



FISCAL OFFICER: Michele Nowakowski 419-392-5381

TRUSTEES: Leo Britton 419-392-5377

Kellie Schlachter 419-392-5379

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ORGANIZATIONAL MEETING JANUARY 4, 2021

Ms. Schlachter called the meeting to order at 10:00 a.m.

Roll Call: Mr. Britton present, Mrs. Schlachter present.

Mrs. Schlachter dispensed with the regular order of business for Board of Trustees nominations.

Nomination:

Motion: Mrs. Schlachter nominated Mr. Britton as Chairperson and Mr. Britton seconded the nomination.

Roll Call: Mr. Britton yes, Mrs. Schlachter yes.

Mr. Britton accepts and is announced Chair of the Washington Township Board of Trustees.

Meeting turned over to Chairperson Leo Britton.

Nomination:

Motion: Mr. Britton nominated Mrs. Schlachter as Vice-Chairperson and Mrs. Schlachter seconded the nomination.

Roll Call: Mr. Britton yes, Mrs. Schlachter yes.

Mr. Schlachter accepts and is announced Vice-Chairperson of the Washington Township Board of Trustees.

2021 DATES ADMINISTRATIVE OFFICES WILL BE CLOSED:

January 1, New Years Day; January 18, Martin Luther King Day;

February 15, Presidents Day; May 31, Memorial Day;

July 5 Independence Day Observance; September 6, Labor Day;

October 11, Columbus Day; November 11, Veterans Day;

November 25 and 26 Thanksgiving; December 24 Christmas Eve;

December 27 Christmas Day Observance and

New Year's Eve, December 31.

2021 PAID HOLIDAYS OFF - FULL TIME EMPLOYEES:

January 1, News Years Day; January 18, Martin Luther King Day;
February 15, Presidents Day; May 31, Memorial Day;
July 5 Independence Day Observance; September 6, Labor Day;
October 11, Columbus Day; November 11, Veterans Day;
November 25 Thanksgiving Day; December 24 Christmas Eve;
December 27 Christmas Day Observance and
New Year's Eve, December 31.

Mr. Britton

As of January 1, 2021, Jerry Mayfield has resigned as Trustee. We will be putting an ad in the Point-Shoreland Journal for interested candidates to send in application. We will be accepting applications until January 18, 2021. We will be doing interviews from January 18, 2021 through January 26, 2021. We would like to announce our decision at the January 26, 2021 meeting. This incoming Trustee will finish off the term that will end December 31, 2021.

Motion: To have 2 Regular Meetings a month to be held on the 2nd and 4th Tuesdays of every month at 6:00 p.m. to be held at the Washington Township Fire Station Hall.

Mr. Britton moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Britton yes, Mrs. Schlachter yes.

Motion: To set interest revenue to be split between accounts based on monthly balance.

Mr. Britton moved; Mrs. Schlachter seconded.

Roll Call: Mrs. Schlachter yes, Mr. Britton yes.

Motion: Split building expenses from Blessing Drive location between General Fund 20%, Road Department 30% and Police Department 50% as needed.

Mr. Britton moved; Mrs. Schlachter seconded.

Roll Call: Mr. Britton yes, Mrs. Schlachter yes.

Motion: To appoint Kellie Schlachter as representative to the RCOG Board.

Mr. Britton moved; Mrs. Schlachter seconded.

Roll Call: Mr. Britton yes, Mrs. Schlachter yes.

Motion: To appoint Bryon McIntosh to replace Chuck Connors on the Zoning Board of Appeals to serve a 5-year term ending December 31, 2025.

Mr. Brittson moved; Mrs. Schlachter seconded
Roll Call: Mr. Brittson yes, Mrs. Schlachter yes.

Motion: Administrative office hours to remain the same 9:00 a.m. to 2:00 p.m. Monday – Friday.

Mr. Brittson moved; Mrs. Schlachter seconded.
Roll Call: Mrs. Schlachter yes, Mr. Brittson yes.

Motion: To pay Trustees and Fiscal Officer salaries out of General Fund (Fund 1000) in 2021.

Mr. Brittson moved; Mrs. Schlachter seconded.
Roll Call: Mr. Brittson yes, Mrs. Schlachter yes.

Revised Motion: To change Alec Vaughn's start date for full time police officer from January 1, 2021 to January 11, 2021 and 1 year probation to January 1, 2022. Vacation time will start January 1, 2022 as well. Starting pay to be \$20.00 an hour.

Mr. Brittson moved; Mrs. Schlachter seconded.
Roll Call: Mr. Brittson yes, Mrs. Schlachter yes.

RESOLUTION #01:21: Approve 2021 Appropriations of \$1,570,700.00 at program level.

Mr. Brittson moved; Mrs. Schlachter seconded.
Roll Call: Mr. Brittson yes, Mrs. Schlachter yes.

RESOLUTION #02:21: Approve 2021 Purchase Orders and Blanket Certificates of \$50,000.00.

Mr. Brittson moved; Mrs. Schlachter seconded.
Roll Call: Mrs. Schlachter yes, Mr. Brittson yes.

Mr. Brittson

New email will be set up for just township bills to start going to. Will still have bills to continue to go to office email as well.

Next meeting will be January 12, 2021.

Motion: Adjourn meeting at 10:11 a.m.
Mr. Brittson moved; Mrs. Schlachter seconded
Roll Call: Mr. Brittson yes, Mrs. Schlachter yes.

Kimberly Kay **APPROVED** *[Signature]*

Kimberly Kay **APPROVED**



KIMBERLY A KAY
Notary Public
State of Ohio
My Comm. Expires
June 21, 2025