



**FISCAL OFFICER:** *Becky Bodette* 419.392.5381

**TRUSTEES:** *Ken Kay* 419.392.5377  
*Denise Rex* 419.392.5375  
*Joanne Vail-Nixon* 419.392.5379

5714 Blessing Drive ♦ Toledo OH 43612 ♦ 419.726.6621 ♦ Fax 419.726.0530 or 419.726.0528 ♦ <http://www.washington-twp.com>

## REGULAR MEETING MARCH 16, 2017

Mr. Kay called the meeting to order at 5:00 p.m.  
Meeting opened with the pledge of allegiance to the flag.  
Roll Call: Mr. Kay present, Mrs. Vail-Nixon present, Mrs. Rex present.

All department heads present.

**Motion:** Approve the Regular Meeting Minutes from February 16, 2016.  
Mr. Kay moved, Mrs. Vail-Nixon seconded.  
Roll Call: Mrs. Vail-Nixon yes, Mrs. Rex yes, Mr. Kay yes.

### ANNOUNCEMENTS

MR. KAY

At the Regular Meeting on June 15, 2017 at 5:00 p.m. TMACOG will be in attendance.

Birthdays in March- Jim Binienda, Robert Briggs, Kelly Coressel, Ken Kay, Joanne Vail-Nixon, Terry Picking, Joe Reams.

Anniversaries in March- Ken Kay 8 years, Bill Long 17 years and Tom Yunker 7 years

### REPORTS

MR. KAY

Received a number of calls on the new golf cart business. Washington Township is not a participant in this. Our Police can give them a warning or give them a citation if they are in the township. They must have a \$25.00 permit, be street ready and the driver must be at least 16 years of age and have a valid driver license.

Attended Pam Lazette's memorial service.

Working on insurance, health, dental and eye.

Spoke with Bryon McIntosh on wind damages in the township.

MRS. VAIL-NIXON

Spring newsletter will go to the printer next week.

Safety grant application is being worked on with Bryon McIntosh.

OTARMA visit communication reviewed.

Will work with OTARMA and the departments on their recommendations.

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MRS. REX

Attended Pam Lazette's memorial service and Police Officer Dave Bacon's father's memorial.

Attended the Lucas County Engineers meeting with Bryon McIntosh. The road mile certifications need to be signed and mailed.

Attended Lucas County District Advisory Counsels annual meeting for the Board of Health. Our cost will go up \$256.00, first raise in 8 years. There are three openings on advisory counsel that represent the townships and the counties. Will be getting together next Tuesday, March 21, for a meeting regarding the candidates for the board.

CHIEF RON KAY

Working with Kathy Gonzalez on the risk study recommendations, driver training, hepatitis b and background checks. Crews are working on the recommended drivers training. The Toledo Public Schools Department of Public Safety will be conducting our background checks for new applicants. Firefighters private vehicles are inspected by the state highway patrol.

Need to get pasword set up for OTARMA for us to get on their website.

Steve Franklin request indefinite leave of absence due to personal health reasons.

Applicant Steven Terrell wants to join department has completed FBI and BCI records check request to be able to bring him on board before driver check.

BRYON MCINTOSH

Recommend Ejhinger Heating for climate control maintenance for Township Hall and Park Hall.

Received quote from Campbell's Heating, decided to go with Ejhinger for the job, quote is much more reasonable and he has been maintaining our buildings already for the past several years.

Working on hold harmless agreements from all venders. Equipment check reports being documented, checking park equipment and accesory will change as necessary.

MS. BODETTE

Audit is due in anytime.

Need to get with our computer people to update computer.

Thinking of switching payroll companies. Need a more user friendly company.

Working on zoning resolution.

Met with plan commission on some issues. Meeting with the applicant next Wednesday.

List of several zoning issues.

Attended Pam Lazette's memorial.

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OLD BUSINESS

MR. KAY

Need to get levy out on park and road renewal.

MS. BODETTE

Explained the process of the renewal levies.

**Motion:** Enter into Executive Session in accordance with Ohio Revised Code 121.22G for personnel at 5:40 p.m.

Mr. Kay moved, Mrs. Rex seconded.

Roll Call: Mr. Kay yes, Mrs. Vail-Nixon yes, Mrs. Rex yes.

**Motion:** End Executive Session at 6:08 pm and reconvene meeting.

Mr. Kay moved, Mrs. Vail-Nixon seconded.

Roll Call: Mrs. Vail-Nixon yes, Mr. Kay yes, Mrs. Rex yes.

MR. KAY

Any event or fundraiser held by the Shoreland Firefighters Association must be approved by the board of trustees and covered under our liability insurance.

All firemen are employees of the township are covered under our liability insurance.

Shoreland Firefighters Association has a 501CE non profit status.

Liquor permit needs to be signed by the board of trustees chairperson and police chief.

If the board of trustees desires it may add Shoreland Firefighters Association added on to our policy and a copy of the by laws would be required. This is only if the association wanted to be added to the policy. The cost of the rider for the liquor is based on previous sales.

The fireworks are handled by a private company and we will have a rider from the insurance for the event.

**Motion:** Approve Shoreland Firefighters Association request for Summerfest fireworks for June 24, 2017 with a rain event on June 25, 2017.

Mr. Kay moved, Mrs. Rex seconded.

Roll Call: Mrs. Rex yes, Mr. Kay yes, Mrs. Vail-Nixon yes.

**Motion:** Approve Shoreland Firefighters Association request to hold the Feather Party November 17, 2017 and November 18, 2017.

Mr. Kay moved, Mrs. Vail-Nixon seconded.

Roll Call: Mr. Kay yes, Mrs. Vail-Nixon yes, Mrs. Rex yes.

**Motion:** Approve fire department and police department participation in the Point Place Days Parade on June 3, 2017.

Mr. Kay moved, Mrs. Rex seconded.

Roll Call: Mrs. Vail-Nixon yes, Mrs. Rex yes, Mr. Kay yes.

**Motion:** Approve Shoreland Firefighters Association holding the Feather Party at Capricorn Banquet Hall on November 17, 2017 and November 18, 2017.

Mr. Kay moved, Mrs. Rex seconded.

Roll Call: Mrs. Rex yes, Mr. Kay yes, Mrs. Vail-Nixon yes.

**Motion:** Approve the liquor license for the Feather Party on November 17, 2017 and November 18, 2018.

Mr. Kay moved, Mrs. Rex seconded.

Roll Call: Mr. Kay yes, Mrs. Vail-Nixon yes, Mrs. Rex yes.

**RESOLUTION #07:17: APPROVE ROAD CLOSURES FOR SUMMERFEST AND FORWARD TO THE LUCAS COUNTY ENGINEERS AND LUCAS COUNTY COMMISSIONERS.**

Mr. Kay moved, Mrs. Vail-Nixon seconded.

Roll Call: Mrs. Vail-Nixon yes, Mrs. Rex yes, Mr. Kay, yes.

MR. KAY

Discussion regarding employee and family bereavement.

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**Motion:** Stay with Ameritas Dental beginning May 1, 2017 until April 2018.

Mr. Kay moved, Mrs. Vail-Nixon seconded.

Roll Call: Mrs. Rex yes, Mr. Kay yes, Mrs. Vail-Nixon yes.

**Motion:** Approve supplemental appropriations, purchase orders, blanket certificates and checks numbered 40765 through 40855 totaling \$63,143.75.

Mr. Kay moved, Mrs. Rex seconded.

Roll Call: Mr. Kay yes, Mrs. Vail-Nixon yes, Mrs. Rex yes.

**RESOLUTION #08:17: ADVANCE \$5,000.00 TO GAS TAX FUND AND \$3,000.00 TO LIGHTING FUND FROM THE GENERAL FUND.**

**RESOLUTION #12:17: NECESSITY FOR LEVY TAX RENEWAL FOR PARK DEPARTMENT.**

Mrs. Vail-Nixon moved, Mr. Kay seconded.

Roll Call: Mrs. Vail-Nixon yes, Mrs. Rex yes, Mr. Kay yes.

**RESOLUTION #13:17 NECESSITY FOR LEVY FOR ROAD DEPARTMENT.**

Mrs. Vail-Nixon moved, Mr. Kay seconded.

Roll Call: Mrs. Rex yes, Mr. Kay yes, Mrs. Vail-Nixon yes.

**Motion:** Approve Edjinger Heating for maintaining our heating and cooling at a cost of \$1,120.00.

Mrs. Vail-Nixon moved, Mr. Kay seconded.

Roll Call: Mrs. Vail-Nixon yes, Mrs. Vail-Nixon yes, Mr. Kay yes.

**Motion:** Approve bid for cutting grass for Washington Local Schools in the amount of \$3,700.00 for the year 2017.

Mrs. Rex moved, Mrs. Vail-Nixon seconded.

Roll Call: Mrs. Rex yes, Mr. Kay yes, Mrs. Vail-Nixon yes.

**Motion:** Approve indefinite leave for firefighter Steve Franklin.

Mrs. Rex moved, Mr. Kay seconded.

Roll Call: Mr. Kay yes, Mrs. Vail-Nixon yes, Mrs. Rex yes.

**Motion:** Approve Steven Terrell as probationary firefighter contingent on his Bureau of Motor Vehicles report.

Mrs. Rex moved, Mr. Kay seconded.

Roll Call: Mrs. Vail-Nixon yes, Mrs. Rex yes, Mr. Kay yes.

**Motion:** Upon the recommendation of Chief Kaiser, promote John Van Hersett to Deputy Police Chief with a \$1.00 per hour raise.

Mrs. Rex moved, Mrs. Vail-Nixon seconded.

Roll Call: Mrs. Rex yes, Mr. Kay yes, Mrs. Vail-Nixon yes.

**NEW BUSINESS APPROVED APPROVED**

CHIEF KAY

Researching fire fighter assistance programs available to our employees dealing with stress issues on the job.

Mrs. Vail-Nixon will contact Workplace Resources for coverage information.

CHIEF KAISER  
New patrol car will be on the road soon.

MR. MCINTOSH  
Will get with the county on Summerfest road closures.

MS. BODETTE  
Will be attending Auditor of State conference on April 12 through April 13, 2017.

MR. KAY  
Discussion on researching security cameras for all areas of the township.

CHIEF BINIENDA  
Will contact suppliers for prices on fire protection devices.

MR. MCINTOSH  
Will contact suppliers for prices on security cameras.

MR. KAY  
Thank you to all that attended this evening.

**Motion:** Adjourn the meeting at 7:15 pm.  
Mr. Kay moved, Mrs. Rex seconded.  
Roll Call: Mr. Kay yes, Mrs. Vail-Nixon yes, Mrs. Rex yes.

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The image shows a grid of the word "APPROVED" repeated in a 5x3 pattern. Overlaid on this grid are several handwritten signatures in black ink. The signatures are written across the rows, with some overlapping the "APPROVED" text. The signatures appear to be: "C. Kay" (top left), "J. Binienda" (top right), "M. Kay" (middle left), and "Becky Bedette" (bottom right). There are also some faint, illegible handwritten marks in the middle row.