular Meetings a month. The 2<sup>nd</sup> and 4<sup>th</sup> Tuesday of the month. Hopefully this will make the meetings a little shorter. We will also start combining announcements and reports.

### ANNOUNCEMENTS/REPORTS

#### MRS. SCHLACHTER

**Announcements** – None

**Reports** -

Had a call today regarding the 911 Budget that I will be reporting on at the next Regular Meeting. Quick recap, it was basically about how we can assess and pay for the 911 coming up. I do have some numbers now. In 2021 nothing will be due, in 2022 a little over \$40,000.00 and in 2023 \$55,000.00 and in 2024 the full amount of \$70,000.00 will be due. They are trying to work on different ways they can present and assess the funds

to be able for us to come up with those funds instead of us going to the residents for a Levy or us trying to figure out a way to work with our limited budget to pay for the 911.

Spoke to a few residents that are interested in the open Trustee position. I let them know that we will be accepting applications until January 18, 2021.

Met with Shelly, Fiscal Officer this past weekend on the Budget and Allocations that were needed for Appropriations.

Had a few questions from residents regarding the cranes on the corner of Shoreland and Summit. Let them know that a house is being built there.

Worked on some updates on the Washington Township Website. Added Zoning Meeting Minutes to the website.

Going forward the Newsletter will go out after the second meeting of the month.

Would like to talk about expectations for 2021. Would like all of us to work as a team and communicate. I know we are trying now but if we can work a little better at that. Be cautious when spending money, remember it's the tax payer's money we are spending. Work on efficiencies. Work on using the technology we have; Evens Time has a lot to offer that we are not using. Chief Kaiser I know that you have a lot of technology in the cars. Should be using this kind of stuff to make our jobs easier. Work on better reporting and getting things out there on the website, like the meeting agenda before the meeting. I know Sergeant Hart has a lot of good information we can put out there.

### **JIM BINIENDA – ZONING Announcements/Reports –**

Crane at the corner of Shoreland and Summit for the new house foundation piers because of the ground stabilization.

Regarding Jasik property. I have written them up 3 different times in the past few years. Last time was September 2020 and then there was a Resolution done end of December. Not sure if anyone followed up on it but there is still trash there.

Mr. Britton commented that the corner of Shoreland and Summit is a muddy mess with that construction. Mr. Binienda will email or call homeowner and let him know they need to keep area clean.

## **CHIEF YUNKER – FIRE**

### **Announcements/Reports –**

Plymovent System has been down. This is what takes the diesel fumes out of station. We had Hastings out the company that installed it over 20 years ago and an electrician out and found out that the motor needed replaced. It is 20 years old. We received a few quotes. Hoping trustees will approve tonight. The one we would like to go with will cost \$3,071.95 and that is from Hastings the Company that originally installed and has all the paperwork on this system. They were \$500.00 less than the 2<sup>nd</sup> quote we received.

Submitted to trustees an application for review for a new firefighter, Chad Klavinger. Has Firefighter and EMS Certifications.

Starting on February 6, 2021 there is going to be a Fire Fighter 1 Course which is our minimum firefighter requirement for our members as of January 1, 2020. I was able to work with Owens College and was able to get this class through a State Fire Marshalls Grant which will allow us to put these members through the class at no cost to our department. We will be putting 3 members through it. Mr. Britton heard back from OTARMA and they will not reimburse for fire fighters physicals. They will reimburse for alcohol and drug testing. We do have 1 member, Jacob Cook, that would like to take additional training which is Firefighter 2 level which is the highest level of training in the State of Ohio. It is reimbursable, but we do have to pay it up front. We can apply in January for the Grant to reimburse.

## **CHIEF KAISER - POLICE**

### **Announcements/Reports-**

Discussion on OVI Task Force Reimbursement. Trustees still want to hold off on moving forward on canceling the participation of the OVI Task Force. Audio not clear what Chief Kaiser is saying.

Discussion on auxiliary police officers. Does not cost the police department much to bring on auxiliary officers. I brought in \$1,000.00 last week from one car that was in the tow lot for 66 days.



It doesn't cost more than that to bring on an auxiliary officer. Would like board to reconsider bringing on another auxiliary officer.

**BRYON MCINTOSH – PARKS/ROADS DEPARTMENT**

**Announcements/Reports-**

**Audio from 17:05 – 18:02 did not register.**

Discussion on Pickle Ball Court. Spoke to Kester's Resurfacing Company. I found out just to seal the hockey court it would be approximately \$500.00. To have a complete court installed it would be approximately \$7,000.00 or to have the existing court topped with an inch and a half thick asphalt approximately would cost the same as a new court. To fill cracks and seal the cost would be \$200.00. To have restriping done it would be an additional \$200.00 roughly. To have solid colors put in place for the Pickle Ball kitchen area it will be an additional \$1,800.00. The company said the hockey players that use it now would destroy it with roller blades. Will be attending a seminar via zoom through Strawser and Associates for asphalt, reclamation and resurfacing. Maybe they will have some information regarding the subject.

Park is still shut down. Still receiving calls for people that are interested in renting it. I have been telling people were not sure what's going on yet is still closed through April 1.

Will be using my cell phone number for park contact for rentals. Need to update on park rental contract.

**MR. BRITTON – TRUSTEE**

**Announcements/Reports-**

Moving forward would like to go through what Kellie and I would like to get out of these meetings. I spoke to a few of you individually regarding this. These meetings are as much for you as they are for us. We want it to be open conversation and be able to discuss what needs to be discussed and resolve and take care of.

Spoke with Fiscal Officer Shelly, she will be sending out financial reports to department heads at the beginning of the month and then at the 2<sup>nd</sup> Tuesday of the month's meeting we will go through them if you have any questions. Check on where your budget is at. Not wait till end of year to look into where your department budget is at.

Then the last Tuesday of the month's meeting we will have department heads submit their reports from the month and go over what's been going on during the month in the different departments. Reports still due to Kim on Friday before the meeting by noon to submit to us to be able to post on website for residents to be able to look at before Tuesday's meeting. Department heads will still be asked to skim over their reports to let people know what has gone on over the month in each department. Important to go over for residents to know what is going on.

I have been working on some budget items with Shelly and Kellie. Shelly got all the information entered. Next year we are going to start working on budgets in September not waiting. Kellie and Shelly with the help from Tom Yunker came up with a good form to make it easier for next year.

Shelly did get City of Toledo taxes set up to come out of employees pay checks.

## **NEW BUSINESS**

Covid-19 Protocol – Building still locked down and masks and temperature checks still required.

Cares Act Funding has been extended till December 31, 2021. We had planned on using the rest of the funding to pay off the fire fighters turnout gear but they extended the funding until the end of year so we will hold off paying off turnout gear until end of year and whatever funds we have left that we didn't use we will use to pay off the turnout gear. We will continue to pay monthly payments, which in return is saving us from paying a lot of interest.

Would like to start using Tex-Com across all departments. The fire department uses it now and it is a great form of communication.

**MOTION: CHANGE THE FACEBOOK POSTING POLICY FROM 3 TRUSTEES APPROVAL TO 1 TRUSTEE APPROVAL BEFORE IT IS POSTED. EFFECTIVE IMMEDIATELY.**

Mr. Britton moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter yes, Mr. Britton yes.



Mr. Yunker will remain person to post items on Face Book for now.

**MOTION: HIRE CHAD KLAVINGER TO WASHINGTON TOWNSHIP  
FIRE DEPARTMENT AS A PAY PER CALL FIRE FIGHTER.**

Mr. Brittson moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter yes, Mr. Brittson yes.

Ad was put in the Point Place/Shoreland Journal for the open position for Trustee. Applications will be accepted until January 18, 2021. Interviews to follow.

**MOTION: INCREASE FEES OF THE POLICE IMPOUND LOT: COST OF  
TOWS FROM \$120.00 TO \$145.00 AND THE COST FOR STORAGE  
FROM \$15.00 TO \$20.00 PER DAY.**

Mr. Brittson moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter yes, Mr. Brittson yes.

Camera system at Shoreland Park is down right now. Nothing is being recorded right now if something were to happen. Chief Kaiser if you could let your officers know this and have them drive through a little more to check on things.

**MOTION: PURCHASE NEW CAMERAS AND DVR UNIT NOT TO  
EXCEED \$1,000.00 USING CURRENT CABLE WE HAVE.**

Mr. Brittson moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter yes, Mr. Brittson yes.

**MOTION: TO END PROBATIONARY PERIOD FOR JOE GILL AND  
DEVON BEALE EFFECTIVE JANUARY 11, 2021.**

Mr. Brittson moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter yes, Mr. Brittson yes.

**MOTION: TO REPLACE THE PLYMOVENT MOTOR FOR THE FIRE  
DEPARTMENT NOT TO EXCEED \$3,200.00.**

Mr. Brittson moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter yes, Mr. Brittson yes.

**MOTION: TO APPROVE EXPEDITURE UP TO \$1,500.00 FOR JAKE COOK TO ATTEND A CLASS TO BECOME A CERTIFIED FIRE FIGHTER LEVEL II.**

Mr. Britton moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter yes, Mr. Britton yes.

**MOTION: TO APPROVE THE POLICE DEPARTMENT TO BRING ON A AUXILARY OFFICER, ANDREW WHITMORE, EFFECTIVE IMMEDIATELY.**

Mrs. Schlachter moved; Mr. Britton seconded.

Roll Call: Mr. Britton yes, Mrs. Schlachter yes.

**MOTION: TO UPDATE TOWNSHIP CELL PHONE POLICY REIMBURSEMENT. EFFECTIVE TO TRUSTEES, FISCAL OFFICER, DEPARTMENT HEADS, ASSISTANT FIRE CHIEFS AND DEPUTY CHIEF FOR POLICE DEPARTMENT IF ONE WOULD BE PROMOTED. CHOICE TO USE YOUR OWN PERSONAL PHONE AND GET REIMBURSED \$35.00 A MONTH OR JUST HAVE TOWNSHIP ASSIGNED PHONE AND KEEP TRACK OF PERSONAL MINUTES USED AND PAY BACK TAXED FIVE CENTS A MINUTE FOR PERSONAL CALLS MADE EACH MONTH.**

Mrs. Schlachter moved; Mr. Britton seconded.

Roll Call: Mr. Britton yes, Mrs. Schlachter yes.

Discussion regarding cutting Shoreland School Field during construction of new school. Have some time to make decision. Revisit at meeting in February.

**MOTION: EXCEPT RESIGNATION OF SERGEANT KEN BOWMAN FROM THE WASHINGTON TOWNSHIP POLICE DEPARTMENT EFFECTIVE DECEMBER 31, 2020.**

Mr. Britton moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter yes, Mr. Britton yes.

## **OLD BUSINESS**

2021 Final Budget is done. When approving invoices to be paid please put what account code you want invoice to be paid out of.

We have been receiving the police department schedules when they are completed each month from Sergeant Hart. He is doing a great job at doing it and watching overtime to stay at a minimum.

The Cable has been put in vacation status through Buckeye Cable System at the park while the shelter house is closed.

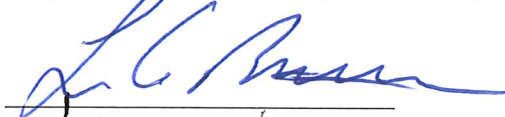
Have been trying to get through to Verizon and our representative Ray Doriot to get the phone that we used for the park turned off as well.

Finishing the Policy and Procedures Manual are on hold still. Now the guy who was working on it with me has Covid-19.

No new blight update from Mr. Binienda from zoning.

Dave Webber, Lucas County Cemeteries Historical Association. Doing research on Cemeteries in Lucas County. Looking for paper work on 2 cemeteries. Chief Kaiser stated all of the records for the 2 cemeteries went to the city. The township had someone else inquire about them in the past and the previous fiscal officer said the records were forwarded to the city.

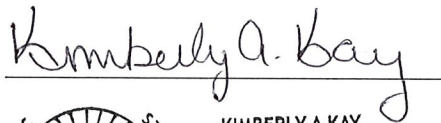
Adjourn the meeting at 7:02 p.m.



**APPROVED**



**APPROVED**



KIMBERLY A KAY  
Notary Public  
State of Ohio  
My Comm. Expires  
June 21, 2025