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## ORGANIZATIONAL MEETING JANUARY 8, 2013

Mr. Kay called the meeting to order at 3:30 pm.  
Roll Call: Mr. Kay present, Mr. Henry present, Mrs. Rex present.

All department heads present.

Discussion with Mr. Ray Doriat from Verizon.  
The cost difference in new plan will result in \$25.00 a month increase on eight phones and \$55.00 a month increase for eleven phones.  
Reviewed current billing.  
Thirteen phones will be \$100.00 per month with more unlimited text and data.  
The fire department would need 1 phones.  
Reviewed phone needs.

Mr. Kay dispensed with the regular order of business and moved on to the business at hand nominations for Board of Trustees positions. Mr. Kay had Ms. Bodette open the floor for nominations.

### NOMINATIONS FOR CHAIRPERSON AND VICE CHAIRPERSON

**Nomination:** Mr. Henry nominated Mr. Kay for Chairperson and Mrs. Rex seconded.

Roll Call: Mr. Henry yes, Mrs. Rex yes, Mr. Kay yes.

**Nomination:** Mrs. Rex nominated Mr. Henry for Vice Chairperson and Mr. Kay seconded.

Roll Call: Mrs. Rex yes, Mr. Kay yes, Mr. Henry yes.

The meeting was turned back over to Mr. Kay.

### MR. KAY

The meeting dates for 2013 will be the third Thursday of each month at 7:30 pm.  
Reports will be due the first and third Wednesday of each month.  
Office closures will be the same as last year.

**Motion:** Appoint Mark Schuster to remain on the zoning commission board with term to expire on December 31, 2017.

Mrs. Rex moved, Mr. Kay seconded.

Roll Call: Mrs. Rex yes, Mr. Kay yes, Mr. Henry yes

**Motion:** Appoint Kathy Gorski to the zoning board of appeals with term to expire December 31, 2017.

Mrs. Rex moved, Mr. Kay seconded.

Roll Call: Mr. Kay yes, Mr. Henry yes, Mrs. Rex yes.

**Motion:** Appoint Joanne Elliott as zoning alternate with term to expire December 31, 2017.

Mrs. Rex moved, Mr. Kay seconded.

Roll Call: Mr. Henry yes, Mrs. Rex yes, Mr. Kay yes.

**Motion:** Split interest equally between the General Fund 94%, Motor Vehicle Fund 1%, Gas Tax Fund 3% and Township Motor Vehicle Fund 2%.

Mr. Kay moved, Mr. Henry seconded.

Roll Call: Mr. Kay yes, Mr. Henry yes, Mrs. Rex yes.

**Motion:** Split expenses equally as last year.

Mr. Kay moved, Mrs. Rex seconded.

Roll Call: Mr. Henry yes, Mrs. Rex yes, Mr. Kay yes.

**Motion:** Hire Lillian Jenny Leach as office assistant subject to background check.

Mr. Kay moved, Mr. Henry seconded.

Roll Call: Mrs. Rex yes, Mr. Kay yes, Mr. Henry yes.

MR. KAY

Reviewed procedure for transfers for Summerfest.

\$500.00 to the park department.

\$500.00 to the road department.

\$1,000.00 to the police department.

\$1,000.00 to the fire department.

Would like everything in place by April 1, 2013 for Summerfest procedures.

**RESOLUTION #01:13 TRANSFER \$8,242.12 FROM THE GENERAL FUND TO THE ROAD DEPARTMENT TO COVER BLIGHT EXPENSES FOR 2012.**

Mr. Kay moved, Mrs. Rex seconded.

Roll Call: Mr. Kay yes, Mr. Henry yes, Mrs. Rex yes.

**Motion:** Approve supplemental appropriations, blanket certificates, purchase orders and checks numbered 33040 through 33233 totaling \$101,272.23 for 2012.

Mr. Kay moved, Mrs. Rex yes.

Roll Call: Mr. Henry yes, Mrs. Rex yes, Mr. Kay yes.

**Motion:** Approve appropriations, blanket certificates, and purchase orders for 2013.

Mr. Kay moved, Mrs. Rex seconded.

Roll Call: Mrs. Rex yes, Mr. Kay yes, Mr. Henry yes.

MR. KAY

Complimented all the departments on year end balances.

Continue fiscal caution this year.

Discussion on moving things to the new garage.

Use of caution light on zoning car.

Discussed the need to get aggressive on Merchants Landing and property on Strotz.

Discussion on Petee Lane property.

Thanked everyone for their efforts in maintaining services and employment.

MR. HENRY

Thanked everyone for their help and patience this year.

MRS. REX

Feels that everyone did a great job this year.

MS. BODETTE - Zoning

Will deny the Butt Hutt sign due to missing information.

Karen Ferguson property on Villamar now has squirrels inside the house and she is supposedly living in her car. Need to contact the health department.

MS. BODETTE- Fiscal

Everybody did well with their budgets for the 2012 year. Money left over for this year and if things stay the same, next year will be ok too.

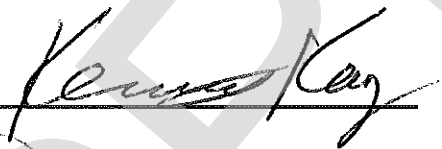
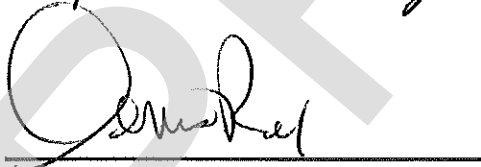
Discussion on property on David Drive.

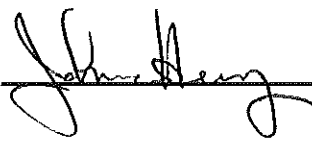
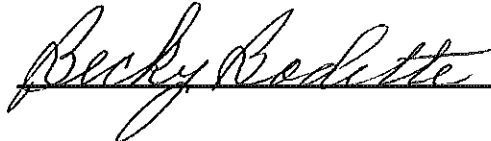
Discussion on finances.

**Motion:** Adjourn meeting at 4:37 pm.

Mr. Kay moved, Mrs. Rex seconded.

Roll Call: Mr. Kay yes, Mr. Henry yes, Mrs. Rex yes.

  
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APPROVED