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SPECIAL MEETING FEBRUARY 4, 2016

Mr. Kay called the meeting to order at 7:00 p.m.
Meeting opened with the pledge allegiance to the flag.
Roll Call: Mr. Kay present, Mrs. Vail-Nixon present, Mrs. Rex present.

Ms. Bodette, Fiscal Officer, is absent due to illness.
Chief Hart is present.

MR. KAY

The purpose of the meeting is to discuss Fire Department business.

CHIEF HART

Items to be discussed are as follows:

- Change non-scheduled personnel to hourly rate.
- Approve state reporting software.
- Make needed changes at the Fire Station facility.

Chief Collins compiled the Fire Department reports that were presented to the Trustees. Cost estimates of changing non-scheduled personnel to the hourly rate amount to \$114,000.00 annually. This change would involve tracking EMS calls more closely. Last year, 2015, we experienced a historically high number of calls, however, Chief Hart expects this number to decrease in the coming year.

MR. KAY

Concerned about how much money is coming in to the Township and the Fiscal Officer is not present to share this information. He wants to ensure that funds are available for emergency repair, training, etc. The Trustees will study the information provided and come up with a solution that is both affordable, and sustainable for the Fire Department.

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CHIEF HART

States that the cost of spring repairs to Engine #2 is \$4,914.30. Repairs are necessary due to driving the truck over the speed bumps in the trailer park, which is located in the Township. He suggests that this cost be invoiced to the trailer park for reimbursement.

Motion: Approve the repair to the springs on Engine #2 at a cost of \$4,914.30.

Mr. Kay moved, Mrs Rex seconded.

Roll Call: Mr. Kay yes, Mrs. Vail-Nixon yes, Mrs. Rex yes.

CHIEF HART

Recommends the purchase of a fire department data reporting software called "Fire House." Most fire departments use this software, as it handles EMS accountability and patient care reports, which are required by the state. It is also called a "cloud based" program. Training would be provided for all personnel. The additional purchase for I-pads will be required.

Motion: Approve the purchase of "Fire House" software at a cost of \$4,050.00.

Mr. Kay moved, Mrs. Rex seconded.

Roll Call: Mr. Kay yes, Mrs. Vail-Nixon yes, Mrs Rex yes.

CHIEF HART

Facility upgrades are needed in the fire station to accommodate the day shift personnel. He suggests two showers be installed for fire personnel that need them when they report for duty or return from a call. A very rough estimate of the cost is between \$15,000.00 and \$20,000.00.

MR. KAY

States the Trustees will meet with Ms. Bodette, the Fiscal Officer, to determine what dollar amount is required for the day shift. The priority at this time is to have the day shift personnel in place first, and then address the facility changes.

Motion: Chief Hart to get an accurate quote on the renovations to the Fire Station which includes showers.

Mrs. Rex moved, Mr. Kay seconded.

Roll Call: Mrs. Vail-Nixon yes, Mrs. Rex yes, Mr. Kay yes.

CHIEF HART

Presented the bills for repairs done to the transport ambulance. Original estimate was \$1,000.00, however other issues were discovered and repaired. The total bill is \$1,624.00.

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Motion: Approve the repairs to the transport ambulance in the amount of \$1,624.00.
Mrs. Rex moved, Mr. Kay seconded.
Roll Call: Mrs. Rex yes, Mr. Kay yes, ms. Vail-Nixon yes.

Motion: Adjourn the meeting at 8:05 p.m.
Mrs. Rex moved, Mrs. Vail-Nixon seconded.
Roll Call: Mr. Kay yes, Mrs. Vail-Nixon yes, Mrs. Rex yes.

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